

Agenda

Tisbury Parish Council Annual Parish Council Meeting

Tuesday 7th May 2019 @ 7:00 pm, Reading Room, High Street, Tisbury

Councillors are
summoned to the
meeting by:

Mrs Sandra Harry, Clerk to the Parish Council
The Reading Room, High Street, Tisbury, SP3 6LD
01747 260088 / 07388 376240



1. **ELECTION OF CHAIRMAN** - Patrick is standing down this year and Simon is happy to stand.
2. Apologies for absence
3. Declarations of Office and Register of Interests - see attached Register of Interests form for anyone that has changes.
4. **ELECTION OF VICE-CHAIRMAN** - any existing P.Cnllr can self-nominate to stand for this position.
5. Minutes of the last meeting on 1st May 2018

Appointments of Councillors with Special Responsibilities:

6. positions are detailed on the attached table

Appointment of Representatives to Non-Parish Council functions:

7. positions are detailed on the attached table

Appointment of Special Responsibility Volunteers:

8. current positions are detailed on the attached table; any additional ones?

Annual Reviews:

9. Review of Standing Orders - new Model Standing Orders were resolved last year; suggest no amendments required this year; see attached.
10. Review of Financial Regulations - changes were made last year in line with Internal Audit recommendations. Further recommendations may be required this year once the 2018/19 report is received.
11. Review of Asset Register - the register was reviewed in March 2019 and is attached.
12. Draft Annual Accounts; including reserves - see attached.
13. Draft Bank Reconciliation - see attached.

Parish Councillor responsibilities	Janet Amos	Elizabeth Coyle-Camp	Felicity Corp	Simon Davison	Patrick Duffly	Jo Ings	Gerry Murray						
Finance - 1													
Joint Burial Committee - 3													
Planning - all													
Allotments - 1													
Amenity Maintenance - 1													
Play area inspections - 1													
Footpaths & By-ways - 1													
Risk analysis co-ordinator - 1													
Youth & Community - 1													
Transport & Car parking issues - 3													
Neighbourhood Planning - 1													
Contract Waste / recycling - 1													

Appointment of Representatives to Non-Parish Council functions: These positions carry no responsibility unless elected to act as an Officer , e.g. Chairman, Vice-Chairman etc.	Janet	Elizabeth	Felicity	Simon	Patrick	Jo	Gerry						
Alice Combes Trust *													
Lord Arundell of Wardour Trust*													
SW Wiltshire Community Safety Partnership													
TISBUS													
Victoria Hall Committee													
Tisbury Link Scheme													
Tisbury Business Association													
Nadder Centre													
Tisbury Memory Group													
Environmental Issues													
Nadder Community Land Trust													
Appointment of Special Responsibility Volunteers:													
Trees Warden	Debbie Carter												
Community Emergencies	Volunteer required												
Community Speed Watch	Elizabeth Forbes												