



**Tisbury Parish Council – Minutes of the  
Ordinary Meeting  
Held at 7.00 pm on Tuesday 5<sup>th</sup> November 2024 in the  
Reading Room, High Street, TISBURY, SP3 6LD**

**Questions or Statements:**

A member of the public raised concerns about speeding vehicles and the 30-mph speed limit on the Chicks Grove Road side of Court Street bridge. She asked that this be reduced to 20 mph as residents were disturbed during the night by speeding vehicles and, following crashes, parts of the bridge masonry had fallen into their gardens. She also asked that residents on the side of Court Street with a pavement be asked to cut back their overhanging hedges. These had narrowed the pavement to the extent where people were now crossing over the road to walk on the opposite and less safe side of the road which had no pavement.

A member of the public briefed the Council on the forthcoming fireworks event at St John's School and gave details of the risk assessment and insurance cover provided for it.

**Wiltshire Councillor Report:** Councillor Richard Budden gave a brief report on the following issues:

Enforcement Policy: fly posting

Wiltshire Council has announced that the fixed penalty for fly-posting would be raised:

- The current fixed penalty notice for fly posting is set at £75, with a discount amount of £50 if the FPN is paid within 10-days.
- The revised penalties available to local authorities is set between £65 and £500. Wiltshire have opted for the maximum amount of £500 with no discount available.

He advised on what organisations/societies need to do to avoid this charge as follows:

If you are advertising a community event, such as a village fete, you must first contact the appropriate Local Highways team for approval: in our case that is [southernhighways@wiltshire.gov.uk](mailto:southernhighways@wiltshire.gov.uk)

- Applicants will need to give the reason for the signage, its location, how long it will be in place for, and the types of signage to be used so the application can be

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considered. To allow an assessment of the application, the Local Highways team will need a minimum of four weeks' notice before the event.

- The Council will not take enforcement action against unlawful non-commercial advertising on the first occasion an organisation has been identified. The Council will provide advice to such organisations on how to advertise lawfully and gain the necessary consents.
- Once an organisation has been given advice there will be an expectation that advertising consent and consent from the landowner will be in place for all of its future advertising.

Further information can be found at the following link:

<https://www.wiltshire.gov.uk/article/10366/Enhanced-policy-further-strengthens-Wiltshire-Council-s-commitment-to-enforcement>

### Wiltshire Council's Local Nature Recovery Strategy

Councillors received a briefing on the draft of this strategy following public feedback. The process is continuing and will lead up to a further round of public consultation in February/March 2025 prior to consideration at Council in June 2025.

Following a question he raised about additional funding committed by DEFRA to follow the outcome of the project, he was advised that there is no clarity on what funds, if any, will follow this project's conclusion. The background to this is that DEFRA funding is dwindling. Farming in Protected Landscapes (FiPL) funds that are vital here in the AONB/National Landscapes come to an end next March 2025, with no commitment to replace them.

### River Nadder water quality monitoring

The programme initiated by Nadder Valley Farmers Group, with support from Wessex Rivers Trust and FiPL funds granted by Cranborne Chase, has been running for several months. Weekly monitoring of water quality takes place at 14 sites from Semley to Fovant. The Group is now looking for volunteers to help extend the scheme and carry out testing at another 11 sites.

## **MEETING MINUTES**

(\*responsibility for action)

### Those present:

Councillors Davison (Chairman), R A Beattie, R Buck, F Corp, E Coyle-Camp, N Errington, J Mason and G Murray - 8.

### Also in attendance:

B Cornish (Clerk)  
Three members of the public  
Wiltshire Councillor Richard Budden

### **115.24 Apologies**

No apologies were received.

### **116.24 Declarations of Interest:**

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.

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- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: Councillor Murray declared a personal and non-pecuniary interest in Minute 116.24a due to his wife being the treasurer of the Community Pre-School. He did not speak or vote on the item.
- c. Dispensations: None.

