

## **Agenda Item 01.06b. - Amendments to Standing Orders**

### 1. page 13 – Previous Resolutions a & b

- a A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in accordance with standing order 9, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee.
- b When a motion moved pursuant to standing order 7(a) has been disposed of, no similar motion may be moved for a further six months.

Currently, the Clerk doesn't require a notice of a special motion on previous resolutions by 3 councillors – just added to the agenda if new information is put forward. Do Councillors wish to change this?

### 2. page 20 – 15. Proper Officer b xiv.

Decisions made by the Parish Council on planning applications are now reliably found on the Wiltshire Council website with full details. Do Councillors still require a folder with decisions to be maintained?

Note that a book has not been used since before 2000 and decisions have been recorded on a spreadsheet and printed at the year end.

### 3. page 23 – 19. Handling Staff Matters c.

The Staffing Committee did not exist when the current Parish Clerk was appointed and informal reviews were undertaken by the Chairman as required and in relation to grading matters. The Staffing Committee was created in 2019, but has not undertaken any appraisals of the current Clerk, but has considered grading matters of staff reporting directly to the Clerk.

The Clerk suggests that following the appointment of a new Clerk, appraisals are re-instigated at the end of the 6-month probation period and carried out by the Chairman of the Staffing Committee as stated in the Standing Orders.