

**Tisbury Parish Council**  
**Minutes - Full Meeting; Tuesday 5<sup>th</sup> May 2015**  
**Elizabeth Hall, Tisbury at 7:40pm**

15.05.01	<p><b>Present:</b> P.Cnllrs P. Duffy (Chairman), S. Moran (Vice-Chairman), Mrs J. Amos, J. Berkley-Matthews, D. Carroll, Mrs P. Chave, Miss F. Corp, S. Davison - absent between 7:45pm and 8pm, Ms J. Ings - absent for all business on 15.03079 - Glenside, D. Wood, R. Wright - 11.  Also in attendance: WCnllr T. Deane; up to 3 members of the public; Mrs S. Harry (Clerk).  Note: Chairman only voting where a casting vote required.  <b>Apologies received and accepted:</b> 2 no. CBOs.</p>	
15.05.02	<p><b>Dispensations:</b></p> <ul style="list-style-type: none"> <li>a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - Ms J. Ings re 15.03079, Glenside - as joint property owner.</li> <li>b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none.</li> </ul>	<b>Clerk</b>
15.05.03	<p><b>Public Participation and Presentations</b> (Questions and/or statements)</p> <ul style="list-style-type: none"> <li>a. 15. 03079. Glenside - an owner (not Ms Ings) spoke in favour of the proposals to create a study/library; it was noted that a letter of objection had been received concerning the impact on the privacy of residents in Alexandra Villas, but this was not thought to be a factor by the owners due to the presence of a 2m fence.</li> <li>b. 15.03079. Oddford Vale - the applicants spoke in favour of the proposals that would provide a more cost effective solution to heating the property. The LPG tank necessary would be obscured by additional landscaping.</li> </ul>	
15.05.04	<p><b>Approval of minutes:</b>  Full meeting - 7<sup>th</sup> April 2015; <b>proposed DC / seconded JBM / unanimous of those present (9)</b></p>	
<b>PLANNING MATTERS</b> - resolutions may be required		
15.05.05	<p><b>Consideration of Pre-Application Planning Proposals:</b> None.</p>	
15.05.06 (7:45pm)	<p><b>Consideration of Planning Applications:</b>  Note: following the discussion at the AGM where it was decided not to form a Planning Committee, P.Cnllrs agreed that future planning applications would be scheduled for the mid-month interim meetings wherever possible.  <b>P.Cnllr Ms JI left the room for this item.</b>  <b>15/03079/FUL</b> - Glenside Hindon Lane Tisbury SP3 6PZ - Conversion, extension and alterations of an ancillary outbuilding to form a Study / Library  P.Cnllrs noted the letter of objection for this application and also the extent of ill-feeling still evident in the area for the Gold Hill application. Concerns of the P.Cnllrs related to the potential re-sale of the converted outbuilding as a separate residence, especially as the design included a bathroom. However, it was also noted that there was a precedent in the village for such developments to be conditioned such that the outbuilding/annexe could not be sold as a separate residence.  P.Cnllrs resolved to support the application with a condition ensuring that the converted outbuilding remains within the curtilage of the Glenside property so that it cannot be sold as a separate plot.   <p style="text-align: center;"><b>proposed DC / seconded SM / 6 in favour with 2 against</b>  (PD not voting / Ms JI out of room re interest / SD absent for this item)</p> </p>	<b>Clerk</b>