**117.24 Resolution of Minutes**

To approve the Minutes of:

- a. The Ordinary meeting held on Tuesday 1st October 2024:
  - **Approved; JM/RAB;** with abstentions from Councillors Corp and Errington.
- b. The Extra-Ordinary meeting held on Friday 18th October 2024:
  - **Approved; RB/GM.**

**118.24 Planning and Tree Works Applications \*Clerk**

**PL/2024/09480 22 Ladydown View, Tisbury - False Acacia – Fell:**

- **No objection; RB/RAB;** unanimous.

**PL/2024/09481 The Surgery, Park Road, Tisbury - Walnut - Crown Raise Canopy** by up to 5m, reduce canopy height by up to 2m and balance remainder:

- **No objection; RB/RAB;** unanimous.

**119.24 Planning Application Decisions**

Councillors noted the following decision:

Application PL/2023/10016 Variety Barn, Hindon Lane, Tisbury - Demolition of existing barn and erection of one self-build dwelling, reuse of existing stone, landscaping and ecology enhancements, field shelter and associated works.

Decision: Approve with Conditions

Tisbury Parish Council resolved to object to this application.

**120.24 Permission to use the Jubilee Meadow**

To consider a request from St John’s School PTA to use the Jubilee Meadow as a location for fireworks on 7th November 2024:

- **Approved; JM/RAB** with objections from Councillors Corp and Coyle-Camp.

**121.24 Lower Recreation Ground**

To consider the following requests to display banners temporarily on the boundary fencing:

- a. Tisbury Community Pre-School to raise awareness of the Pre-School at the Nadder Centre and that it is run for the benefit of the local community:
  - **Approved for a period of 28 days on the proviso that it be removed following a forecast of high winds; NE/RB.**
- b. Dorset & Wiltshire Fire and Rescue Service at Tisbury Fire Station to aid the recruitment of more fire fighters to join the local team:
  - **Approved for a period of 28 days on the proviso that it be removed following a forecast of high winds; LCC/JM.**

It was agreed that the Clerk would draft a policy for the display of banners and advertising on the Council’s land.

### 122.24 Street Nameplates

In light of the additional responsibilities and liabilities placed on the Parish Council to purchase and install street nameplates independently of the Local Highway Authority, to reconsider whether the total cost of £2,062.83 as quoted by Wiltshire Council, should be accepted for the six nameplates for Beckford Close, Churchill Estate and The Avenue:

- **Approved that this would be a ‘one-off’ expenditure; RB/NE;** and on the Clerk’s clarification that the responsibilities and liabilities rested with the Council only if it were to install the nameplates independently of Wiltshire Council and its contractors.

### 123.24 Consultations

To consider a response to the Ministry of Housing, Communities and Local Government’s consultation on ‘Enabling remote attendance and proxy voting at local authority meetings’:

- a. Open consultation - Enabling remote attendance and proxy voting at local authority meetings:
  - **Resolved that councillors would complete the consultation as individuals and a decision on the contents of a response from the Council as a corporate body would be deferred to the next meeting; Chair;** unanimous.
- b. To consider a response to the Wiltshire & Swindon Police and Crime Commissioner’s Police and Crime Plan 2024-2029 on which he is seeking comments from stakeholders:
  - **Deferred to the next meeting; Chair;** unanimous.
- c. To consider a response to the South Western Railway Stakeholder Survey 2024 to help the company improve services and set future priorities:
  - **Resolved that councillors should complete the survey as individuals; Chair;** unanimous.

### 124.24 Playgrounds - see documents

- a. To consider a report from the Clerk providing recommendations from the Playground Working Group on:
  - i. The options and quotes for replacing or refurbishing the Multi-Use Games Area in the King George V play area:
    - **Resolved that the quote of £6,495 from Replay Maintenance Ltd be approved from the two quotes provided; LCC/RB;** unanimous.
    - **Resolved that a quote of £350 per visit from Replay Maintenance Ltd be approved for quarterly maintenance to be carried out to the surface of the Multi-Use Games Area in 2025-26; LCC/RB;** unanimous.
  - ii. A quote from Southern Playgrounds Services for the cleaning of four areas of wetpour surfacing in the King George V play area as recommended by the playground inspection report:

