



**Tisbury Parish Council – Minutes of the
Ordinary Parish Council Meeting
Held at 7.00 pm on Tuesday 5th March 2024 in the
Reading Room, High Street, TISBURY, SP3 6LD**

Questions or Statements:

A member of the public, who had headed the resident group which had asked for an extension to the 20mph limit in 2019, asked for the update on extension following a meeting of the Local Highways and Footpath Improvement Group. The Clerk advised that Wiltshire Council had issued the works order to Milestone, its contractor, at the end of January and it then had 10 weeks to fulfil its contract and complete the work. The local highways engineer will advise the Council when the work will be done once he has seen the work schedule.

A member of the public advised that the 5-year term for the South Western Hotel to be listed on Wiltshire Council's Register of Assets of Community Value was to expire in May 2024. They asked whether the Council would consider reapplying for it be registered for a further term.

They also asked whether the Council would consider taking on the ownership and management of the Poetry Library contained in the former phonebox in the High Street as the charity which used to manage it was no longer able to do so. If it did want to take it on, then they said they would continue to fund and maintain it.

The Chair thanked the member of the public for raising the matters and advised that they would be considered at the Council's April meeting.

Wiltshire Councillor Report: Wiltshire Councillor Richard Budden gave a detailed on a number of issues, the key points of which were as follows:

- The maintenance of local C-class and unclassified roads was in continued focus for the Unitary Council members of the South West Wiltshire Area Board. He had asked all of the parishes to provide him with a list of roads in need of urgent repair in order of priority so that these could be considered with the roads brought to the attention of the other councillors and then a final list of priority roads could be drawn up and sent to the highways team.
- At the recent South West Wiltshire Area Board meeting a presentation was given by representatives of National Highways regarding the start of the work to the

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Stonehenge Tunnel. This will start in mid-April with SSEN installing a new power supply to the area and, as the intention is to run the cable along the road (which they are entitled to do as a utility company) the A360 will be closed from mid-April to mid-July 2024 (please see map).

- SSEN have assessed the A360 for part-road working and have they decided that it is not safe to work in half of the carriageway as it is not wide enough.
- Temporary weight limits will be applied to nearby roads so that HGVs do not use the minor rural roads. These will be monitored and adjusted if necessary.
- Working on the road will be 24/7 and they anticipate the closure will be for 3 months but this is subject to what they find when they dig up the road.
- 7,000-9,000 vehicles use the A360 daily and they are hoping with the A303 remaining open and alternate A-road routes, these vehicles will use other routes. However, delays are unavoidable for the closure period.

MEETING MINUTES **(*responsibility for action)**

Those present:

Councillors Murray (Chairman), R A Beattie, R Buck, F Corp, N Errington, V Hillier, J Mason - 7.

Also in attendance:

Unitary Councillor Richard Budden
B Cornish (Clerk)
Three members of the public.

192.23 Apologies

Councillors unanimously approved the apologies received from Councillors Coyle-Camp and Phillips (personal commitments) and Councillor Davison (holiday).

193.23 Declarations of Interest:

- a. Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: None.
- b. Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: None.
- c. Dispensations: None.

194.23 Resolution of Minutes

- a. To approve the Minutes of the Ordinary Meeting held on Tuesday 6th February 2024:
 - **Approved; RAB/FC.**

195.23 Planning and Tree Works Applications: *Clerk

PL/2024/01416 Wild Rose Cottage, 115 Chicksgrove Lane, Tisbury –Single storey rear extension (Resubmission of PL/2023/07277)

- **Maintain objection; RABJM;** unanimous; on the following grounds:

