

Tisbury Parish Council DRAFT

Minutes of the full meeting held on Tuesday 3rd June 2014
in the Elizabeth Hall, Tisbury at 7pm

14.06.01	<p>Present: P.Cnllrs P. Duffy (Chairman), D. Carroll (Vice-Chairman), J. Berkley-Matthews, Mrs J. Amos, Mrs PamC, Miss F. Corp, A. Griffin, Ms J. Ings, M. McGrath, Mrs A. West, D. Wood - 10.</p> <p>Also in attendance: WCnllr TD; 1 member T&CP Focus Group; up to 1 applicant for 14/05186/TPO; Mrs S. Harry (RFO/Clerk).</p> <p>Apologies received and accepted: 2 no. CBOs.</p>	
14.06.02	<p>Dispensations:</p> <ul style="list-style-type: none"> a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests 	
14.06.03	<p>Public Participation and Presentations: Questions and/or statements</p> <p>This is an opportunity for residents of Tisbury Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.</p> <p>The applicant for 14/05186/TPO spoke in favour of his application and answered P.Cnllrs questions.</p>	
14.06.04	<p>Approval of minutes: P.Cnllrs resolved to approve the minutes of the following meetings: AGM - 6th May 2014 - proposed DC / seconded JBM / unanimous of those present (note: a new representation was subsequently added to the list of P.Cnllrs representing the PC on other bodies; Ms J. Ings on the Tisbury Memory Group - not on the AGM listing, but appointment made on 1st april 2014). Full meeting - 6th May 2014 - proposed DC / seconded MMcG / 9 in favour; 1 abstention MissFC; 1 member not present at meeting (note: the Clerk asked those present to note the change to the original draft minutes circulated, pointing out the factual inaccuracy of P.Cnllr Miss FC's statement regarding the actions of the Chairman - 14.05.16c.</p>	
<p>PLANNING MATTERS - resolutions required</p>		
14.06.05	<p>Consideration of Planning Applications:</p> <p>14/04420/TCA - Arundell House, High Street, Tisbury, SP3 6PS - A group of 5 Wych Elm trees to be removed due to the proposed diversion of the electricity cable across the garden to Arundell House - delegated support; agreed by P.Cnllrs.</p> <p>14/04730/TPO - 21 Ladydown View, Tisbury, SP3 6LL - T1 cedar remove low level limb - delegated support; agreed by P.Cnllrs.</p> <p>14/04732/TPO - 15 Ladydown View, Tisbury, SP3 6LL - T1 walnut to be felled - delegated objection, agreed by P.Cnllrs; T2 copper beech raise canopy by approx. 5m, cut back by and remove deadwood/rubbing branches - delegated support; agreed by P.Cnllrs.</p> <p>14/04791/TCA - Cleeve Hill, Vicarage Road, Tisbury, SP3 6HZ - Fell 1x Thuja and 1x Lawson Cypress. Reduce height of line of Holly and Irish Yew by 50%. - delegated support; agreed by P.Cnllrs.</p> <p>14/05186/TPO - The Old House, High Street, Tisbury, SP3 6PS - Copper Beech fell -</p>	

	<p>delegated objection; P.Cnllrs resolved to agree with this decision.</p> <p>Proposed MMcG / seconded MsJI / 6 in favour with 5 against 14/04907/FUL - Nadder Hall Weaveland Road Tisbury Salisbury SP3 6HJ - Proposed Community Campus development off Weaveland Road, to include the use of some of the existing council buildings on the site in conjunction with the addition of new build areas in order to house various council and community services</p> <p>P.Cnllrs briefly discussed the initial responses made by colleagues, but reserved the main discussion for the June interim meeting.</p>	
PLANNING MATTERS - for information or guidance only		
14.06.06	<p>Neighbourhood Planning - P.Cnllrs Mrs J. Amos and Ms J. Ings reminded P.Cnllrs of the NHP public session on July 5th at 2pm in the Victoria Hall and that representatives of St Modwen would be present to talk to residents on a purely informal basis.</p> <p>WCnllr TD reminded the meeting that the St Modwen site was currently classified as light industrial land and would be vital for future employment opportunities in the village. The Chairman responded that the informal meetings with St Modwen had focused on mixed development and certainly not purely residential development.</p>	
14.06.07	<p>WC Core Strategy consultation on Schedule of proposed modifications etc - P.Cnllrs noted the response made and that had been circulated in the meeting notes.</p>	
14.06.08	<p>Applications Determined:</p> <ol style="list-style-type: none"> a. the previously circulated information on latest decisions was noted. b. P.Cnllrs noted that a query has been made concerning the conditions imposed on the housing development at Knapp Hollow and details were made available at the meeting. A discussion followed and P.Cnllrs agreed that photographic evidence should be collected if appropriate to forward to the Enforcement Officer. 	
Reports from FOCUS GROUPS:		
14.06.09	<p>Transport and Car Parking - the expected report was delayed pending a meeting with the group and P.Cnllr AG.</p> <p>In a more general discussion P.Cnllr Mrs PamC raised the prospect of parking on the Lower Recreation ground to be re-considered - possibly as a part of any plan associated with the Catholic Church land.</p> <p>(note: on another matter, P.Cnllr Mrs West agreed to explore the potential for coaches at youth football sessions.)</p>	
FINANCE - resolutions required		
14.06.10	<p>Financial Report - P.Cnllrs resolved to approve monthly payments £90 & SOs of £1350 in June 2014, together with retrospective approval of payments for £3310.92 in May.</p> <p>Proposed JBM / seconded DC / unanimous</p>	
14.06.11	<p>Internal Audit report:</p> <ol style="list-style-type: none"> i. P.Cnllrs resolved to approve the responses to the internal audit report, and Proposed JBM / seconded DC / unanimous ii. in particular, an additional 20 hours for the Clerk to compile an initial procedures manual. Proposed JBM / seconded MMcG / unanimous iii. P.Cnllrs resolved to re-appoint Auditing Solutions Ltd as the internal auditor for the 2014/15 financial year. Proposed DC / seconded MissFC / unanimous 	
14.06.12	<p>Annual Return and Governance statement for 2013/14</p> <ol style="list-style-type: none"> i. section 1 - P.Cnllrs resolved to approve the previously circulated section 1 of the Annual Return. Proposed DC / seconded JBM / unanimous ii. section 2 - P.Cnllrs resolved to approve the previously circulated section 2 of the Annual Return. Proposed DC / seconded JBM / unanimous 	

