

**Tisbury Parish Council**  
**Minutes of March Meeting 2**  
**Tuesday 16<sup>th</sup> March 2021**

**The Reading Room, High Street, TISBURY, SP3 6LD**

**[www.tisbury-wiltshire-pc.gov.uk](http://www.tisbury-wiltshire-pc.gov.uk)**

(held virtually using Google Meet; no recording made)

**Questions or Statements:**

- a. Councillors were addressed by 2 residents of the High Street planning to use their home as a wedding venue and were concerned that a formal complaint had been made against them anonymously to the Planning Enforcement Officer. The residents had sent an email to Councillors prior to the meeting that summarised their position, making the following points:
  - i. A small family wedding reception in August led to an idea to start a low-key micro-wedding business based at their home; probably about 10 events a year for 15-30 guests.
  - ii. Parking was not considered to be a problem due to the 2 car parks in Tisbury as well as 9 spaces at the 2 properties that they own.
  - iii. Local businesses were approached that were supportive.
  - iv. Wiltshire Council Ceremonies and Licensing Officers were also supportive and an application was submitted in September. A public notice was published for 21 days and no-one came forward; the Licence was awarded.
  - v. Trading Standards was also approached.
  - vi. On the 1st of February a call and an email from Wiltshire Planning Enforcement Office were received, indicating there was a breach of planning; a response within 28 days was required to avoid prosecution.
  - vii. The Licensing Officer was asked why a Licence had been issued if a change of use planning application was required.
  - viii. The Licensing Officer was able to assure the Enforcement Officer that no events had taken place and no bookings had been taken and the prosecution was dropped.
  - ix. The residents were also very confused regarding permissions from different departments of Wiltshire Council.
  - x. The residents found this very upsetting and contacted the freedom of information Officer and were referred to the Parish Council minutes.
  - xi. The residents felt that the Parish Council should have approached them directly rather than raise a question through the Wiltshire Councillor; it would then have been more evident that a discussion with Planning would be in order; especially as it appeared that this had gone on for several months

Parish Councillors listened to these points with some sympathy and assured the residents that no complaint had been lodged by the Parish Council, but had asked whether planning permission was required. This would be a relatively simple thing to action as the next step for their plan and would be the same for anyone wanting to run a business of this kind from their home.

**Report from Wiltshire Councillor** – no specific items were raised.

# MEETING MINUTES

(\*responsibility for action)

## 21.03.16

### Those present:

Parish Councillors S. Davison (Chairman), Mrs J. Amos, R. Beattie, Miss F. Corp, Ms E. Coyle-Camp, P. Duffy, N. Errington G. Murray - 8.

Also in attendance: Wiltshire Councillor T. Deane; up to 2 members of the public; Mrs S. Harry (Clerk).

There were no apologies for absence – all councillors present.

## 21.03.17

### **Declarations of Interest:**

Any Parish Councillor wishing to declare interests should do so at this point:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests – none.
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none.
- c. dispensations: none.

### PLANNING MATTERS – resolutions required

## 21.03.18

### **a. Planning Applications:** (documents available)

21/01814/FUL - Gaston House, Cuffs Lane, Tisbury, SP3 6LG

Erect single storey extension.

The Parish Councillors resolved to offer no objections, but to consider the points raised by the neighbour, i.e.

Windows on the East elevation have non-opening windows fitted with obscure glass and the boundary wall is not compromised.

**RAB/NE – 7 in favour with 1 abstention \*Clerk**

## 21.02.19

### **b. Other Planning Matters**

Local Plan consultation – Councillors noted the information available on the website.

### FINANCIAL MATTERS

## 21.02.20

a. Reconciliations for Current and Petty Cash accounts – see Appendix 1.

**GM/JA – 7 in favour and 1 abstention \*Clerk**

b. Listing of February payments for retrospective approval – see Appendix 2.

**GM/JA – unanimous \*Clerk**

### **21.02.21 Use of King George 5<sup>th</sup> Playing Field for Outdoor fitness sessions**

Parish Councillors discussed the proposal to hold Outdoor fitness sessions and **resolved unanimously** to consent subject to a suggested 10% donation to a local charity.

\*Clerk

### **21.02.22**

#### **KICKSTART – the next steps**

No discussion took place on this initiative as it was felt to be too cumbersome and bureaucratic to implement effectively for small businesses; especially as placements were for 6 months only.

### **21.02.23**

#### **Items for noting / next agenda**

- a. Area Board meeting – tomorrow; grants being discussed.
- b. TNR will cease services from end of March apart from the 'Phone a Friend'.

### **21.02.24**

**Exclusion of the Public and Press** - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972: none.

### **21.02.25**

**Date of next meetings:** all at 7pm unless otherwise stated:

- a. Tuesday 6<sup>th</sup> April 2021
- b. Tuesday 20<sup>th</sup> April 2021

Date: 11/03/2021

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Time: 21:45

**Bank Reconciliation Statement as at 28/02/2021  
for Cashbook 1 - Current Bank A/c**

User: SHARRY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account	28/02/2021	195	100,619.62
			<hr/> 100,619.62
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			100,619.62
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			100,619.62
		<b>Balance per Cash Book is :-</b>	<b>100,619.62</b>
		<b>Difference is :-</b>	<b>0.00</b>

Bank Reconciliation Statement as at 28/02/2021  
for Cashbook 2 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	28/02/2021	48	86.94
			86.94
<u>Unpresented Cheques (Minus)</u>		Amount	
		0.00	
			0.00
			86.94
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			86.94
		Balance per Cash Book is :-	86.94
		Difference is :-	0.00

Date: 11/03/2021

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Time: 22:11

Current Bank A/c

## List of Payments made between 01/02/2021 and 28/02/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2021	Water2Business	DD3545	335.39		allotments
03/02/2021	Hewlett Packard	DD3546	135.05		Printer lease
03/02/2021	Hewlett Packard	DD3547	52.19		Printer lease
03/02/2021	WALC	FP1120	36.00		Training
03/02/2021	EVOLVE	FP1121	300.00		Tree works
03/02/2021	Employee 11	FP1122	90.00		Salary
09/02/2021	Microsoft	DC3104	34.99		Surface charging lead
09/02/2021	Dell	DC3105	37.25		Laptop charging lead
10/02/2021	Google	DC3106	1.59		Cloud Storage
15/02/2021	Shutterstock	DC3107	22.80		Subscription
15/02/2021	Employee 02	BSOFEB 02	1,400.00		Salary
16/02/2021	Employee 06	BSOFEB 06	740.00		salary
16/02/2021	Employee 07	BSOFEB 07	269.62		salary
17/02/2021	HMRC	DC3108	871.73		Tax+ NI
18/02/2021	Smart Numbers	DD3548	105.43		VOIP + 2 sim cards
22/02/2021	BIFFA	DD3549	199.01		Waste collection
22/02/2021	West Mercia Electricity	DD3550	184.91		electricity
22/02/2021	EventBrite	DC3109	38.93		NALC training
23/02/2021	Sovereign Design Play Systems	DD3551	95.98		Play inspections
23/02/2021	AndyVan	FP1123	28.62		Public Toilet supplies
Total Payments			4,979.49		