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- The application documents did not include an appropriate flood risk assessment. The document provided as an FRA has insufficient detail and does not follow EA guidance. The site is located in either Flood Zone 3a or 3b and as such requires a flood risk assessment with consequence plan adjustments depending on the confirmed zone. This is a serious omission which the Council regards as sufficient for refusal unless an appropriate FRA is submitted. If the location is in flood zone 3b, national policy would allow only necessary infrastructure and thus prohibit this minor development designed to convert a storage/garage area into a residence. Although it is difficult to see from the plans, there would appear to be a net loss of flood storage capacity which the Council would like the planning officer to consider.
- The Design and Access Statement is light on detail and it was very difficult to visualise how the site would look when developed. It was also difficult to determine whether there would be any impact on neighbouring amenity as raised by the neighbour in their comments to the previous application.
- The revised Design and Access statement omits completely that there is on-road parking only. The location of the property within Chicks Grove Lane means that the on-road parking causes a hazard. The visibility for vehicles travelling into and out of Tisbury is very limited due to there being a blind bend. Any cars parked in that location on the road causes vehicles coming from Chicks Grove to pull out to the other side of the narrow road and into the oncoming traffic. In turn the oncoming traffic coming from Tisbury cannot see the vehicles coming towards them. This is an issue which is currently being considered by the South West Wiltshire Highways Engineer.
- There is no mitigation for the skylight in the extension which will impact on the designated Dark Skies area.
- There is no biodiversity report for the garage and store.

PL/2024/02068 Cherry Cottage, Court Street, Tisbury – Pollard the following trees

1 - Holly 2 - Willow 3 - Ash 4 – Prunus

- **No objection; NE/VH; unanimous.**

196.23 Premises Licence Application *Clerk

To consider a premises licence application for Coffee Angels, London House, High Street, Tisbury, SP3 6HA and to consider whether to make a representation:

- **No objection and that no representation be made; RAB/NE; unanimous.**

197.23 Planning Application Decisions

Councillors noted the decision on the recent application:

PL/2024/00564 The Rectory, Park Road, Tisbury – various tree works – No objection.

198.23 HM Government Consultations *Clerk, JM, GM

a. To consider a response to the Dept for Levelling Up, Housing & Communities' consultation on Future Homes and Building Standards:

- **Delegated to JM/GM and the Clerk to submit a response; VH/JM; unanimous.**

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- b. To consider a response to the Dept for Levelling Up, Housing and Communities' consultation on Strengthening Policy for Brownfield Development:
 - **Delegated to JM/GM and the Clerk to submit a response; VH/JM;** unanimous.

- c. To consider a response to the Dept for Levelling Up, Housing and Communities' consultation on Changes to Various Permitted Development Rights:
 - **Delegated to JM/GM and the Clerk to submit a response; VH/JM;** unanimous.

199.23 Nadder Centre

Councillor Beattie gave a detailed report on a recent meeting of the Nadder Centre Steering Group which was also attended by Councillor Budden. He said:

- the group was still made up mostly of Wiltshire Council officers and he had asked that neighbouring parishes and local organisations be invited to attend the next meeting.
- Only headline figures on the finances were provided, no detailed reports and so he had asked for copies of the business plan, marketing plan and a detailed financial report of the Centre which were promised for the next meeting.
- The finances of the swimming pool were discussed briefly as Wiltshire Council makes a contribution of £25k a year towards running costs.
- The Coffee Angels café was increasing footfall to the Centre and it was hoped that the trial would be a success.

200.23 Play Area Working Group *Clerk

- a. To approve the setting up of a Play Area Working Group with the purpose of considering the future use of and equipment to be maintained and installed in the Lower Recreation Ground and to approve its membership:
 - **Approved; and that Councillor Coyle-Camp, Mason and Murray be elected to it; VH/FC;** unanimous.

- b. To approve the Working Group's Terms of Reference:
 - **Approved; RAB/JM;** unanimous.

201.23 Joint Burial Committee *Clerk

To approve a proposal from Councillors Buck and Mason that the sum of £1,153.85 be paid from the Earmarked Reserve for the Burial Ground as a proportionate contribution with West Tisbury Parish Council towards tree works at the burial ground:

- **Approved, RB/JM;** unanimous.

202.23 Finance - Approval of March & End of Year Financial Information *Clerk

- a. Retrospective payments made from 01/02/2024 to 29/02/2024 - £596.84
 - **Approved; FC/RAB;** unanimous.

- b. Faster Payment transactions for March 2024 - £7,086.05
 - **Approved; FC/RAB;** unanimous.

c.

