



Tisbury Parish Council – Minutes of July Meeting 1

**Held at 7pm on Tuesday 5th July 2022 in the
Reading Room, High Street, TISBURY, SP3 6LD**

Questions and Statements - 1 resident was present to hear of any progress with the 20mph extensions in the village; agenda item 22.07.06a.

Report from Wiltshire Councillor

- a. Reference was made to a Salisbury City Council scheme to plant over 600 trees throughout the Salisbury River Park project with the first new trees planted near Fisherton Recreation Ground. Nine Hornbeam trees have initially been planted to replace the Ash trees that were recently removed due to ash dieback disease.
- b. Councillors were told that Wiltshire Council had successfully prosecuted a man now ordered to pay more than £26,000 for non-compliance with planning enforcement notices at a caravan site in Bromham.
- c. Councillors were also told of the Wiltshire Towns Programme, including Tisbury, to encourage more footfall to High Street etc.
- d. Key points from the Area Board meeting at Dinton were:
 - Our Wilton Project - covering the older (military) housing stock.
 - Various grants.
 - The Salisbury Ukraine Hub serving the surrounding area including Tisbury.

MEETING MINUTES

22.07.01

Those present and apologies for absence

22.07.02

Declarations of Interest:

Any Parish Councillor wishing to declare interests should do so at this point:

- a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - none.
- b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none.
- c. dispensations: none required.

22.07.03

Resolution of Minutes

- a. June meeting 2 – Councillors noted the document was not available.

22.07.04

PLANNING MATTERS

a. Current applications: ([with response date deadlines](#))

PL/2022/04836/TCA - VICARAGE STUDIO, CHURCHILL CLOSE, TISBURY, SP3 6HX

Reduce Conifers by a third

Delegated decision of 'No Objection' by the Village Tree Officer and Clerk

b. Other Planning Matters:

- i. **Updating TisPlan (Neighbourhood Plan)** – Councillor GM reported that the response from Wiltshire Council on the draft Modifications Statement was positive, but that there were some concerns on the 'Housing Number', i.e. c.60, and the lack of any mention of the 13 units on the former Sports Hall site. This development would need to be included and AECOM would be reporting on the viability of the numbers by the end of the week. Consultant J. Amos reported that by the end of next week there would be a final version of the Regulation 14 document and a formal request for screening the SBA/HRA would then be possible.

22.7.05

FINANCIAL MATTERS requiring Consideration/Resolution – Councillors were referred to the available documents for:

- a. The review of Financial Regulations / Scheme of Delegation

Councillors explored the basis of the changes to the Financial Regulations and subsequent changes to the Scheme of Delegation before **resolving** both documents –

RB/JM; unanimous.

b. Ratification of payment to FOCUS for production of additional FOCUS copies and colour inserts – **JM/FC; unanimous** *Clerk [Local Government Act 1972, s142](#)

c. May Financial Information

i. Current Account bank reconciliation – **resolved unanimously; RB/JM**

ii. Petty Cash Account bank reconciliation - **resolved unanimously; RB/JM**

iii. Retrospective approval of payments made from 01/05/2022 to 31/05/2022

resolved unanimously; RB/JM

d. Retrospective Approval of further June Faster Payment transactions

Payee	£	Reason for Payment
Victoria Hall Management	351.00	Accommodation for Jubilee Events
J. Amos	650.00	Neighbourhood Planning consultation & action
Worsely Training Ltd	182.00	First Aid Training - remaining 50% fee +certificates

Resolved unanimously; JM/FC

e. Approval of July Faster Payment transactions to date

Payee	£	Reason for Payment
Employee 02	140.60	Salary reconciliation
Employee 06	142.25	Salary reconciliation
Employee 07	144.72	Salary reconciliation
Employee 11	548.75	Salary reconciliation
Carole Buksh	165.00	Payroll
K. Aylen	86.40	Strimming - SK8 Park, Orchard, Stubbles
FOCUS	200.00	Funding for Jubilee editions of FOCUS
Hinton Hall	40.00	First Aid Training location

Resolved unanimously; JM/NE

f. Replacement 'ends' for the King George Vth Playing Field MUGA – Councillors agreed in principle to the proposed works (see quote from Play Innovation in February 2021) noting that £19,863 was available in reserves. Further comparative quotes would be required to progress this scheme.

g. Ongoing refurbishment of the King George Vth Playing Field Youth Hub – Councillors noted that the Building Surveyor had estimated the refurbishment should be achievable for c. £25,000. This sum could be achieved using the remaining R4 monies of £15,000 currently held by Wiltshire Council and £11,358 available in reserves. Councillors noted that quotes for replacement windows were now being updated.

22.07.06

OTHER MATTERS requiring Consideration/Resolution

- a. Progress with the 20mph speed limit extension on Station Road – Wiltshire Councillor Errington informed the meeting that a response from Atkins had still not been received after escalating the request to management level. The Local Highways and Footways Improvement Group (LHFIG) Technical Officer would be approached for a listing of the sites used for the speed assessments as a minimum. *NE
- b. Safeguarding Policy - **resolved unanimously – RB/FC**, pending minor amendments by Councillor RB.
Note: As the Designated Safeguarding Contact, Councillor RB would be put forward for a DBS check; *Clerk
- c. Service Delegation and Asset Transfers – Councillors agreed, in the short term, to delay any formal discussions or responses as there were more pressing issues to be completed. In the meantime, a holding response would be made to Wiltshire Council. *Clerk

22.07.07

Items for Information

- a. Informal meeting with St John's School Head Teacher – Councillors noted the Clerk and Councillor JP had met with Mrs Portch and the way forward must include more frequent and informative communication.
- b. Wrap Around Child Care was discussed as a part of the informal meeting with Mrs Portch and the school was very much in favour of the initiative.
- c. Bench wood for seat adjacent to the Reading Room – Councillors agreed that the wooden seat should be left as close as possible to its current state.

22.07.08

Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972: Recruitment of Clerk and Responsible Financial Officer.

A. resolution to exclude the press and public as above - **agreed unanimously**.

B. nature of business – Councillor GM informed the meeting of the process of formalizing the appointment of a replacement Clerk and Responsible Financial Officer: references, start date, pension contributions and the timing of the announcement.

Councillors resolved to accept the recommendation of the Appointment Panel wholeheartedly – GM/RB; unanimous *Clerk

22.07.09

Date of next meetings: all at 7pm unless otherwise stated:

- a. Tuesday 19th July 2022 – Monthly meeting 2; noted that may be cancelled.
- b. Tuesday 2nd August 2022 – Monthly meeting 1

There being no other business the meeting concluded at 8:43pm.