



Tisbury Parish Council <tisburyipc@gmail.com>

Automatic reply: W10232 - Tisbury PC - 2020/21 AGAR information

SBA <SBA@pkf-l.com>
To: Tisbury Parish Council <tisburyipc@gmail.com>

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THIS IS AN AUTOMATED RESPONSE

Thank you for your email.

If your email is about our 2020/21 instructions, please treat the message below as our formal response. We aim to respond to all other queries within 3 working days.

The legislation passed in 2020 to amend the deadlines for smaller authorities was specific to the 2019/20 reporting season. The deadline by which smaller authorities must publish approved Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR) together with any certificate or opinion issued by the local auditor has now reverted to 30 September 2021. Our emails to smaller authorities including a link to the instructions for the 2020/21 reporting season were issued in March 2021. Please see below for the deadline for submitting the AGAR and supporting documentation or exemption certificate to us. As is the case every year, there is the opportunity to arrange an alternative submission deadline by emailing us your request.

<p>Default submission deadline 2020/21: Friday 2 July 2021 – all smaller authorities</p>
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Please see the section entitled 'Publication requirements for all smaller authorities' on the 'Useful information and links' page of our [website](#) for the **pro forma public rights notices**.

Remote meetings

The legislation passed in 2020 to enable smaller authorities to meet remotely lapses on 6 May 2021 for all authorities other than internal drainage boards (whose new DEFRA approved Standing Orders include this ability). Therefore **unless authorities hold their approval meeting on or before 6 May, or are internal drainage boards, they will have to physically meet to approve the AGAR before the end of June.**

Please **contact us** immediately to update the contact details for your smaller authority if there have been changes to the main contact person since we last communicated with you.

AGAR forms

The AGAR forms for 2020/21 are available on our [website](#), as are our instructions.

Signing and submitting the AGAR forms

Wet signatures must still be added to the AGAR in the same order as previous years and the AGAR must be passed between the relevant individuals for signature.

Kind regards

SBA Team

For and on behalf of PKF Littlejohn LLP

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