

## Tisbury Parish Council

Full Meeting Minutes - Tuesday 6<sup>th</sup> March 2018

The Reading Room, High Street, Tisbury at 7pm

18.03.01	<p><b>Present:</b> P.Cnllrs P. Duffy (Chairman), S. Davison (Vice-Chairman - until 8:05pm), Mrs J. Amos, Miss F. Corp, Ms E. Coyle-Camp, G. Murray, S. Pociecha, R. Wright - 8. Also in attendance: WCnllr T. Deane; up to 4 members of the public; Mrs S. Harry (Clerk). <b>Apologies received and accepted:</b> P.Cnllr Ms J. Ings.</p> <p>Notes: Chairman only voting where a casting vote required. Mrs J. Garner Rudman (Admin. Assistant) - not present.</p>	
18.03.02	<p><b>Dispensations:</b></p> <ul style="list-style-type: none"> <li>a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - none.</li> <li>b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none.</li> </ul>	
18.03.03	<p><u>Public Participation and Presentations</u> (Questions and/or statements)</p> <p>A member of the Neighbourhood Planning Team spoke to request that the local Community Rail Partnership be supported by the Parish Council in their application to join the Association of Community Rail Partnerships (ACoRP) with any grant funding being for the Partnership deposited in the Parish Council bank account.</p> <p>P.Cnllrs resolved, subject to ratification at the March interim meeting and also subject to there being a power for Parish Councils to fund such schemes, to support the ACoRP application and receipt of grant funding for the local Rail Partnership.</p> <p style="text-align: right;"><b>Proposed SD / seconded SP / unanimous</b></p>	<b>Clerk</b>
18.03.04	<p><u>Resolution of minutes:</u></p> <p>Full meeting - 6<sup>th</sup> February 2018; <b>proposed ECC/seconded SD/ unanimous</b> Interim meeting - 23<sup>rd</sup> January 2018; <b>proposed SD/seconded RW/ unanimous</b> Interim meeting - 20<sup>th</sup> February 2018; <b>proposed SD/seconded FC/ unanimous</b></p>	<b>Clerk</b>
18.03.05	<p><u>Co-option of P.Cnllr</u> - no candidates attended the meeting.</p>	
<b>PLANNING MATTERS</b>		
18.03.06	<p><u>Pre - Applications</u> - none.</p>	
18.03.07	<p>P.Cnllrs noted the additional information for the planning applications below that had been circulated previously as agenda papers:</p> <p><b>18/01054/VAR</b> - Furzelease Farm, Tisbury Row, Tisbury, SP3 6RZ Variation of Condition 4 on Planning Permission S/1996/0185 to remove the restricted agricultural occupancy of Furzelease Farm P.Cnllrs considered the new information available and amended their decision to 'no comment'. <b>proposed SD/seconded JA/unanimous</b></p> <p><b>18/01315/PNCOU</b> - 1st Floor, Selwood House, High Street, Tisbury, SP3 6LD Prior Approval of a Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouse)</p>	<b>Clerk</b>

	<p>Although P.Cnllrs noted the new information available, the supporting information originally presented was considered to be factually incorrect and confirmed the original objection to the application.</p> <p style="text-align: center;"><b>proposed ECC/seconded GM/ 5 in favour with 1 objection and 1 abstention</b></p>	<b>Clerk</b>
18.03.08	<b>Neighbourhood Planning</b> - P.Cnllr J. Amos indicated that the work was progressing slowly. Further discussion would be taken under item 18.03.30.	
18.03.09	Applications Determined - P.Cnllrs were referred to the previously circulated agenda paper.	
<b>FINANCE</b>		
18.03.10	<p><b>Financial Report</b> - .Cnllrs noted the previously circulated payment listings, before resolving the retrospective payments in February: cheques - £979.85, direct debits - £115.79, BSOs - £1711.58 and Debit Cards - £24.11, together with the following payments in March: Debit Cards - £567.16 and cheques - £9147.01.</p> <p style="text-align: right;"><b>proposed GM/seconded JA/unanimous</b></p>	<b>Clerk</b>
18.03.11	<p><b>£106 monies</b> - the Clerk reported that:</p> <ol style="list-style-type: none"> <li>a. WC Officers have indicated that the commuted payment of £19,400 for KGV playground equipment renewal/maintenance has been approved for payment.</li> <li>b. Canvas has submitted a construction quote for the SK8 Park of £109,875; this is c.£5,000 more than the final Wheelscape cost. P.Cnllrs discussed the quote, taking into account the rise in construction costs in the last six months, before resolving to progress the scheme, subject to the written approval of the Fonthill Estate.</li> </ol> <p style="text-align: right;"><b>proposed SP/seconded ECC/unanimous</b></p>	<b>Clerk Clerk</b>
18.03.12	<p><b>Bailiffs for removal of Caravan on Allotments site</b></p> <p>P.Cnllrs noted the costs (below) of using a bailiff to remove the abandoned caravan on the Allotments site. The Bailiffs would serve a TORTS notice the cost of which is £350 plus vat and if it is not moved within 15 days the caravan would be removed at a cost of between £150 and £350 plus vat depending on the condition and size of the vehicle; this would be agreed in advance.</p> <p>The Clerk also added that the costs would be higher if the caravan was being used as a home. The Clerk had circulated a letter to residents in the area to establish whether or not the owner was still living in the caravan with one posted on the caravan itself.</p> <p>It was also noted that the Clerk could act as Bailiff, but the process needed to be legally correct to avoid mistakes that could be costly and the caravan would then need to be removed and disposed by the Parish Council.</p> <p>P.Cnllrs agreed that Bailiffs should be used if necessary, but to give the owner the opportunity to move the caravan within the next 2 weeks.</p>	<b>Clerk</b>
18.03.13	<p><b>French Market; payment of Road Marshalls</b></p> <p>P.Cnllrs noted that the French Market would be paying a sum of monies to cover the cost of the road closure procedure, but mostly for the time and experience of the Road Marshalls (who are specifically trained); the monies would be paid to the Parish Council. P.Cnllrs were asked to decide whether a nominal amount should be deducted from the amount to cover the input of the Clerk, insurance cover, liaison with residents etc. After a short discussion, P. Cnllrs resolved to deduct £60 from the amount paid by the French Market , with the remainder being paid to the Carnival Committee - £240.</p> <p style="text-align: right;"><b>proposed JA/seconded SP/unanimous</b></p>	<b>Clerk</b>
18.03.14	<p><b>Purchase of interactive whiteboard</b> - P.Cnllrs were in agreement that the purchase of an interactive whiteboard should be the next priority for the Parish Council Office and noted that the Clerk has arranged for a company to look at the site on Wednesday 14<sup>th</sup> March to advise on best solutions.</p>	<b>Clerk</b>

