## **Tisbury Parish Council**

## Minutes of Full Meeting Tuesday 3<sup>rd</sup> September 2019 7pm in The Reading Room, High Street, Tisbury

19.09.01	Present: P.Cnllrs S. Davison (Chairman), R. Beattie, Miss F. Corp, Ms E. Coyle-Camp. Duffy, Ms J. Ings, G. Murray - 7. Also in attendance: up to 4 members of the public; Mrs S. Harry (Clerk).  Apologies received and accepted: WCnllr T. Deane (conflicting meetings); P.Cnllr. I Amos (travel difficulties).	
19.09.02	Dispensations:	
	a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - none.	
	<ul> <li>b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests – none.</li> </ul>	
19.09.03	Public Participation and Presentations  a. A representative of the Tisbury Natural History Society spoke in support of their suggestion to P.Cnllrs to include comments on the long-term impact of proposed property developments on the local ecosystem, both during and after construction. Of particular concern in Tisbury was the decline in the numbers of some migratory birds (such as swifts) nesting here, as a result of the lack of nest sites in new-build and refurbished homes.	
	<ul> <li>b. A Church Street resident spoke in support of letters from fellow residents about the volume, speed, type and time of passing along the street with the subsequent impact on the properties (some Grade 2 listed). A traffic priority system had been suggested as a potential solution.         Another resident of Church street suggested that more 20mph roundels were needed. This suggestion was also noted – see 19.09.21.     </li> </ul>	
19.09.04	Resolution of minutes:	
	Full meeting – 2 <sup>nd</sup> July 2019; <b>proposed ECC / seconded FC / unanimous (5)</b>	Clerk
19.09.05	Co-option of P.CnIIr if any candidates present – no candidates present.	
PLANNI	NG MATTERS	
19.09.06	Pre – Applications: none.	
19.09.07	Planning Applications - resolutions required 19/07284/LBC - Canonbury, Hindon Lane, Tisbury, SP3 6PZ Internal alterations to kitchen, lower cill and install new window to utility room, reroute flue from boiler room P.Cnllrs resolved to support this application Proposed RAB / seconded GM / 4 in favour with 1 against and 1 abstention	Clerk
	19/07706/FUL - Canonbury, Hindon Lane, Tisbury, SP3 6PZ Internal alterations to kitchen, lower cill and install new window to utility room, reroute flue from boiler room P.Cnllrs resolved to support this application  Proposed RAB / seconded GM / unanimous 19/07838/FUL - 1 Targetts Mead, Tisbury, SP3 6SR	Clerk
	Extension to front, loft conversion and extension to rear	
	P.Cnllrs resolved to support this application	Clerk

	Proposed ECC / seconded RAB / unanimous	
	19/08167/TCA - Vicarage Studio, Churchill Close, Tisbury, SP3 6HX Row of Conifers x 14 reduction in height of approx 10 feet  Delegated 'No Objection' decision by Village Tree Warden and Clerk	
19.09.08	Other Planning Matters	
	<ul> <li>a. Applications Determined – P.Cnllrs noted the previously circulated decisions, paying particular attention to the approval for the Football Club extension.</li> <li>b. Examiner's Draft Report for Neighbourhood Plan – P.Cnllrs noted the previously circulated NHP Draft update, but considered the argument for retaining the confidentiality of the Examiner's draft report that had only been circulated to the Clerks of Tisbury and West Tisbury and 3 members of the NHP working group. P.Cnllrs agreed unanimously that for matters of Governance, the draft should be available to all P.Cnllrs.</li> </ul>	Clerk
	The Clerk indicated that this would need to be agreed with the Chairman of the NHP working group and P.Cnllr GM agreed to do this the following day.	GM
	c. Nesting Sites – P.Cnllrs noted the suggestion (c.f. 10.09.03a) and invited members of the Society to join them at an AONB 'Planning De-Mystified' seminar to gain a greater understanding of the planning process and consequently help the PC in commenting on planning applications.	Clerk
FINANCI	E – resolutions required	
19.09.09	Financial Reports – the following reports, having been previously circulated as agenda papers, were resolved: Current account - July bank reconciliation summary Current account - July bank reconciliation transactions Petty Cash account - July bank reconciliation summary Petty Cash account - July bank reconciliation transactions 2019.20 Spend v. Budgets to 31.07.2019	
	Proposed GM / seconded PD / unanimous August reports would follow at the next meeting.	Clerk
19.09.10	Reading Room – small works requests: – LGA 1972 s133	
	a. The quote from Burfitt and Garrett to clean/paint railings on front boundary wall at a cost of £310 was accepted	
	Proposed FC / seconded JI / unanimous P.Cnllrs asked that another quote be obtained for the shelving in the toilet area.	Clerk
	b. The TPC Risk Assessments required updating to include a safety assessment for the Reading Room as it was being used as a public office and occasional meeting room. A quote from a former HSE Inspector of £105 was accepted.  Proposed JI / seconded ECC / unanimous	Clerk
19.09.11	Additional Working Hours for Clerk – LGA 1972 s112.  P.Cnllrs agreed to increase the working hours of the Clerk from 20 hours per week to 24 hours per week in order to accomplish present workload and work not currently being undertaken; website, GDPR and staff management in particular. Evidence was submitted in the form of the current year timesheet  Proposed ECC / seconded JI / unanimous	Clerk
19.09.12	s.106 Side Agreement for SK8 Park and Football Club — P.Cnllrs were referred to the draft Side Agreement previously circulated as an agenda paper that would enable swift payments for two of the remaining R4 projects; noting that current payments are taking 4-6 weeks (that would be unacceptable for stage payments). The PC would need to use the deposit	