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Payee	£		Reason for Payment
Employee Salary, Pension + HMRC payments	5,400.55	SO	Salary standing orders & reconciliations
Wiltshire Council	101.30		Electricity and Water charges for Youth Hub
AndyVan	135.18		Public toilet and waste bin supplies
Karen Hooper	260.66		Locum Youth Work
Hewlett Packard	51.76	DD	Printer hire
Google Play	1.59	DD	Data Storage
Smart Numbers	140.22	DD	Telephone services
Biffa	134.54	DD	Waste service
Biffa	168.18	DD	Waste service
West Mercia Energy	58.37	DD	Public Toilets
West Mercia Energy	537.72	DD	Reading Room
Sovereign	95.98	DD	Playground Inspection
	7,086.05		

- d. Current Account bank reconciliations to 31st January and 29th February 2024 – £18,971.55 and £7,459.39
- **Approved; FC/RAB;** unanimous.
- e. Deposit Account bank reconciliations to 31st January and 29th February 2024 - £ 149,931.77
- **Approved; FC/RAB;** unanimous.
- f. Petty Cash Account reconciliations to 31st January and 29th February 2024 – £-3.75 and £341.44
- **Approved; FC/RAB;** unanimous.
- g. Budget to Actual Reports to 31st January and 29th February 2024
- **Approved; FC/RAB;** unanimous.
- h. Earmarked Reserves as at 31st January and 29th February 2024 – £90,671.71 and £88,898.75
- **Approved; FC/RAB;** unanimous.
- i. To approve the Council's Earmarked Reserves as at 31st March 2024
- **Approved; Chair;** unanimous - **that the only change be for 50 percent of the year end surplus to be allocated to EMR 322 for the Public Toilets;**
- j. To approve the Council's General Reserves as at 31st March 2024 – Predicted at £58,500 or 5.9 months operation spend
- **Approved; JM/FC;** unanimous.

203.23 Risk and Asset Registers

- a. To approve the Council's Asset Register as at 31st March 2024:
- **Approved; RAB/NE;** unanimous.
- b. To review and approve the Council's Risk Registers:
- **Approved; JM/FC;** unanimous.

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204.23 Policies

To approve the Pension Discretions Policy:

- **Approved, RAB/JM**; unanimous.

205.23 Environment Committee *Clerk, JM and RB

- To consider an addition to the Committee's Terms of Reference for it to be given delegated authority from the Parish Council to determine Tree Works Applications, following the advice of the Tree Warden, if the consultation period for the application falls between the dates of Parish Council meetings:
 - **Approved; NE/FC**; unanimous.
- Councillor Buck gave a report on a recent meeting at which the Children's Community Garden, the rain garden proposal, the Dark Skies and Bat Walk and the opportunity for Tisbury to become a pilot village within the South West Mobility Strategy SW Mobility Strategy were discussed.
- To consider a recommendation from the Committee to approve the proposal in principle from Councillor Buck for the creation of a 'Rain Garden' in the area in front of the public toilets in Nadder Close following the installation of the new ramp. The approved budget for expenditure is £850:
 - **Approved; RB/VH**; unanimous.
- To consider a recommendation from the Committee to hold a Dark Skies Walk at the end of April 2024 with experts on dark skies and bats and for £50 to be allocated from the Environment Committee's budget to meet any expenses incurred:
 - **Approved; JM/FC**; unanimous.
- To receive and note the Minutes of the Environment Committee for the meeting held on Tuesday 16th January 2024.
 - **Noted; Chair**; unanimous.

206.23 Representative Reports

To receive verbal reports from Councillors on meetings of local organisations for which they are the Council's representative:

Tis The Season: Councillor Mason gave a brief report on a meeting with the Carnival Committee to explore the potential for organising a replacement Christmas event for 'Tis The Season' on a Saturday in December. He said a lot of people had expressed an interest and as a result he would be organising a meeting at the end of March for interested businesses and residents to progress the project further.

Tisbury Footpath Club: Councillor Errington gave a detailed report on the recent AGM and another successful year for the Footpath Club.

207.23 Items for Information

Councillors noted the following reports:

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- a. Clerk’s report providing information on agenda items, recent issues and work completed.
- b. Report on the South West Wiltshire Area Board meeting.
- c. Report on the South West Wiltshire Local Highways and Footpath Improvement Group meeting.
- d. Report on the Operational Flood Working Group.

208.23 Items for Next Agenda

Emergency Plan

209.23 Date of next meeting:

Councillor Murray confirmed the date of the next meeting as Tuesday 2nd April 2024 at 7 pm at the Reading Room, High Street, Tisbury.

There being no other business, the meeting concluded at 8.33 pm.