	<p><b>15/03186/FUL</b> - Hillview, Oddford Vale Tisbury SP3 6NJ - Install a 1200 litre LPG tank to front of the bungalow with associated trellis screening P.Cnllrs resolved, after a short discussion, to support this application. <b>proposed DC / seconded SM / 10 in favour (PD not voting)</b></p>	<b>Clerk</b>																																																																
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15.05.07	<p><b>Neighbourhood Planning</b> - P.Cnllrs Mrs J. Amos and Ms J. Ings reported that the questions for the consultation document would be ready by the end of May; the questions would, in part, be confirming/re-inforcing conclusions made following the TISVIS consultation.</p>																																																																	
15.05.08	<p>Applications Determined - the information previously circulated with the agenda papers was noted.</p>																																																																	
15.05.09	<p><b>SK8 Park Location</b> - P.Cnllrs were informed that the Area Board Manager was currently liaising with the Development Control Manager to progress the current proposal.</p>																																																																	
<b>FINANCE - resolutions required:</b>																																																																		
15.05.10	<p><b>Financial Report</b> - to include approval of monthly payments of £2017.20 (listed below) &amp; SOs of £1350 in May 2015, together with retrospective approval of payments of £2733.51 in April 2015.</p> <table border="0"> <thead> <tr> <th><b>April 2015</b></th> <th><u>cheque</u></th> <th><u>VAT (£)</u></th> <th><u>Total (£)</u></th> </tr> </thead> <tbody> <tr> <td>TPC Youth Provision</td> <td>505</td> <td>20.08</td> <td>125.16</td> </tr> <tr> <td>Brocante advertising</td> <td>506</td> <td>30.00</td> <td>180.00</td> </tr> <tr> <td>Swim pool contribution</td> <td>507</td> <td>0</td> <td>512.50</td> </tr> <tr> <td>Salary reconciliation</td> <td>508</td> <td>0</td> <td>495.19</td> </tr> <tr> <td>Salary reconciliation</td> <td>509</td> <td>0</td> <td>518.16</td> </tr> <tr> <td>Brocante accommodation</td> <td>510</td> <td>0</td> <td>102.00</td> </tr> <tr> <td>WALC membership fee</td> <td>511</td> <td>133.43</td> <td><u>800.60</u></td> </tr> <tr> <td></td> <td></td> <td></td> <td>£2733.61</td> </tr> <tr> <td colspan="4"><b>May 2015</b></td> </tr> <tr> <td>Joint Burial Committee</td> <td>512</td> <td></td> <td>1500.00</td> </tr> <tr> <td>Payroll Services</td> <td>513</td> <td>3.60</td> <td>21.60</td> </tr> <tr> <td>Brocante accommodation</td> <td>514</td> <td>0</td> <td>50.00</td> </tr> <tr> <td>Advert for Brocante Festival</td> <td>515</td> <td>17.12</td> <td>85.60</td> </tr> <tr> <td>WALC training</td> <td>516</td> <td>60.00</td> <td><u>360.00</u></td> </tr> <tr> <td></td> <td></td> <td></td> <td>£2017.20</td> </tr> </tbody> </table> <p>P.Cnllrs resolved to approve the expenditure listed above. <b>proposed JBM / seconded DC / 10 in favour</b></p>	<b>April 2015</b>	<u>cheque</u>	<u>VAT (£)</u>	<u>Total (£)</u>	TPC Youth Provision	505	20.08	125.16	Brocante advertising	506	30.00	180.00	Swim pool contribution	507	0	512.50	Salary reconciliation	508	0	495.19	Salary reconciliation	509	0	518.16	Brocante accommodation	510	0	102.00	WALC membership fee	511	133.43	<u>800.60</u>				£2733.61	<b>May 2015</b>				Joint Burial Committee	512		1500.00	Payroll Services	513	3.60	21.60	Brocante accommodation	514	0	50.00	Advert for Brocante Festival	515	17.12	85.60	WALC training	516	60.00	<u>360.00</u>				£2017.20	<b>Clerk</b>
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15.05.11	<p><b>Tisbury PC Debit Card</b> - in advance of the approval of the new model financial regulations, P.Cnllrs were asked to resolve use of a debit card issued on the TPC current bank account to the Parish Council Clerk/RFO (with an upper limit of £500 for each transaction). <b>proposed JBM / seconded DC / 10 in favour</b></p>	<b>Clerk</b>																																																																
15.05.12	<p><b>Litter bin replacement on the KGVth play area</b> - P.Cnllrs resolved to replace the vandalized litter bin in the KGV<sup>th</sup> playground. <b>proposed DC / seconded Mrs PamC / 10 in favour</b></p>	<b>Clerk</b>																																																																
15.05.13	<p><b>Insurance:</b></p> <p>a. <b>renewal quotes</b> - P.Cnllrs considered the comparison of 5 quotes compiled by the Clerk and presented at the meeting before resolving to accept the quote from Aviva (through Came and Company) on a 3 year discounted basis. <b>proposed DC / seconded JBM / 10 in favour</b></p> <p>b. <b>claim from Tisbury resident for damage to car</b> - P.Cnllrs noted the information previously circulated with the agenda and papers and agreed that advice be sought from the insurance brokers.</p>	<b>Clerk</b> <b>Clerk</b>																																																																

