



Tisbury Parish Council – Minutes of October Meeting 1 **Held at 7pm on Tuesday 4th October 2022 in the** **Reading Room, High Street, TISBURY, SP3 6LD**

Questions or Statements – 3 issues were raised:

- a. A resident of Wardour asked if the Council could consider giving permission for the name of Tisbury Parish Council to be included with other supporters on an interpretation board being installed in the area of the lake at Wardour Castle beside a bench and accessible fishing area.
The Chair advised that an item would be added to the next Agenda.
- b. A resident and a member of St John's School PTA asked for the Council to consider the application and risk assessment to set off fireworks from the Jubilee Meadow on Friday 4th November for a period of around 7 minutes.
- c. A resident made a statement on the matter of the flood event in October 2021 which flooded properties in Church Mead and adjacent to St John's Church. She said that she and her neighbours were very concerned about the slow progress by Wiltshire Council and the Environment Agency in responding to their concerns about the lack of action being taken and she asked the Parish Council for its support.

Report from Wiltshire Councillor – Councillors noted the verbal report from Wiltshire Councillor Errington (NE) which updated Council on the following topics:

- a. An update from the Cabinet that there was a shortfall in the Council's budget for the first quarter following the increase in interest rates and this was being covered by reserves.
- b. Station Works application: There was no further information. No appeal has been received.
- c. There were a number of autumn road closures on the A350 north of Shaftesbury and on the A36 and A30 for tree felling due to ash dieback disease.
- d. The recent Mobile Museum event at the Nadder Centre had been a success.
- e. The interim manager of the Nadder Centre had indicated that the Atrium could be used as part of the Warmer Spaces initiative. He would be attending a meeting with the manager, the Strategic Engagement & Partnerships Manager for the South West Area Board and a representative of Nadder Community Energy shortly to determine what could be done. Councillor Coyle-Camp agreed to attend on behalf of the Parish Council. *LCC

MEETING MINUTES
(*responsibility for action)

22.10.01

Those present:

Councillors S Davison (Chairman), R A Beattie, F Corp, E Coyle-Camp, N Errington, J Mason, G Murray and V Hillier - 8.

Also in attendance: 6 residents and B Cornish (Clerk).

Apologies: Councillors unanimously approved the apologies of Councillors R Buck (self-isolating) and J Phillips (family care).

Following the matters raised by members of the public, Councillor Davison proposed from the Chair and it was RESOLVED that the following items on the agenda be brought forward to the start of the meeting:

- The request for permission to use the Jubilee Meadow for the fireworks on 4th November 2022.
- The information item on liaison with Environment Agency and Wiltshire Council regarding residents' concerns following the 2021 flood events.

22.10.02

Declarations of Interest:

Any Parish Councillor wishing to declare interests should do so at this point:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests – none.
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests – none.
- c. dispensations: none required.

22.10.03

Resolution of Minutes *Clerk

September meeting 1 - 5th September 2022 – **Approved – RAB/JM; unanimous.**

22.10.04

PLANNING MATTERS

a. Current applications:

No application decisions were required.

b. Other Planning Matters:

Station Works Update

No additional update was provided beyond that provided by Unitary Councillor Nick Errington in his report to the meeting.

22.10.05

FINANCIAL MATTERS requiring Consideration/Resolution

a. Annual Governance and Accounting Report (AGAR)

- i. PKF Littlejohn External Auditor's report and Certificate for year ending 31/03/2022
- ii. Confirmation that the 'Conclusion of Audit' notice and AGAR documents are displayed on the Notice Board and website.

