



Tisbury Parish Council - Notice of Meeting & Agenda

**All Councillors are hereby summoned to participate in the
Parish Council Meeting at 7pm on:
Tuesday 4th October 2022**

27/09/2022

Notes:

- a. The meeting will be held in the Reading Room, High Street, SP3 6LD
- b. Agenda papers will be available on the Tisbury PC website:
www.tisbury-wiltshire-pc.gov.uk
- c. The Chairman will confirm if any part of the meeting may not be filmed, photographed, or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

Residents may also join the meeting virtually by using the link below:

Google Meet Video call link: <https://meet.google.com/ysa-jnxs-duv>

The link will become active at c.6:50pm.

Questions or Statements

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item.

Report from Wiltshire Councillor

MEETING AGENDA

22.10.01

Those present and apologies for absence

22.10.02

Declarations of Interest:

Any Parish Councillor wishing to declare interests should do so at this point:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c. dispensations: if required.

22.10.03

Resolution of Minutes – [see available document](#).

- a. September meeting 1 – Minutes of meeting held on Tuesday 6th September 2022

22.10.04

PLANNING MATTERS

a. Current applications: ([with response date deadlines](#))

[No application decisions required at present.](#)

b. Other Planning Matters:
Station Works Update

22.10.05

FINANCIAL MATTERS requiring Consideration/Resolution – [see documents](#)

a. Annual Governance and Accounting Report (AGAR)

- i. PKF Littlejohn External Auditor's report and Certificate for year ending 31/03/2022
- ii. Confirmation that the 'Conclusion of Audit' notice and AGAR documents are displayed on the Notice Board and website.

b. Smaller Audit Authorities Appointments ('SAAA') – External Auditor from 2022-27

Consider whether the Council should continue as part of the SAAA sector-led auditor appointment regime or whether to 'opt out' and appoint its own External Auditor.

c. King Georges Field Tisbury

- i. Approve a quote from Arthur J Gallagher of £394.64 for the annual insurance to be provided by Hiscox.
- ii. Approve that it enters into a 3-year agreement to ensure premium stability.

d. August Financial Information

- i. Current Account bank reconciliation for August
- ii. Petty Cash Account bank reconciliation for August
- iii. Retrospective approval of payments made from 01/09/2022 to 31/09/2022

e. Approval of October Faster Payment transactions – [see document](#).

f. Update on potential financial contribution to the Wiltshire Council Warmer Homes initiative

22.10.06

OTHER MATTERS requiring Consideration/Resolution

- a. Consider a request from St John's School PTA to use the Jubilee Meadow as a location for fireworks on 4th November – [see documents](#)
- b. Note the request submitted for funding for the Wiltshire Towns Programme - [see document](#).
- c. Car Park
 - i. Consider whether any further action is required on the white lining of the car park following the contractor's refusal to complete the work.
 - ii. Agree on the purpose and extent for installing PIR lighting in the car park, other than for lighting up the Electric Car Club parking bays.
- d. Environment Committee Terms of Reference – see document.
- e. Consider a recommendation from the Environment Committee for the Council to apply for a grant to improve the accessibility of the toilets in the village car park.
- f. Consider a recommendation from the Environment Committee to arrange public events and talks on biodiversity.
- g. Approval to change the name of the Clerk on the Charity Commission register for King George's Field, Tisbury.

22.10.07

a. Items for Information – [see document](#)

- Potential Data Breach (not by the Parish Council) notified by South West Regional Cyber Crime Unit.
- Report on liaison with Environment Agency and Wiltshire Council regarding residents' concerns following the 2021 flood events.

b. Next agenda

- [Tisbury Parish Council Emergency Plan](#)
- [Play Area Quotes](#)
- [Public Toilet area – greening plan](#)
- [Trade Waste collections](#)
- [Various policies](#)

22.10.08

Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972:

- A. resolution to exclude the press and public as above
- B. nature of business.

22.10.09

Date of next meetings: all at 7pm unless otherwise stated:

- a. Tuesday 18th October 2022 – Monthly meeting 2
- b. Tuesday 1st November 2022 – Monthly meeting 1