

Tisbury Parish Council

Minutes of Full Meeting Tuesday 5th February 2019

7pm in The Reading Room, High Street, Tisbury, SP3 6LD

19.02.01	<p>Present: P.Cnllrs S. Davison (Acting Chairman), Mrs J. Amos, R. Beattie, Miss F. Corp, Ms E. Coyle-Camp, G. Murray - 6. Also in attendance: WCnllr T. Deane; up to 15 members of the public; Mrs S. Harry (Clerk). Apologies received and accepted: WCnllr T. Deane for lateness); P.Cnllrs P. Duffy, Ms J. Ings, R. Wright. Note: Chairman only voting where a casting vote required.</p>	
19.02.02	<p><u>Dispensations:</u></p> <ul style="list-style-type: none"> a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - none. b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none. 	
19.02.03	<p><u>Public Participation and Presentations</u> (Questions and/or statements) Thirteen residents attended the meeting specifically to highlight the discrepancy of current speed limits on either side of the High Street, i.e. 20mph to the west and 30mph to the east of the High Street. Residents from Cuffs Lane, Court Street, Hindon Lane and Church Street all expressed concerns, not only about the speed of traffic, but also the size of vehicles (especially tractors) and parking issues such as obstruction and ignoring double yellow lines. Changes in the volume of traffic were attributed to recent developments in the village; Messums Wiltshire and relocation of the National Trust to the Place Farm site (east of the village) and the Nadder Centre and completion of the Wyndhams Estate to the west of the village – all creating cross village traffic movements. During the discussion that ensued, residents were reminded of the physical constraints that would need to be overcome to allow the use of SIDs and the safe positioning of Community Speed Watch volunteers, whilst acknowledging that the safety of residents, particularly children and the elderly was paramount. (see 19.02.15)</p>	
19.02.04	<p><u>Resolution of minutes:</u> Interim meeting – 20/11/2018; proposed JA/seconded GM/unanimous Full meeting – 04/12/2018; proposed JA/seconded FC/unanimous Interim meeting – 18/12/2018; proposed FC/seconded/ GM/unanimous Full meeting – 15/01/2019; not available</p>	Clerk
19.02.05	<p>*****Co-option of P.Cnllr if any candidates present***** none present.</p>	
<p>PLANNING MATTERS - resolutions required</p>		
19.02.06	<p><u>Pre – Applications:</u> none.</p>	
19.02.07	<p>Planning Applications: 18/12087/FUL - Totterdale Farm Bungalow, Tisbury Row, Tisbury, SP3 6R Alterations to increase ridge height by 1.125m and add a further 23 sqm of first floor</p>	

	space (converted from existing attic), dormer windows and balcony to add a further bedroom, to AOC dwelling (S/86/0178/TP). P.Cnllrs proposed 'no objection'. proposed JA/seconded FC/ unanimous	Clerk
	18/12092/FUL - Church Of The Sacred Heart, Station Road, Tisbury, SP3 6JP Construction of Parish office to rear of Catholic Church P.Cnllrs proposed 'no objection'. proposed JA/seconded FC/ unanimous	Clerk
	19/00342/TCA - Riverbank House, Station Road, Tisbury, SP3 6JR 4 Silver Birch – fell P.Cnllrs supported the delegated 'no objection' decision	
	19/00520/FUL - Quarry Farm Barns, Upper Chicks Grove, SP3 6LY Change of use of two barns to B1/B8 business and special (Storage and Distribution) Use; Retrospective change of use of remaining part of the north barn from B1/B8 use to extended domestic residence P.Cnllrs debated the potential for increased traffic before resolving to support the application conditioned to include the recommendations from the bat surveys. proposed JA/seconded FC/ unanimous	Clerk
	19/00739/LBC - Quarry Farm Barns, Upper Chicks Grove, SP3 6LY Change of use of two barns to B1/B8 business and special (Storage and Distribution) Use; Retrospective change of use of remaining part of the north barn from B1/B8 use to extended domestic residence Noting the previous decision, P.Cnllrs resolved to support the application conditioned to include the recommendations from the bat surveys. proposed GM/seconded JA/ unanimous	Clerk
	19/00750/FUL - 1 Court Street, Tisbury, SP3 6LN First floor extension enlargement and ground floor extension enlargement, replacement porch and associated alterations. P.Cnllrs noted that the recently submitted NHP contained restrictions on development/extensions within conservation areas necessitating the use of materials that were in keeping with the existing streetscene, before resolving to object to the proposal. proposed JA/seconded ECC/ unanimous	Clerk
	19/00834/OHL - Tisbury Electricity Circuit, (TISB) E4L5 11kv Replacement of Wooden Electricity Poles on the Tisbury (TISB) E4L5 11kv Circuit P.Cnllrs agreed to offer no comment on this work.	Clerk
	19/01058/TCA - Stonecroft, Cuffs Lane, Tisbury, SP3 6LG up of 4 Field Maple – Pollard to original pruning points . Approx 3 metres in height P.Cnllrs supported the delegated 'no objection' decision	Clerk
19.02.08	Neighbourhood Planning: P.Cnllr Mrs J. Amos informed those present that the working group were waiting for a listing of Inspectors available for the recently submitted Neighbourhood Plan prior to the 6 week consultation.	
19.02.09	Applications Determined - P.Cnllrs noted the previously circulated listing.	
FINANCE – resolutions required		
19.02.10	Financial Report - P.Cnllrs resolved the listing of cheques for signature previously circulated and attached as Appendix A. proposed JA/seconded GM/ unanimous	