	<b>MATTERS TO BE CONSIDERED and/or RESOLVED</b>	
15.05.14	<p><b>FOI Request re road closures</b> - as a result of the withdrawal of the road closure application for the Brocante Festival due to the objection of a resident in Old Garden Mews, P.Cnllrs were asked to support a Freedom of Information Request to Wiltshire Council regarding the number of street closure applications over the past few years in South West Wiltshire (including Salisbury) and the outcome of those requests; including the extent of the road closure, how many households/businesses were affected, how many objections were received and how they were resolved?</p> <p>P.Cnllrs discussed the various options for some time before deciding that it would be more effective to deal with the issues raised by the objection rather than adding to the potential burden of increased council tax payments.</p>	
15.05.15	<p><b>Community Governance Boundary Review</b> - the Clerk reported on the discussion between the 2 parish clerks of Tisbury and West Tisbury and the suggested boundary revisions between the 2 parishes - the indicative changes having been previously circulated with the agenda and papers for the meeting. Although P.Cnllrs were supportive of the proposals, P.Cnllrs agreed (with 1 abstention) that a merger of the 2 PCs would be the preferred option.</p>	<b>Clerk</b>
15.05.16	<p><b>Consultation on Statement of Community Involvement 2015</b> - P.Cnllrs noted the response date of 2<sup>nd</sup> June 2015 and agreed that the Clerk would collate any comments for submission to the consultation if emailed to the Clerk by 1<sup>st</sup> June.</p>	<b>ALL Clerk</b>
15.05.17	<p><b>Youth Activity Provision in Tisbury:</b></p> <ol style="list-style-type: none"> <li>update following an inspection of potential Youth accommodation - P.Cnllr SD reported on the potential for use of the former motorcycle shed on the Campus site, but thought that the 2 garages behind the Police Station may be a better option.</li> <li>LYN consideration of TPC grant application - the grant application previously circulated was noted.</li> <li>Draft contract for Youth Support Worker -P.Cnllrs resolved to delegate the final version of the YSW contract to the Clerk along with P.Cnllr Mrs Janet Amos.</li> <li>Food Hygiene Policy for the Square Youth Café - P.Cnllrs resolved to approve this policy; <b>proposed DC / seconded SD / 10 in favour.</b></li> <li>Health and Safety Policy Statement - P.Cnllrs resolved to approve this statement; <b>proposed DC / seconded SD / 10 in favour.</b></li> </ol>	<p><b>Mrs JA Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
15.05.18	<p><b>Brocante Festival</b> - P.Cnllr Mrs JA reported that the festival had been a huge success with many in the community wanting to make it an annual event. The Youth volunteers had helped in making the day a success and P.Cnllrs resolved that a sum of £200 be awarded to the Leisure Credit Scheme run by S4S to enable all those that had volunteered to take part in a film night and burger meal event.</p> <p style="text-align: right;"><b>proposed DC / seconded SD / 10 in favour</b></p> <p>Thanks were given to everyone involved in the catering operation that had been organised at a late stage due to the withdrawal of the original catering company; in particular Elizabeth Jones.</p> <p>P.Cnllr SM also updated the meeting with the excellent news that a sufficient surplus was projected to cover the Leisure Credit contribution to S4S and to provide the seed funding for the next festival.</p> <p>The Parish Council thanked the community for its support and goodwill.</p>	<b>Clerk</b>

15.05.19	<b>Voting Rights on the JBC</b> - P.Cnllrs were informed of the advice provided by WALC that the JBC was not considered as a land management body and so could not have a non-parish council member with voting rights.	
15.05.20	<b>Football Club Licence</b> - the meeting noted that the draft agreement was now in the hands of the Football Club.	
15.05.21	<b>Traffic Problems on Hindon Lane</b> - P.Cnllrs were referred to the emails from a Hindon Lane resident circulated as a part of the agenda papers and noted that the topic would be a likely discussion item at the APM.	
15.05.22	<b>TCSP issue raised with respect to Warning Signs for 3-arch bridge</b> - P.Cnllrs noted that the TCSP had raised an issue about the lack of warning signs for the restricted height on the 3-arch bridge for large vehicles travelling north to south through the village; this was causing problems for delivery vehicles in particular that struggled to turn round when necessary.	
<b>MATTERS FOR NOTING</b>		
15.05.23	Report from Wiltshire Councillor - 5 topics were mentioned: The local Youth Café and activities project being run by TPC being a good example of community led provision. Campus progressing but with a delay of approx. 2 weeks due to the necessary removal of asbestos. CATG - the necessity for a PC contribution towards local projects. Sure Start - involvement of the Scrutiny Panel on a county-wide basis. P.Cnllrs were asked to indicate a preference in supporting either Syrian refugees or Nepalese earthquake victims by Wiltshire Council.	
15.05.24	Report from Community Beat Officer if available - not present at this meeting.	
15.05.25	Future agenda items - none put forward.	
15.05.26	Chairman's report - no items.	
15.05.27	Clerk's report - no items.	
15.05.28	<u>Other reports:</u> a. Clarence/Highway/CATG issues - continuing problems with timing still evident on streetlights in Weaveland Road. b. Tisbury Campus - asbestos now all removed. c. KGVth Playground inspection/update - as advised on inspection sheets. d. Lower Recreation Ground inspection /update - as advised on inspection sheets. e. Footpaths - regular maintenance taking place and walks now re-started. f. Allotments - no report. g. Jubilee Meadow area - some plastic protection tubes and hedging plants still in place. h. Area Board - no report. i. JBC - no further report. j. TCSP - no further report.	
15.05.29	<b>Correspondence received</b> - to be circulated.	
15.05.30	Date of next meetings Full meeting - Tuesday 2 <sup>nd</sup> June 2015; 7pm in the Elizabeth Hall Annual Parish Meeting - 19 <sup>th</sup> May 2015; 7pm in the Victoria Hall	
15.05.31	Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972	