

Tisbury Parish Council
Full Meeting - Tuesday 2nd June 2015
Elizabeth Hall, Tisbury at 7pm

15.06.01	<p>Present: P.Cnllrs P. Duffy (Chairman), S. Moran (Vice-Chairman), J. Berkley-Matthews, Mrs J. Amos, D. Carroll, Miss F. Corp, S. Davison, Ms J. Ings, D. Wood, R. Wright - 10. Also in attendance: WCnllr T. Deane; up to 5 members of the public; Mrs S. Harry (Clerk). Note: Chairman only voting where a casting vote required. Apologies received and accepted: P.Cnllr Mrs P. Chave; 2 no. CBOs; Mrs S. Keene.</p>	
15.06.02	<p>Dispensations:</p> <ol style="list-style-type: none"> a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - P.Cnllr Simon Davison with respect to the planning application for Wardour School. b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests 	
15.06.03	<p>Public Participation and Presentations (Questions and/or statements)</p> <ol style="list-style-type: none"> a. The GNC spoke in support of the 2 small grant applications submitted on behalf of the Tisbury Memory Group and the Sunshine Club, indicating in particular that the Memory Group required approx. £1900 in total to run throughout a year and that the Sunshine Club was key in getting the more elderly residents of the village 'out and about' rather than being isolated at home - even if accommodated in sheltered housing. b. Lydia Porter spoke on behalf of the swimming club indicating that a schedule of works was awaited from WC for necessary works on the swimming pool. Once this was available and agreement had been reached between those 2 parties, the PC would be able to confirm that the allocated R4 monies could be transferred to WC - who would pay the contractor. More information was expected on Wednesday 3rd at the COB meeting. c. Residents of Hindon Lane spoke to the suggestion to be discussed at 15.06.24 in order to make Hindon Lane a safer route for pedestrians and ease congestion and traffic speed too. 	
15.06.04	<p>Approval of minutes: AGM - 5th May 2015; proposed JBM / seconded DC / unanimous of those present (10) Although not discussed at the AGM, P.Cnllr Mrs JA asked that her remit with respect to Tourism and Visit Wiltshire liaison be reflected in the table of P.Cnllr responsibilities; this to be amended and re-issued by the Clerk. Full meeting - 5th May 2015 - these minutes were not yet available.</p>	Clerk Clerk
<p>At this point, the Chairman suggested that agenda items 2015.06 14,15 and 24 were taken out of order to allow those members of the public with a special interest to depart earlier if required. The minutes reflect the order of the items on the agenda.</p>		
<p>PLANNING MATTERS - resolutions may be required</p>		
15.06.05	<p>Consideration of Pre-Application Planning Proposals: None.</p>	Clerk
15.06.06	<p>Consideration of Planning Applications: 15/03819/FUL - Wardour School, Tisbury, Wiltshire, SP3 6RF - New front entrance lobby. Raising flat roof over new internal staircase (noting that SD not voting / speaking due to proximity of private residence) P.Cnllrs discussed this application at some length before resolving to object to the application due to the flat roof not being in keeping with the existing design, especially with respect to its position within the AONB.</p>	