	The bank reconciliation would be available at the next meeting.	Clerk												
19.02.11	<p>Budget Comparisons 2017/18/19/20 – P.Cnllrs noted the previously circulated worksheet referring to the inter-year comparison of budgets from 2017 to 2020 and attached as Appendix B.</p> <p>P.Cnllrs further noted that at the Area Board on 30/01/2019 a grant of £4500 to the Sensory Garden group was awarded on condition that Tisbury PC give £2250 and West Tisbury PC be approached for a donation; also that there was no available budget for such a payment in the current year or 2019/2020. P.Cnllrs noted that the Area Board had not taken into account that the PC has already contributed £1175 to this project in the current year by way of legal fees, grounds maintenance, a grant and the Clerk’s time; The CEM had advised that the Area Board be approached with this information in the first instance and also that grounds maintenance was ongoing.</p> <p>During a discussion, it was noted that some potential savings may be possible (e.g. the chestnut fencing) and would be suggested to the group and also that the ongoing maintenance of the area would be at least £500 and be a part of ongoing costs and should be taken in to account.</p> <p>P.Cnllrs resolved to forward this proposal to the Area Board and also to commit £500 from the 2019/20 budget for Guy’s Patch maintenance.</p> <p style="text-align: right;">proposed FC / seconded JA/unanimous</p>	Clerk												
19.02.12	Use of residual monies from resident donations to former Film Club – a short presentation from P.Cnllr Ms L. Coyle-Camp obo the Victoria Hall Management Committee would be delayed until the next meeting pending a decision concerning how the monies could be used most profitably.	Clerk												
19.02.13	Insurance renewal – the details required to assess the current asset register were not available and this item was deferred to the next meeting.	Clerk												
19.02.14	<p>CIL and s106 Monies – P.Cnllrs were referred to the attached sheets previously circulated with the agenda and noted that the R4 schemes approved by the PC needed to be progressed as detailed below:</p> <p>St John’s School – awaiting approval by Wiltshire Council Hinton Hall - awaiting approval by Wiltshire Council Football Club – awaiting approval by Wiltshire Council Tisbury Pre-school – awaiting invoices/photographs to progress payment from WC Victoria Halls - awaiting invoice/photograph to progress payment from WC Youth Hut on KGV –tender prices required to send to WC plus permission from FIT.</p> <p>CIL monies were also considered and detailed as below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Reference no</th> <th style="text-align: left;">Location</th> <th style="text-align: right;">Total £CIL</th> <th style="text-align: right;">15%</th> </tr> </thead> <tbody> <tr> <td>15/08274/ful</td> <td>Plot 84 Wyndham Place</td> <td style="text-align: right;">£8745.00</td> <td style="text-align: right;">£1312</td> </tr> <tr> <td>18/09625/ful</td> <td>Hillside Vicarage Road</td> <td style="text-align: right;">£11042.10</td> <td style="text-align: right;">£1656</td> </tr> </tbody> </table> <p>The policy statement for allocation of CIL monies was not discussed.</p>	Reference no	Location	Total £CIL	15%	15/08274/ful	Plot 84 Wyndham Place	£8745.00	£1312	18/09625/ful	Hillside Vicarage Road	£11042.10	£1656	
Reference no	Location	Total £CIL	15%											
15/08274/ful	Plot 84 Wyndham Place	£8745.00	£1312											
18/09625/ful	Hillside Vicarage Road	£11042.10	£1656											
MATTERS TO BE CONSIDERED and/or RESOLVED														
19.02.15	<p>Speed limit strategy for the whole village of Tisbury</p> <p>Following the discussion at 19.02.03, the Transport Committee agreed to liaise with those residents willing to form a Community Speed Watch Group and also progress the purchase of a SID now that the Area Board grant had</p>													

