



**Tisbury Parish Council – Minutes of the
Ordinary Parish Council Meeting
Held at 7.00 pm on Tuesday 6th February 2024 in the
Reading Room, High Street, TISBURY, SP3 6LD**

Questions or Statements:

- A member of the public, who had headed the resident group which had asked for an extension to the 20 mph limit in 2019, asked when it was going to be implemented as it was now 5 years since it had been requested. The Clerk advised that Wiltshire Council had issued the works order to Milestone, its contractor, at the end of January and this would be added by the contractor to its works schedule.
- A member of the public asked about the long-term maintenance to the area outside the public toilets now that the paving slabs had been removed. The Clerk advised that this was to be determined by the Environment Committee and was likely to be done by local volunteers or local volunteer organisations.
- A member of St John's Primary School PTA sought permission, which was granted, for the organisation to use the King George V field on Wednesday 12th June 2024 to host a circus event called 'Happy Circus' (with a marquee but no animals) and a food stall to raise funds for the school.

Wiltshire Councillor Report: Wiltshire Councillor Richard Budden gave a detailed on a number of issues, the key points of which were as follows:

- **Recommissioning for the Provision of Advocacy Services for Adults**
Provision of an independent Advocacy Service by a Local Authority is a statutory obligation. The Council's contracted total spend for the current service for four years from July 2020 to July 2024 will be £1.8 million. There had also been unbudgeted spend for advocates to meet various additional referral needs. In order to contain the rising costs of the current 'whole life' service, the Cabinet decided to commission separate advocacy services for children and young people which would be provided in-house and a separate external contracted supplier to deliver Statutory Advocacy for Adults.
- **Environment Select Committee**
The key item of most interest was the Housing Energy Efficiency Programme (HEEP). This involves work to improve energy performance of the Council's housing, cutting carbon emissions and reducing costs for tenants. The

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programme has focused on properties with the greatest potential increase in energy efficiency and this has received positive feedback from tenants. Two model properties in the same street in Bemerton Heath have been fully refurbished with identical insulation, fixtures and fittings including solar panels and electric vehicle charging points, but with different heating systems; one with an Air Source Heat Pump, the other by infra-red panels. The Council will be working with the tenants to monitor performance and the costs from each system.

- **The state of the roads through Tisbury and the Donheads**

Councillor Budden said he had issued a press release which received coverage in various local media including on the BBC's local news programmes and which obtained a response from the Council leader, Richard Clewer. He had tabled a question for Caroline Thomas, the Highways and Transport portfolio holder for the next Cabinet meeting, calling for at least a doubling of the budget for maintenance of non-principal roads ('C' and un-numbered roads) and for budgets to be published down to Area Board level.

MEETING MINUTES **(*responsibility for action)**

Those present:

Councillors Murray (Chairman), R Buck, F Corp, E Coyle-Camp, N Errington, V Hillier, J Mason, J Phillips - 8.

Also in attendance:

Unitary Councillor Richard Budden
B Cornish (Clerk)
Five members of the public.

173.23 Apologies

Councillors unanimously approved the apologies received from Councillors Beattie and Davison (holidays).

174.23 Declarations of Interest:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: None.
- c. Dispensations: None.

175.23 Resolution of Minutes

- a. To approve the Minutes of the Ordinary Meeting held on Tuesday 16th January 2024:
 - **Approved; NE/LCC.**
- b. To approve the Minutes of the Extra Ordinary Meeting held on Monday 22nd January 2024:
 - **Approved; NE/LCC; subject to a minor amendment of Councillor Phillips's objection being recorded for Minute 169.23b.**

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176.23 Planning and Tree Works Applications: *Clerk

PL/2024/00564 The Rectory, Park Road, Tisbury - T1 Portuguese Laurel -

Remove dead stem. T2 Dead Holly - Fell by section. Chip and remove rushwood. T3 Dead Elm - Fell by section and remove from site. T4 Yew - Cut back canopy over footpath to within 1m of boundary fence. T5 Boundary group - Cut back Western Red Cedar and Yew in line with boundary fence. Coppice Hazel to 1m. Cut back Portuguese Laurel (beyond Yew) back in line with boundary fence. Trim all other vegetation back to fence line.

- **Resolved to raise no objection on the advice of the Tree Warden; JM/VH** with 2 abstentions from Councillors Corp and Phillips.

177.23 Planning Application Decisions

Councillors noted the following decision on recent applications:

- a. Application PL/2023/10380, 10 High Street, Tisbury - Retrospective Planning Application for Perspex Sheeting Forming a Roof to the Rear Yard.
Decision: Approve with Conditions

178.23 Permission to use the King George V Field *Clerk

To consider a request from St John's Primary School PTA to use the King George V field on Wednesday 12th June 2024 to host a circus event called 'Happy Circus' with a marquee and a food stall to raise funds for the school:

- **Approved subject to receipt of a copy of the public liability insurance and a risk assessment; NE/JM; unanimous.**

179.23 Landscaping at the Public Toilets *Clerk

To agree to the purchase of top soil to complete the landscaping of the area in front of the public toilets following the installation of the ramp to the accessible toilet:

- **Approved up to the value of £850 should 30 tonnes of top soil be required; FC/VH; with one abstention from Councillor Phillips.**

180.23 Lower Recreation Ground *Clerk

To consider a report from the Clerk regarding two quotes from playground equipment suppliers for the replacement of the zip wire in the Lower Recreation Ground.

