

**Tisbury Parish Council**  
**Minutes of Annual Parish Council Meeting**  
**Tuesday 7<sup>th</sup> May 2019 @ 7:00 pm**  
**Reading Room, High Street, Tisbury**

1. **ELECTION OF CHAIRMAN** – P.Cnllr Simon Davison was elected un-opposed.  
**Proposed PD / seconded RB / unanimous**
2. **Apologies for absence** – P.Cnllrs J. Amos and S. Davison.
3. **Declarations of Office and Register of Interests** – the Chairman was not available to sign the Declaration office; P.Cnllrs were reminded that they were responsible for keeping their Registers of Interests up to date.
4. **ELECTION OF VICE-CHAIRMAN** – P.Cnllr Gerry Murray was elected un-opposed.  
**Proposed PD / seconded FC / unanimous**
5. **Minutes of the last meeting on 1<sup>st</sup> May 2018** – the previously circulated minutes were resolved with one amendment, i.e. P.Cnllr F. Corp was present at the meeting and was removed from the apologies list.  
**Proposed PD / seconded FC / unanimous**
6. **Appointments of Councillors with Special Responsibilities** – see following table.  
**Proposed LCC / seconded FC / unanimous**
7. **Appointment of Representatives to Non-Parish Council functions** – see following table.  
**Proposed LCC / seconded FC / unanimous**
8. **Appointment of Special Responsibility Volunteers** – see following table.  
**Proposed LCC / seconded FC / unanimous**

**Annual Reviews:**

9. **Review of Standing Orders** – P.Cnllrs reviewed and resolved the Standing Orders as circulated without amendment.  
**Proposed FC / seconded JI / unanimous**
  10. **Review of Financial Regulations** – P.Cnllrs agreed to defer a resolution noting that changes may be required when the Internal Audit report is received.
  11. Review of Asset Register – the register was reviewed in March 2019 and P.Cnllrs resolved the register without amendment .  
**Proposed GM / seconded FC / unanimous**
  12. Draft Annual Accounts; including reserves – not available.
  13. Draft Bank Reconciliation – not available.
- Note: Before the meeting concluded and on behalf of Councillors and the community, Felicity Corp gave thanks to Patrick Duffy for serving as the Chairman for the past 7 years. Although they had not always agreed, Patrick had always worked for the benefit of the community to great effect.

<b>Parish Councillor responsibilities</b>	Janet Amos	Richard Beattie	Elizabeth Coyle-Camp	Felicity Corp	Simon Davison	Patrick Duffy	Jo Ings	Gerry Murray		
Finance - 1								X		
Joint Burial Committee - 3						X	X			
Planning - all	X	X	X	X	X	X	X	X		
Allotments - 1							X			
Amenity Maintenance Worker										
Youth Support										
Play area inspections Warden										
Village										
Footpaths & By-ways - 1			X							
Risk analysis co-ordinator - 1				X						
Youth & Community - 1			X	X						
Transport & Car parking issues - 3					X			X		
Neighbourhood Planning - 1	X	X			X					
Contract Waste / recycling Clerk										

<b>Appointment of Representatives to Non-Parish Council functions:</b> These positions carry no responsibility unless elected to act as an Officer , e.g. Chairman, Vice-Chairman etc.	Janet	Richard	Elizabeth	Felicity	Simon	Patrick	Jo	Gerry		
Lord Arundell of Wardour Trust*					X					
Alice Combes Trust				X						
SW Wiltshire Community Safety Partnership								X		
TISBUS				X						
Victoria Hall Committee		X	X							
Tisbury Link Scheme							X			
Tisbury Business Association						X				
Nadder Centre		X								
Tisbury Memory Group							X			
Environmental Issues					X					
Nadder Community Land Trust								X		
<b>Appointment of Special Responsibility Volunteers:</b>										
Trees Warden	Debbie Carter									
Community Emergencies	Volunteer required									
Community Speed Watch	Elizabeth Forbes									