	been confirmed. Those present were also informed of the Community Safety Group meeting on February 13 th at 6pm in the Nadder Centre, where re-issued SID guidance would be discussed. The Transport Committee, once in possession of the various data available, would agree an action plan.	GM SD RW
19.02.16	Nadder Community Land Trust Registered address – P.Cnllrs were informed of the request from the NCLT to use the Reading Room as the registered address and this request was resolved. proposed RAB/seconded GM/ unanimous	Clerk
19.02.17	Highway related improvements in the village – P.Cnllrs noted the opportunity to nominate areas in the village that would benefit from attention. Following a short discussion, WCnllr Deane and P.Cnllr Davison agreed to meet after 21 st February and survey the village for potential areas for improvement. The nominated areas were required to be forwarded to WCnllr Deane by the end of February.	TD SD
19.02.18	Open Spaces Protection – P.Cnllr Mrs Amos spoke to a number of photographs illustrating various green spaces in the village, suggesting that there was an opportunity for these to be designated during consultation on the Neighbourhood Plan as open spaces, possible areas for housing or even for parking. There was general agreement that this topic needed to be carefully thought through and that it should be tabled at a future meeting. P.Cnllrs did however resolve to investigate the possibility that the area immediately adjacent to Chantry View should be designated as a Local Green Space prior to the formal consultation on the Neighbourhood Plan. However, given that the space still belongs to Wiltshire Council, further information would be required. JA agreed to investigate and report back to the parish council. proposed JA/seconded RAB/ unanimous	Clerk
19.02.19	Replacement P.Cnllr for the Alice Combes Charity – it was noted that the Parish Council had been approached regarding a replacement Trustee for a former P.Cnllr and also that the PC Tree Warden – Mrs Carter – would like to take on this role. P.Cnllrs briefly discussed the proposal before resolving to nominate Mrs Carter for the role. proposed JA/seconded RAB/ unanimous	Clerk
REPORTS		
19.02.20	Report from TPC Nadder Centre Committee – P.Cnllrs noted that WCnllr Deane was organizing a meeting in March between Robin Townsend, Peter Smart, Clare Barham and P.Cnllrs Miss Corp and Beattie. P.Cnllrs requested that P.Cnllr Ms Coyle-Camp also be invited to attend.	
19.02.21	Report from TPC Transport Committee – to meet in March.	
19.02.22	Report from Wiltshire Councillor – WCnllr Deane spoke on 5 issues: a. the necessity for good communication between the High Street traders regarding the road closure for the French Market. b. The postponed Community Day at the Nadder Centre now rescheduled for 16 th March. c. The Rural Housing Needs Survey. d. Funding for pot hole repairs and also the proposed Sensory Garden. e. The potential for more visits to the village by Traffic Wardens.	
19.02.23	Report from Chairman – no report.	

19.02.24	Report from Clerk: Advice from Devizes TC to 'just walk away' from talks with WC over Asset Transfers if the deal was not suitable; comments invited for the Polling Stations review (c.f. Briefing note 375) – in particular for accessibility arrangements – none thought necessary; St John's Close Garages – preliminary survey being done prior to refurbishment/replacement; the potential for an Internal Audit visit rather than a remote assessment – it was resolved that a site visit would be welcomed but before making a firm decision, the Clerk was asked to investigate the likely cost; in principle request to use the KGV field for single line car parking during an orienteering event.	
19.02.25	<p>Other reports:</p> <ul style="list-style-type: none"> a. My Wiltshire reports/Highway issues – none. b. KGVth Playground inspection/update – grass cutting contract; prices to remain the same and remain with current contractor. c. Lower Recreation Ground inspection /update – no issues. d. Rights of Way – TISB2 to be reported. e. Allotments – no report f. Jubilee Meadow area - no report. g. Area Board – no further information. h. JBC – no report. i. Nadder Community Energy – noted that the 'Schools' Share' release was fully subscribed. 	
19.02.26	Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972 – none.	
19.02.27	Correspondence received – the attached listing previously circulated was noted.	
19.02.28	<p>Date of next meetings: all at 7pm in the Reading Room unless otherwise stated:</p> <ul style="list-style-type: none"> a. Interim Meeting – 19th February 2019 b. Full Meeting – 5th March 2019 	
	There being no other business, the meeting concluded at 9:45pm.	