14.06.13	<p>Small Grants - P.Cnllrs resolved to award £50 to each of the Sunshine Group and Tisbury Memory Group; neither group was in a position to formally apply for a small grant as explained in the email previously circulated.</p> <p style="text-align: right;">Proposed DC / seconded MMcG / unanimous</p> <p>P.Cnllrs further resolved to hold a second bidding round for the remaining small grant monies in the autumn; to be advertised in the next parish newsletter.</p> <p style="text-align: right;">Proposed MissFC / seconded MrsPamC / 9 in favour with 2 abstentions</p>	
14.06.14	<p>Requests for donations from Splash and Wiltshire Bobby Van:</p> <p>P.Cnllrs agreed not to make any donations to these organisations in line with the current policy.</p>	
14.06.15	<p>Clerk's Training Costs</p> <p>i. Safety seminar - P.Cnllrs resolved agreement for the Clerk to attend this seminar in September; cost of £15.</p> <p style="text-align: right;">Proposed DC / seconded MMcG / unanimous</p> <p>ii. SLCC National Conference - P.Cnllrs resolved agreement for the Clerk to attend this conference in October; approximate cost of £120.</p> <p style="text-align: right;">Proposed DC / seconded MMcG / unanimous</p>	
14.06.16	<p>The Future of Local Parking Enforcement seminar - 18th September 2014</p> <p>P.Cnllrs resolved that a place be booked for P.Cnllr AG.</p> <p style="text-align: right;">Proposed PD / seconded MissFC / 9 in favour with 2 abstentions</p>	
MATTERS TO BE CONSIDERED and/or RESOLVED		
14.06.17	<p>WC review of LTP Car Parking Strategy; P.Cnllr AG agreed to look at a potential response on behalf of the PC in relation to the scoping exercise.</p>	
14.06.18	<p>Use of former re-cycling area in car park - P.Cnllrs resolved to use the space created by the removal of the recycling banks as additional car parking spaces.</p> <p style="text-align: right;">Proposed DC / seconded JBM / 10 in favour with 1 against</p> <p>It was noted that the clothes recycling bank in the car park was often full; a notice would be posted with the alternative clothes banks in the village.</p>	
14.06.19	<p>Bennett Mews access to parking - P.Cnllrs noted that a resident of Bennett Mews had complained that cars often parked on the single yellow line on the stretch of High St that forms the access to Bennett Mews after 6pm. The Clerk would initially ask that the yellow line be repainted.</p>	
14.06.20	<p>Community Land Transfer from WC - at the Highways Maintenance meeting on 12th May, it was suggested by WC that areas of amenity land such as the bank of Oddford Brook could be transferred to the PC.</p> <p>P.Cnllrs discussed the potential to take over maintenance of such land, but resolved to leave with WC.</p> <p style="text-align: right;">Proposed Mrs JA / seconded MMcG / 10 in favour with 1 abstention</p> <p>The frequency of cutting on Oddford Brook bank would be put to residents immediately adjacent; there are currently 2 cuts per year, but some residents would like a minimum of once each month in the season.</p>	
14.06.21	<p>Provision of dog poo bags / 'Offence' Cards -it has been suggested that the PC could negotiate a reduced price for Tisbury residents on dog poo bags purchased at the pet shop and also issue 'offence' cards for residents known not to be picking up their dog's excrement.</p> <p>P.Cnllrs discussed these suggestions, but decided not to take any action at this time.</p>	
14.06.22	<p>Pick-up points from APM - P.Cnllrs requested that a visit to a campus already in operation be organised. W.CnllrTD offered to arrange a visit to the Tisbury site with the architect.</p>	