	account to ring-fence the monies and any interest would be retained by the PC. Following a short discussion, P.Cnllrs resolved to request and facilitate this arrangement.  Proposed ECC / seconded FC / unanimous	Clerk
19.09.13	KGV Playing Field Tree Works Play Area Remedials – LGA 1972 s.139(1) P.Cnllrs considered the quotes provided before resolving to: a. accept the quote from Vita Play for playground remedials of £2744.80, and b. request at least 1 more quote for the tree works.  Proposed FC / seconded GM / unanimous	Clerk
19.09.14	Use of additional wheeled bin for excess litter and vegetation P.Cnllrs noted the additional service ordered from BIFFA and the suggested guidelines for any voluntary litter and/or weed collections. The guidelines would be publicized in the next Parish Newsletter.	Clerk
19.09.15	s.106 monies due to expire in December (£2129) – s.106 monies.  P.Cnllrs resolved to allocate the s106 due to expire in December to West Tisbury specifically for works in the Stubbles playground.  Proposed GM / seconded JI / unanimous	Clerk
19.09.16	Finger Post at Place Farm Crossroads – RTR Act 1984 s.72 P.Cnllrs considered the condition of the finger post and the availability of an Area Board grant before resolving to progress with a replacement and quotes obtained.  Proposed JI / seconded FC / unanimous	Clerk
19.09.17	Visit Wiltshire Advertising - LGA 1972, s144  P.Cnllrs considered the option to use an alternative supplier for the tourism advertising currently provided by Visit Wiltshire, but although a potential cost saving was evident, the associated benefits (such as training) could not be matched at present. P.Cnllrs therefore resolved to continue the contract with Visit Wiltshire due to expire in November.  Proposed RAB / seconded PD / unanimous	Clerk
MATTER	S TO BE CONSIDERED and/or RESOLVED	
19.09.18	SK8 Park update – s.106 monies  The Clerk reported that the amended signed contract had been returned to C&K, but that the design amendment required was still outstanding.  P.Cnllrs resolved that the necessary planning application be submitted at the earliest opportunity.  Proposed GM / seconded FC / unanimous	
19.09.19	<ul> <li>SID / CSW update – P.Cnllrs noted that:</li> <li>a. the Hindon Lane site for CSW was now approved.</li> <li>b. Training for data input and required admin procedures had taken place.</li> <li>c. Residents' permission granted to use their driveway entrance for sessions.</li> <li>d. The SID was on order and permission to erect on wall given by residents. The date of installation was not available.</li> </ul>	
19.09.20	Community Governance Review P. Cnllrs considered the potential for a reduction in Councillor numbers from 11 to 9 but after a short debate decided to increase efforts to recruit new members for the 3 current Councillor vacancies.  Proposed GM / seconded RAB / unanimous	

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19.09.21	Church Street Traffic problems – see 19.09.03 P.Cnllrs noted the problems described by residents at the beginning of the meeting and also supported by a number of other residents in letters to the Council. Following a short discussion, the Traffic Committee agreed to meet with a small group of residents to discuss the range of problems.	SD/ GM
OTHER I	REPORTS	
19.09.22	Chairman's Report  a. The Chairman highlighted the Share Offer being offered by the Tisbury Community Benefit Society relating to the South Western Hotel.  b. Also that the new hard copy leases for the Public Toilets and Car Park had been forwarded by WC; electronic versions of these and the previous leases would be requested.	Clerk
19.09.23	Correspondence received – P.Cnllrs noted the correspondence listing and in particular:  a. The Wiltshire Wildlife Trust works on Lower Recreation Ground now delayed until 9 <sup>th</sup> September due to EA permission still required.	
19.09.24	Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 197 – no items	
19.09.25	Date of next meetings: all at 7pm in the Reading Room unless otherwise stated:  a. Interim Meeting – 17 <sup>th</sup> September 2019 – if required  b. Full Meeting – 1 <sup>st</sup> October 2019	
	Note: the Reading Room is open for 30 minutes prior to the start of any public meeting for questions from any resident.	