- **Resolved; JM/LCC that a Play Area Working Group be formed to consider and consult the community on the play equipment for the Lower Recreation Ground in light of the frequent flood events.**

181.23 Station Works

Councillor Murray gave a detailed report on a recent meeting held with the agent and owner of the Station Works site. He said that the current plan was to improve the Chantry Crossing as a means of access to the site and this would involve discussions with Network Rail. They were seeking the views of the Parish Council on this.

- **Resolved; Chair; that the Council is open to considering any proposal which the owner and agent wish to bring to it.**

182.23 TisPlan 2 - Regulation 14 Consultation

Councillor Murray gave a detailed report on the consultation taking place for TisPlan 2 which had commenced on 5th February 2024 and ended on 22nd March 2024. He said there would also be an Open Morning in the Reading Room on Saturday 16th March from 9 am to 1 pm.

- **Agreed;** All councillors present agreed to support the distribution of the TisPlan 2 leaflets to residents across the parish and to encourage as many residents as possible to complete the survey either online or in paper form in the four locations where paper surveys were being made available ie the Nadder Centre, Coffee Angels, Tisbury Train Station and the Reading Room.

183.23 Finance - Approval of February Financial Information *Clerk

- a. Retrospective payments made from 01/01/2024 to 31/01/2024 - £2,166.34
 - **Approved; JP/FC;** unanimous.
- b. Faster Payment transactions for February 2024 - £11,322.58
 - **Approved; JP/FC;** unanimous.

Payee	£		Reason for Payment
Employee Salary, Pension + HMRC payments	5,400.55	SO	Salary standing orders & reconciliations
Seeds for Success	1,500.00		Youth Provision
D Godden	300.00		Pruning Workshop, trees and community orchard works to be offset by donations for trees from local organisations
Time2Display	673.20		Printing for Neighbourhood Plan Consultation
Viking Stationery	152.90		Paper, pens, material for Neighbourhood Plan consultation
Karen Hooper	166.72		Locum Youth Work
Coffee Angels	2,100.00		LG (Miscellaneous Provisions) Act s19 Grant
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	134.54	DD	Waste service
Biffa	134.54	DD	Waste service
West Mercia Energy	56.82	DD	Public Toilets
West Mercia Energy	413.76	DD	Reading Room
Sovereign	95.98	DD	Playground Inspection
	11,322.58		

- c. Current Account bank reconciliation to 31st January 2024
 - **Deferred to next meeting; JP/FC;** unanimous.
- d. Deposit Account bank reconciliation to 31st January 2024
 - **Deferred to next meeting; JP/FC;** unanimous.
- e. Budget to Actual Reports to 31st January 2024
 - **Deferred to next meeting; JP/FC;** unanimous.

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- f. To approve the change in investment fund agreed last August to deposit £20,000 into the Cambridge and Counties Bank's 1-year business bond at an interest rate of 5% (following the closure of that fund) and to invest the same amount into the Nationwide 1-year business bond, Issue 26, at an interest rate of 5%:
 - **Approved; JP/FC; unanimous.**
- g. To ratify the Clerk's emergency spend of £1,200 for the urgent repointing and minor repairs to be undertaken by Mr S McGrath to the War Memorial wall and Reading Room wall following inspections.
 - **Approved; JP/FC; unanimous.**

184.23 Appointment Internal Auditor for 2024-25 *Clerk

To consider a report from the Clerk regarding quotes for the appointment of an Internal Auditor to audit the Council's annual accounts and submit their report with the Annual Governance & Accountability Return (AGAR) for 2023/2024:

- **Resolved; JM/JP; to re-appoint IAC Audit and Consultancy Ltd for another year.**

185.23 Environment Committee

- a. Councillor Mason gave a detailed report on the public meeting held with Wessex Water, Wessex Rivers Trust and Wiltshire Wildlife Trust on 23rd January. He said over 50 people had attended and a number of key questions had been responded to. The presentations given at the meeting would be circulated to those people who had expressed an interest in receiving them.
- b. To receive and note the Minutes of the Environment Committee for the meeting held on Tuesday 21st November 2023.
 - **Noted; JM/LCC; unanimous.**

186.23 Tis The Season

To consider a proposal from Councillor Mason to investigate an alternative Christmas event to replace Tis The Season following the news that the Anonymous Travelling Market has ceased trading:

- **Resolved; Chair; that Councillors Coyle-Camp and Mason bring a detailed proposal on an alternative event to the next meeting; unanimous.**

187.23 Consultation

To ratify the response submitted by Councillors Mason and Murray with the Clerk to the Department for Levelling Up, Housing and Communities' consultation on Street Vote Development Orders which ended on 2nd February 2024:

- **Ratified; JP/LCC; unanimous.**

188.23 Representative Reports

To receive verbal reports from Councillors on meetings of local organisations for which they are the Council's representative:

Tisbury Memory Group: Councillor Errington gave a brief report on the Group's plans for its 10th anniversary later this year. It will also be providing a soup lunch next year as an additional warm space when it meets on the alternative weeks.

189.23 Items for Information

Councillors noted the Clerk's Report providing information on agenda items, recent issues and work completed.

190.23 Items for Next Agenda

Risk Registers Review
Emergency Plan

191.23 Date of next meeting:

Councillor Murray confirmed the date of the next meeting as Tuesday 5th March 2024 at 7 pm at the Reading Room, High Street, Tisbury.

There being no other business, the meeting concluded at 8.30 pm.