- **Resolved that on receipt of a £900 alternative quote from Ava Recreation for wetpour cleaning, this be approved; LCC/RB; unanimous.**
- iii. A quote from Southern Playgrounds Services for the repainting and replacement of the junior swing seats in the King George V play area as recommended by the playground inspection report and to replace the chains at the same time:
- **Resolved that on receipt of alternative quotes from Ava Recreation of £1,200 to paint the junior swings, £1,972.81 to replace the swing seats, chains and to include an inclusive swing seat, that this be approved; LCC/RAB; unanimous.**
- b. To consider a report from the Clerk providing a recommendation from the Playground Working Group on quotes for carrying out playground inspections in 2025:
- **Resolved that The Playground Inspection company be appointed as the Council's playground inspectors for 2025-26 at the cost of £1,060 for quarterly inspections; RAB/JM; unanimous.**

#### **125.24 Public Toilets**

To consider a report from the Clerk on quotes received to refurbish/replace the guttering, soffits and fascias at the public toilets:

- **Resolved that the quote of £3,000 from Brian Kent be approved from the three quotes provided; RB/JM; unanimous.**

#### **126.24 Wiltshire Towns Programme**

To consider a report from the Clerk on the hiring of an outdoor digital totem advertising board to aid the generation of footfall in the High Street which is to be submitted to Wiltshire Council in application for a combined grant of £10,000 for 2024/2025 and 2025/2026:

- **Object as inappropriate for the location; FC/LCC.** Councillor Davison agreed to consider alternative ideas.

#### **127.24 Environment Committee**

##### **a. Meeting Report and Minutes**

- i. Councillor Buck gave a detailed report on a recent meeting at which many of the matters discussed were on this agenda. She also said that the Committee would be submitting a grant application to Nadder Community Energy for funding towards the purchase and installation of a water fountain to be sited near the Rain Garden in Nadder Close.
- ii. To receive and note the Minutes of the Environment Committee for meetings held on Tuesday 16th July, Tuesday 20th August and Tuesday 3rd September 2024:
  - **Noted; LCC/GM; unanimous.**

##### **b. Committee Recommendations**

- i. To approve a request from the Children's Community Garden volunteers to install a hose underground using a mole plough from the Youth Hub to

the Community Garden and Orchard at a cost of approximately £400, on the proviso that the cost will not exceed £500 and will be match-funded from the Children's Community Garden Reserve:

- **Deferred pending more detailed information; JM/NE.**
  
- ii. To approve the holding of an Environment Committee Christmas Event at the Hinton Hall in the same format as 2023 with mulled wine and mince pies:
  - **Approved; LCC/JM; unanimous.**
  
- iii. To consider a report from the Clerk on a bench proposed for the Rain Garden, a bench and an accessible picnic bench proposed for the Community Orchard and a bench proposed for the Jubilee Meadow to be funded by the Cranborne Chase National Landscape plus a noticeboard for the Community Orchard to be funded by a grant from the Coronation Heritage Fund. All are to become assets and be maintained by the Parish Council.
  - **Approved with an additional bench to be installed in the Sensory Garden; GM/JM; unanimous.**

#### **128.24 Rain Garden and Community Orchard**

To consider a report from the Clerk on:

- a. Quotes for the design of information boards for the Rain Garden and Community Orchard:
- b. Quotes for the purchase of an Interpretation Board to be installed adjacent to the Rain Garden; and

To approve one quote for the designs and one quote for an interpretation board.

- **Resolved to approve the quote of £250 from Time2Display for 2 designs and £70 for materials from three quotes provided; JM/LCC; unanimous.**
  
- **Resolved to approve the quote of £575 from Oakapple for an Interpretation Board from three quotes provided; JM/LCC; unanimous.**

#### **129.24 Risk Assessments**

To consider and approve:

- a. A Risk Assessment for work, installation and the planting up of troughs to be carried out at the Rain Garden:
  - **Approved; RB/JM; unanimous.**
  
- b. A Risk Assessment for the strimming of the Community Orchard by a volunteer:
  - **Approved; JM/RB; unanimous.**

#### **130.24 Finance 1 - November Financial Information**

To approve and note the following reports:

- a. Retrospective approval of payments made from 01/10/2024 to 31/10/2024 - £770.59:
  - **Approved; JM/LCC; unanimous.**