	Proposal to object DC / seconded Ms JI / 3 in favour with 3 against with 2 abstentions The Chairman used the casting vote in support of the motion.	Clerk
PLANNING MATTERS - for information or guidance only		
15.06.07	Neighbourhood Planning - progress report by P.Cnllrs Mrs J. Amos and Ms J. Ings; the questionnaire is now nearing completion and is on target to be issued in September. The questionnaire will be issued to P.Cnllrs as a trial in the first instance and it is intended that the questionnaire will be hand delivered and collected to ensure a high % return. During the discussion it was noted that there would be specific questions on housing requirements within the village, especially that for sheltered housing within the community.	
15.06.08	Applications Determined - noted.	
15.06.09	SK8 Park Location - update on latest position; Andrew Guest to be asked for a current status with respect to the planning application by WCnllr TD. It was suggested that the PC serve a notice of determination and this was resolved by those present. Proposed SM / seconded DC / 8 in favour with 1 objection	Clerk
FINANCE - resolutions required:		
15.06.10	Financial Report - P.Cnllrs resolved to approve monthly payments of £21.60 & SOs of £1350 in June 2015, together with retrospective approval of payments of £4811.64 in May 2015. Proposed JBM / seconded DC / 9 in favour	Clerk
15.06.11	Audit report: i. internal audit report for 2014.15; including action plan P.Cnllrs resolved to accept the recommendations of the internal auditors. Proposed JBM / seconded Mrs JA / 9 in favour ii. appointment of Auditing Solutions as Internal Auditors for 2015.16 Proposed DC / seconded Ms JI / 9 in favour	Clerk Clerk
15.06.12	Annual Report: i. approval of section 4 of the Annual Return - internal auditor Proposed DC / seconded JBM / 9 in favour ii. approval of section 1 of the Annual Return - accounting statements Proposed DC / seconded JBM / 9 in favour iii. approval of section 2 of the Annual Return - governance statements Proposed DC / seconded Ms FC / 9 in favour	Clerk
15.06.13	Financial Regulations - adoption of the model financial regulations issued in November 2014 Following a short discussion, P.Cnllrs resolved to approve the draft Financial Regulations previously circulated with the agenda papers, with the detailed procedures to be agreed between the Clerk/RFO and P.Cnllr JBM. Proposed JBM / seconded Mrs JA / 9 in favour	JBM Clerk
15.06.14	R4 monies for swimming pool - final approval for recently agreed scheme (between the swim club and WC) for the swimming pool; P.Cnllrs resolved to defer a decision pending further information on the agreement between the swimming club and WC on the works required and the quotes received. Proposed DC / seconded DW / unanimous	Clerk
15.06.15	Approval of Small Grant nominations agreed at the Annual Parish Meeting, together with amounts: Tisbury Memory Group/Sunshine Club - P.Cnllrs resolved to award £300 for both the Tisbury Memory Group and the Sunshine Club; an increase of £100 on each application. Proposed Miss FC / seconded SD / 8 in favour with 1 against Victim Support for Wiltshire - P.Cnllrs deferred a decision pending a request for	Clerk

	further information.	
15.06.16	<p>Insurance - claim from Tisbury resident for damage to car; P.Cnllrs resolved not to offer any without prejudice payment as, on the advice of the insurance broker, there was no liability (as the car park was regularly inspected).</p> <p style="text-align: right;">Proposed JBM / seconded SD / 9 in favour</p>	Clerk
15.06.17	<p>Clerks' attendance at SLCC regional conference in July at Salisbury; £60 P.Cnllrs resolved to approve the attendance of the Clerk at the SLCC regional conference.</p> <p style="text-align: right;">Proposed DC / seconded Miss FC / 9 in favour</p>	Clerk
	MATTERS TO BE CONSIDERED and/or RESOLVED	
15.06.18	<p>Standing Orders - adoption of the model standing orders issued in 2014 P.Cnllrs resolved to accept the revised model Standing orders agreed by NALC.</p> <p style="text-align: right;">Proposed DC / seconded JBM / 9 in favour</p>	Clerk
15.06.19	Community Governance Boundary Review - P.Cnllrs noted that this topic was being discussed at the June 4 th meeting of West Tisbury PC.	
15.06.20	Consultation on Statement of Community Involvement 2015 - the response from TPC was composed by members of the NHP group and copies were circulated prior to the meeting.	
15.06.21	<p>Youth Activity Provision in Tisbury:</p> <ul style="list-style-type: none"> i. Grant - Tisbury PC has been awarded a grant at the recent LYN meeting subject to agreement by the Area Board on 3rd June 2015 ii. Accommodation - other potential sites were briefly discussed with no immediate alternatives being available. iii. P.Cnllrs were reminded that Ms Jaki Farrell will be attending the mid-June meeting to talk about the proposed Youth Provision through S4S; a small number of interested P.Cnllrs agreed to meet prior to the mid-June meeting to agree questions and proposals for a potential service. 	SD
15.06.22	Agenda Items at Interim Meeting - a request has been made to move further items to the mid-month meeting, for example, the reports section; with the Campus COB having a specific slot rather than be a report. P.Cnllrs agreed to limit the mid-month meeting to planning applications and urgent items, with the COB taking a higher priority at the full meeting.	Clerk
15.06.23	Football Club Licence - the draft licence was still with the Football Club.	
15.06.24	<p>Traffic Problems on Hindon Lane - a proposal has been put forward by a Hindon Lane resident for a one-way system; P.Cnllrs noted the suggestion circulated with the agenda and papers and re-iterated, following a question from the residents, that the planning application to allow through traffic between the Wyndham Place development and the Campus had been approved and was awaiting construction at the appropriate time.</p> <p>P.Cnllrs also confirmed that various proposals had been previously considered to ease parking problems on Hindon Lane, including the availability of land from the allotments site and to the rear of nos 1-8 Hindon Lane for residents parking; neither scheme had been progressed as the residents at the time were unwilling to contribute to the costs. The main concerns of the residents were the restricted width of Hindon Lane, parked cars (that did actually slow traffic) and the inability to enforce to approved 20mph speed restriction.</p> <p>P.Cnllrs felt that the proposed 1-way system would allow traffic to travel faster and that the knock-on effect through Wyndham Estate would be a worse situation as the</p>	