18.03.15	<p><b>Consideration of additional ear marked reserves (EMRs)</b> – P.Cnllrs were told that the Clerk had researched the cost of replacement inks for the Epson printer, c.£800 for each of the 3 coloured inks and c.£1,000 for the black ink, and suggests that an EMR is started in the current financial year (2017/18) with £500; also that consideration should be given to another EMR for Election costs (payable to WC) that would be in the region of £3,500 for Tisbury, in the next financial year 2018/19 - also £500. After a short discussion, P.Cnllrs resolved to create the 2 ERMs as described.</p> <p style="text-align: right;"><b>proposed SD/seconded FC/unanimous</b></p>	Clerk  Clerk
18.03.16	<p><b>Use of KGV playing field for 'Saints Football Club Foundation' in partnership with the Nadder Centre</b> - P.Cnllrs were informed that the Nadder Centre would like to use the KGV playing field on a regular Tuesday night slot for sessions with the Saints Football Club and also to hold the Annual School Football Tournament on Monday 23<sup>rd</sup> April. P.Cnllrs resolved to support both initiatives and allow the events on the KGV field.</p> <p style="text-align: right;"><b>proposed d/seconded SP/unanimous</b></p>	Clerk
18.03.17	<p><b>Application for an Area Board Grant and funding of Road Signs for Road Closures and Associated Signing</b> - P.Cnllrs resolved to ratify the decision to fund the road signs and contribution of up to 50% towards the Area Board grant application.</p> <p style="text-align: right;"><b>proposed ECC/seconded SD/unanimous</b></p>	Clerk
<b>MATTERS TO BE CONSIDERED and/or RESOLVED</b>		
18.03.18	Report from TPC Nadder Centre Committee - no meeting had been held, but P.Cnllrs were told that the number of bookings and overall use of the Nadder Centre was beginning to increase.	
18.03.19	Report from TPC Transport Committee - no meeting had been held.	
18.03.20	<p>Football Club Licence - P.Cnllrs noted that it had been clarified that the dimensions referred to in clause 1.c of the Licence agreement refer only to the existing buildings and the land they immediately stand on and include the veranda. The dimensions exclude the concrete access, and both the surround at the time of signing and the subsequent extension, for which approval was previously sought and given by the PC. Also that the 'Permitted Use' is defined as official club business, or the playing of football, in the football playing area; the Kebab van is not official club activity, nor on the football field and is therefore not a 'Permitted Use'. Clause 7.c requires that the club seek the PC's permission for any use other than the 'Permitted Use'. There was some confusion at the last meeting as to whether the PC should be approving this 'Non permitted use', and the above appears to clarify that according to the licence it should. The Parish Council resolved however, to allow the FC to decide this matter.</p> <p>For the avoidance of doubt in the future, the following resolution was proposed: That 'The Resolution relating to item 2018.02.15 of the meeting held on 20th February 2018 relates exclusively to the matter referred to (the Kebab Van). It is not a precedent for future decisions and in no way modifies or alters the existing Licence which makes clear provision for Parish Council approval being required for any activity outside of the Permitted Use'.</p> <p style="text-align: right;"><b>proposed GM/seconded JA/unanimous</b></p>	Clerk
18.03.21  (8:05pm)	Parish Council Newsletter / Brocante advertising - P.Cnllrs noted that for previous Brocante Festivals, the Parish Newsletter has been used to promote the event as it is delivered to all households in the Parish and that for this to continue P.Cnllrs need to submit articles, including photographs by 20 <sup>th</sup> March latest; the Clerk would collect the submissions in the first instance.	Clerk