- b. Approval of November Faster Payment transactions - £6,826.63  
 - **Approved; JM/LCC; unanimous.**

Payee	£		Reason for Payment
Employee Salary, Pension + HMRC payments	5,487.33	SO	Salary standing orders & reconciliations
Andyvan	44.34		Black Bags
K Hooper-Closier	257.40		Locum Youth Work for October
Microshade	357.19		Quarterly hosting and data storage plus Rialtas
Royal British Legion	40.00		Donation for Poppy Wreath
Peter Shallcross	60.00		For cutting the Community Orchard in July
Wiltshire Council	55.50		DBS Check
Canva Pro	12.99		IT design software
Ionos	12.00	DD	Website hosting
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	145.73	DD	Waste service
Biffa	145.73	DD	Waste service
Biffa	12.53	DD	Waste service additional weight charge
West Mercia Energy	52.07	DD	Public Toilets
Sovereign	95.98	DD	Playground Inspection
	6,826.63		

- c. Current Account bank reconciliation to 30<sup>th</sup> September 2024 – £17,267.61  
 - **Approved; JM/LCC; unanimous.**
- d. Deposit Account bank reconciliation to 30<sup>th</sup> September 2024 – £191,123.03  
 - **Approved; JM/LCC; unanimous.**
- e. Petty Cash Account reconciliation to 30<sup>th</sup> September 2024  
 - **Deferred; JM/LCC; unanimous.**
- f. Budget to Actual Reports to 30<sup>th</sup> September 2024  
 - **Approved; JM/LCC; unanimous.**
- g. Earmarked Reserves at to 30<sup>th</sup> September 2024 – £89,871.28  
 - **Approved; JM/LCC; unanimous.**
- h. A revised quote of £800 from Steve McGrath for the repair of the wall on the boundary of the Reading Room:  
 - **Approved provided it does not exceed that sum; JM/LCC; unanimous.**

### 131.24 Finance 2 – Interest Earning Accounts

To consider a report from the Clerk advising on short-term investment and higher interest earning accounts options currently available to town and parish councils to enable compliance with the Council's Investment Policy:

- **Deferred pending information being sought from the Internal Auditor on the Council's eligibility to invest in Exchange Traded Funds; Chair; unanimous.**

### **132.24 Budget for 2025/2026**

To consider whether an initial review of next year's budget, prepared by the Clerk, should be reviewed by a small working group of councillors prior to it being presented to the Council at the December meeting:

- **Approved that Councillors Errington, Mason and Murray review the prepared budget prior to its consideration by the Council at the December meeting; RAB/RB; unanimous.**

### **133.24 Representative Reports**

To receive reports from councillor representatives:

**Tisbury Footpath Group:** Councillor Errington gave a brief report on recent work completed by the Group which included a new gate being installed on TISB48 in Wardour.

**Tisbury Memory Group:** Councillor Errington gave a brief report on the recent successful table top sale held by the Group which would enable it to provide soup lunches on alternative Wednesdays during the winter months.

**Tis the Season:** Councillor Mason gave a detailed update on the preparations for the event and the 38 stalls already confirmed.

### **134.24 Items for Information**

Councillors noted the Clerk's report providing information on agenda items, recent issues and work completed.

### **135.24 Items for next meeting**

First draft of the Council's Budget for 2025/26.

Alternative ideas for the Wiltshire Towns Programme.

### **136.24 Date of next meeting:**

Councillor Davison confirmed the date of the next meeting as Tuesday 3<sup>rd</sup> December 2024 at 7 pm at the Reading Room, High Street, Tisbury.

### **137.24 Exclusion of the Public and Press - that under the Public Bodies**

**(Admission to meetings) Act 1960** (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.

- a. Resolution to exclude the press and public as above:
  - **Approved; RB/JM; unanimous.**

- b. **National Salary Award**

To note the salary award and backdated payments for qualifying staff for the period from 1st April 2024 to 31st March 2025 as agreed by the National Joint Council and in accordance with their employment contracts.

- **Approved; RB/JM; unanimous.**

There being no other business, the meeting concluded at 8.51 pm.

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