Councillors noted that documents were displayed on the Notice Board and website and that there were no actions to be taken. **GM/FC; unanimous.**

b. Smaller Audit Authorities Appointments ('SAAA') – External Auditor from 2022-27

Consider whether the Council should continue as part of the SAAA sector-led auditor appointment regime or whether to 'opt out' and appoint its own External Auditor:

Councillors RESOLVED not to opt out. VH/ECC; unanimous.

c. King Georges Field Tisbury

- i. Approve a quote from Arthur J Gallagher of £394.64 for the annual insurance to be provided by Hiscox:
Approved FC/JM; unanimous *Clerk
- ii. Approve that it enters into a 3-year agreement to ensure premium stability.
Approved FC/JM; unanimous *Clerk

d. August Financial Information

- i. Current Account bank reconciliation for August – balance £109,543.61
Approved RAB/FC; unanimous
- ii. Petty Cash Account bank reconciliation for August
Approved VH/JM; unanimous
- iii. Retrospective approval of payments made from 01/09/2022 to 31/09/2022
Total sum: £3,996.72
Approved VH/FC; unanimous

- e. Approval of October Faster Payment transactions – £6,254.13
Approved LCC/JM; unanimous *Clerk

- f. Update on potential financial contribution to the Wiltshire Council Warmer Homes initiative
No additional update was provided beyond that provided by Unitary Councillor Nick Errington in his report to the meeting.

22.10.06

OTHER MATTERS requiring Consideration/Resolution

- a. Consider a request from St John's School PTA to use the Jubilee Meadow as a location for fireworks on 4th November:
A lengthy discussion took place taking account of the issue raised of the proximity of livestock to the site and the assurance that a detailed risk assessment and public liability insurance was in place. The Clerk was asked to draft a policy for fireworks on parish land for consideration by councillors.
Approved LCC/JM; unanimous *Clerk
- b. Note the request submitted for funding for the Wiltshire Towns Programme
Noted LCC/JM; unanimous
The Clerk was asked to check the lease for the car park and whether any permissions were required for the interpretation board. ***Clerk**
- c. Car Park
- i. Consider whether any further action is required on the white lining of the car park following the contractor's refusal to complete the work:
No further action be taken by the Parish Council. Any white lining to the car park will be done by and at the expense of Nadder Community Energy;
JM/RAB; unanimous *Clerk
- ii. Agree on the purpose and extent for installing PIR lighting in the car park, other than for lighting up the Electric Car Club parking bays:
No further action be taken at the current time on the lighting of the car park and that any lighting of the Electric Car Club parking bays be done by and at the expense of Nadder Community Energy; **JM/RAB; unanimous *Clerk**
- d. Environment Committee Terms of Reference:
Approved; GM/VH; RAB and LCC abstained
- e. Consider a recommendation from the Environment Committee for the Council to apply for a grant to improve the accessibility of the toilets in the village car park:
Approved; GM/VH; unanimous *Clerk
- f. Consider a recommendation from the Environment Committee to arrange public events and talks on biodiversity:
Approved on the basis that they were done in co-operation with other local organisations; RAB/JM; unanimous

- g. Approval to change the name of the Clerk on the Charity Commission register for King George's Field, Tisbury.

Approved; LCC/RAB; unanimous *Clerk

22.10.07

a. Items for Information

Councillors noted the following information:

- Potential Data Breach (not by the Parish Council) notified by South West Regional Cyber Crime Unit.

The Clerk advised that the documents provided were public documents and therefore there had not been a data breach.

- Report on liaison with Environment Agency and Wiltshire Council regarding residents' concerns following the 2021 flood events:

The Chairman assured residents that Unitary Councillor Errington and the Clerk would continue to pursue Wiltshire Council for the Section 19 report and the Environment Agency for its Autumn update and the actions to be taken by residents and the Parish Council on what they can do to mitigate future flood events.

b. Next agenda

- Tisbury Parish Council Emergency Plan
- Play Area Quotes
- Public Toilet area – greening plan
- Trade Waste collections
- Various policies

22.10.08

Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the

grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972:

A. resolution to exclude the press and public as above

B. nature of business.

No matters were raised.

22.10.09

Date of next meetings: all at 7pm unless otherwise stated:

- a. Tuesday 18th October 2022 – Monthly meeting 2
- b. Tuesday 1st November 2022 – Monthly meeting 1

There being no other business, the meeting concluded at 8:55 pm.