14.06.23	<p>Bollards in Weaveland Road - a suggestion has been made that the bollards in Weaveland Road should be removed to allow at least 1-way traffic flow into Weaveland Road/Churchill Estate; this was supported by at least 4 P.Cnllrs and would be discussed at the July meeting.</p> <p>In the meantime, the emergency services would be contacted to inform that the satnav systems being used were not accurate in relation to the presence of the bollards at the junction of Weaveland Road and Churchill Estate.</p>	
14.06.24	<p>Use of the King George Vth playing field for events; PC permission required:</p> <p>a. Going for Gold - P.Cnllrs resolved to allow this event. Proposed DC / seconded AG / unanimous</p> <p>a. b. Swimming pool anniversary celebration - P.Cnllrs resolved to allow this event. Proposed MrsMW / seconded MrsPamC / unanimous</p> <p>Organisers of both events to be responsible for any re-instatement of the grass or artificial grass surfaces if necessary.</p>	
14.06.25	<p>The Oddford Valley - concerns had been raised about the presence of ragwort that would be difficult to remove due the presence of wild orchids. Two issues were explored by P.Cnllrs:</p> <p>a. Potential designation as an SSSI to protect the orchids, and</p> <p>b. Removal of the ragwort that is already beginning to / in flower using ragwort pulling tools.</p> <p>The potential for an SSSI designation would be explored and reported back at the July meeting.</p> <p>P.Cnllrs resolved to buy ragwort removal paddles if the Natural History Society would be prepared to organise removal sessions.</p> <p>Proposed MrsJA / seconded MsJI / 5 in favour with 6 abstentions</p>	
14.06.26	<p>Wiltshire Assembly invitation - Thursday 3rd July 2014 - noted that no P.Cnllr wished to attend.</p>	
MATTERS FOR NOTING		
14.06.27	<p>Report from Wiltshire Councillor - W.CnllrTD spoke on 4 issues:</p> <p>a. The inequitable funding between north and south Wiltshire Area Boards, with northern areas faring better.</p> <p>b. Consultants will look at the feasibility of a 20mph zone along Tisbury High St over the summer. A final decision to be made at the CATG.</p> <p>c. The chairmanship of the Area Board to be rotated around the WCnllrs.</p> <p>d. The lack of a police presence in Tisbury now becoming a concern.</p>	
14.06.28	<p>Report from Community Beat Officer - not present; the following information was provided:</p> <p>‘There has been 1 report of burglary, 1 theft and 3 reports of road traffic collisions. We also had a report of a aggressive dog and would like to remind all dog owners that it is their responsibility to keep their dog under control and if the dog was to attack a person there would potentially be very serious consequences. I can also report that we arrested a person for drink driving and drug offences.’</p>	
14.06.29	<p>Future agenda items:</p> <p>Child Protection policy</p> <p>Football Club / Bowls Club break clause in Licence/lease agreements.</p>	
14.06.30	<p>Chairman's report - PD spoke to re-iterate that the comments made at the May full meeting about the actions of the Chairman by P.Cnllr Miss FC were factually incorrect. In particular,</p>	

	<p>a. the reference to minutes that wrongly suggested a previous meeting had made a decision relating to the TPC letter printed in the Blackmore Vale magazine.</p> <p>b. errors in stating that the letter had not been made available to P.Cnllrs and that the Chairman had acted outside his authority.</p> <p>3. the errors had diminished the council in the eyes of the attending public.</p> <p>P.Cnllr Miss FC made no objection to these statements and offered no apology for the errors.</p>	
14.06.31	<p>Clerk's report - feed back was given on the Network Rail initiative to provide a safer crossing for FP TISB 16; a response from CG Fry that it was not currently possible footpath through the new estate; obstructive parking on Cuffs Lane - the CATG was looking at this; Rural Housing Needs survey - to be undertaken during a 6 week period over the summer.</p>	
14.06.32	<p><u>Other reports:</u></p> <ul style="list-style-type: none"> a. Clarence - a new tel. no. for reporting issues: 0300 456 0105/Highway/CATG issues was highlighted. b. Tisbury Campus - local contractors will be used where possible. c. KGVth Playground inspection/update - inspections up to date. d. Lower Recreation Ground inspection /update - inspections up to date. e. Footpaths - P.Cnllrs indicated that a funding request for a post hammer would be looked on favourably at the July meeting. f. Allotments - no report. g. Jubilee Meadow area - no report. h. Area Board - meeting on 4th June 2014 in Broadchalke. i. JBC- meeting on 10th June 2014. j. TCSP - meeting on 10th June 2014. k. CAPYG/youth issues - no report. 	
14.06.33	<p>Correspondence received - noted</p>	
14.06.34	<p>Date of next meetings</p> <p>Interim meeting - Tuesday 17th June at 6:30pm</p> <p>Full meeting - Tuesday 1st July at 7pm.</p> <p>Plus further meetings as advised.</p>	
	<p>There being no other business, the meeting concluded at 9:37pm</p>	

Notes:

Planning applications are routinely available for public inspection on-line at www.wiltshire.gov.uk, at the Elizabeth Hall 30 minutes immediately prior to a meeting or at other times by contacting the clerk