	<p>roads were not designed for through traffic.</p> <p>During further discussion it emerged that the residents' primary objective was to enhance pedestrian safety and P.Cnllrs proposed that a white lined courtesy route for pedestrians may be the answer and that also, the amount of construction traffic would certainly decrease following the completion of the campus and the Wyndham Estate. Weight restrictions were briefly discussed but thought to be unworkable.</p> <p>To progress the various options, the Hindon Lane issue would be addressed by a nominated P.Cnllr; P.Cnllr SM offered to take on this remit along with the village parking.</p>	SM
15.06.25	<p>The Quarry - residents of the Quarry are requesting additional signs in The Quarry to aid delivery drivers; although WC no longer fund new signs P.Cnllrs were not prepared in principle to pay for new or replacement signs.</p> <p style="text-align: center;">Proposed SM / seconded DC / 8 in favour with 1 abstention</p>	Clerk
15.06.26	<p>P.Cnllrs Involvement with the Community; raising the profile - with the PC's approval, P.Cnllrs SM and SD will hold P.Cnllr surgeries at a High St location with other P.Cnllrs joining in when available.</p>	SM SD
15.06.27	<p>Urgent items not on the agenda - the planting of a Jubilee Oak tree raised at the APM was briefly discussed, with a consensus of opinion being that this would be appropriate for the Campus opening ceremony.</p>	Clerk
MATTERS FOR NOTING		
15.06.28	<p>Report from Wiltshire Councillor - WCnllr TD reminded Cnllrs of:</p> <ol style="list-style-type: none"> a. the Area Board meeting focusing on Elderly in the Community; 2:30pm in Dinton Village Hall on Wednesday 3rd June 2015. b. The Superfast Broadband project 'unveiling' on 8th June 2015 in the Hinton Hall. <p>Additionally, there was a COB meeting on 3rd June that would start looking at the community governance required on completion of the Campus building phase.</p>	
15.06.29	<p>Report from Community Beat Officer if available - having sent apologies, the following information was provided by the Community Beat Manager, Greg Fergusson:</p> <p><i>'Since I attended last month there have been no further domestic burglaries, but there were two garage shed burglaries in Tisbury (Court Street and Vicarage Road) during which farm/landscaping/building equipment was stolen. Non-dwelling burglaries continue to be an issue of concern, but this is replicated across the Dorset/ Wiltshire area and is certainly not specific to Tisbury.'</i></p>	
15.06.30	Future agenda items - Bowls Club lease	
15.06.31	Chairman's report - no items.	
15.06.32	<p>Clerk's report - Use of former NatWest bank premises - the keys for the room available have not yet been released by the bank; VHMC meetings - it is anticipated that meetings in the future will continue to clash with PC meetings when the interim meetings become the focus of planning applications. There is however, no governance requirement for a P.Cnllr to attend.</p>	
15.06.33	<p><u>Other reports:</u></p> <ol style="list-style-type: none"> a. Clarence/Highway/CATG issues - none at present. b. Tisbury Campus - clarification had been sought with respect to the cherry tree recently removed from the campus site, as the Tree Warden believed that this tree would be retained. The plans available to the site construction team approved on 13th November 2013 however indicated that this was not so. c. KGVth Playground inspection/update - concerns were noted that the grass had not been cut and that broken glass was evident and that the Clerk had not yet ordered a replacement litter bin. 	Clerk

	<ul style="list-style-type: none"> d. Lower Recreation Ground inspection /update - no aspects of concern. e. Footpaths - no report f. Allotments - no report g. Jubilee Meadow area - no report h. Area Board - no further report i. JBC - no report j. TCSP - no report k. Tisbury Energy Group - this group will have an information kiosk at the Village Fete. 	
15.06.34	<p>Correspondence received - the correspondence listing would be circulated when complete. P. Cnllrs were however informed of an anonymous letter that had been received from 'Village Voices' detailing various issues in the village that were felt to be unsatisfactory; the Clerk to advertise that the PC would/could not respond to such letters.</p>	Clerk
15.06.35	<p>Date of next meetings Full meeting - Tuesday 7th July 2015; 7pm in the Elizabeth Hall Interim meeting - Tuesday 16th June 2015; 7pm in the Elizabeth Hall</p>	
15.06.36	<p>Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972 - no items.</p>	
	<p style="text-align: center;">There being no other business, the meeting finished at 9:15pm.</p>	