18.03.22	A303 Stonehenge Proposal - P.Cnllrs agreed that the Highways England consultation on the preferred route (until Friday 8 <sup>th</sup> April) would be discussed at the interim meeting on 20 <sup>th</sup> March 2017 with the 2017 response circulated for information..	<b>Clerk</b>
18.03.23	<p>South Western Hotel - listing as an Asset of Community Value</p> <p>P.Cnllrs were referred to the previously circulated agenda paper with the submission made for a listing on the register, to which the following response had been made:</p> <p>We are unable to list it on the basis that it is used for Hotel purposes only.  In order for this to be listed as an Asset of Community Value, we require more information to be given to support how the local community use the Hotel.  For example, is this the only pub/Hotel In the area? Do any local sports teams meet here?  What is different compare to elsewhere? What events do they put on for the Community?  What do they do that brings the Community together?</p> <p>P.Cnllrs discussed potential options for some time, including the plans of various individuals that would like to buy the South Western Hotel for use as a 'Green Community Enterprise' before requesting that the 'Green' group be contacted by the Clerk to suggest the a direct contact be made to the current owners.</p>	<b>Clerk</b>
18.03.24	Best Kept Village Competition - referring to the attached agenda papers, the Chairman asked whether any P.Cnllr would take on responsibility for the entry; P.Cnllr ECC offered to take on the role.	<b>ECC</b>
18.03.25	<p>Update on Considerate Tisbury - P.Cnllrs PD and ECC showed progress with an updated logo (tree of hands) and the potential use at 4 entry points to the village and at 20 sites throughout the village from a variety of 'courtesy' messages. Other P.Cnllrs proposed a number of amendments, including less use of 'Don't' and maybe a different colour to 'red', whilst retaining the behavioural culture of the signs that are intended for both the local community and visitors too.</p> <p>Pending final designs, P.Cnllrs resolved to allocate a budget of £1200 (with design costs tbc) towards the signage for this initiative.</p> <p style="text-align: center;"><b>proposed FC/seconded SP/4 in favour with 2 against</b></p>	<p><b>PD/ECC</b></p> <p><b>Clerk</b></p>
<b>MATTERS FOR NOTING</b>		
18.03.26	<p>Report from Wiltshire Councillor - 5 issues raised:</p> <ol style="list-style-type: none"> <li>a. Replacement signage to Tisbury from the A303 by Highway England is being progressed by Wiltshire Council.</li> <li>b. WCnllr Deane agreed with the stance of the Parish Council regarding FP83 (Wardour) that would be discussed at Southern Area Planning Committee on 8<sup>th</sup> March.</li> <li>c. The special SWAB grant of £5000 for a fish ladder at Teffont was for seed money to enable a grant application to a European Agency.</li> <li>d. Nadder Centre - a new Facilities Manager would be in position from 1<sup>st</sup> April and the financial viability of the centre was improving. The coffee shop would be run by Wiltshire Council directly from 1<sup>st</sup> April 2018.</li> <li>e. The Chairman would speak to the Sub-Postmaster regarding use of the Post Office.</li> </ol>	
18.03.27	Report from Chairman - no report.	
18.03.28	Report from Clerk - addition of signatories to the Co-op bank account was still on-going; a meeting with Wiltshire Wildlife Trust was scheduled to discuss the tree works on the Lower Recreation Ground river bank; Carnival Committee Request for use of the KGV playing field on August 5 <sup>th</sup> for Dog Show was provisionally approved and would be ratified at the March interim meeting.	
18.03.29	Other reports:	

	<ul style="list-style-type: none"> <li>a. My Wiltshire reports/Highway issues/CATG - none.</li> <li>b. KGVth Playground inspection/update - ongoing.</li> <li>c. Lower Recreation Ground inspection /update - ongoing.</li> <li>d. Footpaths - reminder of FP83 discussion at SAP Committee on Thursday 8<sup>th</sup> March.</li> <li>e. Allotments - no report.</li> <li>f. Jubilee Meadow area - no report.</li> <li>g. Tithe Barn - no report.</li> <li>h. Area Board - to meet at end of March.</li> <li>i. JBC - no report.</li> <li>j. Nadder Community Energy - no report.</li> </ul>	
18.03.30	Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972; P.Cnllrs agreed that the results of the NHP consultation remain as the reference point for any discussions with developers.	
18.03.31	Correspondence received - see attached.	
18.03.32	Date of next meetings: all at 7pm in the Reading Room: Interim meeting - 20 <sup>th</sup> March 2018 Full Meeting - 3 <sup>rd</sup> April 2018	
	There being no other business, the meeting finished at 9:20pm.	