

Tisbury Parish Council - Minutes of Full Meeting

Tuesday 5th December 2013 in the Elizabeth Hall, Tisbury at 7pm

DRAFT

13.12.01	<p>Present: P.Cnllrs P. Duffy (Chairman), D. Carroll (Vice-Chairman), J. Berkley-Matthews (RFO), Mrs J. Amos, Mrs P. Chave, Miss F. Corp, Ms J. Ings, M. McGrath (until 8:35pm), Mrs A. West D. Wood - 10.</p> <p>Also in attendance: 2 no. CBOs; WCnllr T. Deane - from 7:12pm; up to 6 residents; Mrs S. Harry (Clerk).</p> <p>Apologies received and accepted: n/a</p> <p>Not present: n/a</p>	
13.12.02	<p>Dispensations:</p> <ul style="list-style-type: none"> a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: none. b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests: none. 	
13.12.03	<p>Public Participation and Presentations:</p> <ul style="list-style-type: none"> a. Community Beat Officers - both Officers Day and Chambers were able to attend the meeting and submitted the following report for the minutes: <i>'In the last month there has been 4 incidents reported to us for the Tisbury area, one of a broken window at the lower recreation field, damage to three cars with wing mirrors kicked off, items taken from an unlocked car and a dwelling burglary where nothing seems to have been taken. Though the number of outbuilding, garage and shed breaks have reduced, they are still sporadically popping up, more so in other areas at the moment, to combat this we are still running localised operations that have seen an increase in the number of Police Officers and cars patrolling the area throughout the evening into the early hours of the morning. The NPT Team regularly patrol the area, but if there is anything in particular that anyone wishes to discuss with us, then please feel free to email us using the NPT email address (tisburynt@wiltshire.pnn.police.uk<mailto:tisburynt@wiltshire.pnn.police.uk>) or attend one of our public consultations that are advertised on our website.'</i> b. A representative of St John's Church spoke to P.Cnllrs with respect to the works necessary on the church clock; P.Cnllrs agreed that a report would be submitted to the January meeting. c. Another representative of St John's Church spoke with respect to maintenance of the path crossing the churchyard from Church Street to Stubbles; it was agreed that there may be some scope for a grant from the Area Board with the support of the PC. d. Each of the 3 candidates for the vacant P.Cnllr position spoke to those present about their previous experience, skills to offer and their commitment to the community. 	
13.12.04	<p>Approval of minutes:</p> <p>Full meeting - 5th November 2013 - P.Cnllrs resolved to approve the minutes. proposed DC/seconded Mrs PamC/unanimous of those present (10)</p> <p>Interim meeting - 19th November 2013 - P.Cnllrs resolved to approve the minutes. proposed DC/seconded MMcG/unanimous of those present (4)</p>	<p>Clerk</p> <p>Clerk</p>
PLANNING MATTERS		
13.12.05	<p>Planning application(s): none discussed.</p>	
13.12.06	<p>Neighbourhood Planning Seminar -P.Cnllrs Mrs JA and Ms JI updated everyone on the evening event that had been helpful and interesting: the emphasis being on planning matters rather than secondary issues that the PC could not influence. A full page of information would be published in the January edition of 'FOCUS'.</p>	
PLANNING MATTERS - information/guidance only		
13.12.07	<p>Hindon Lane development: modification of plans to facilitate a change of use - P,Cnllrs noted the application from CG Fry that proposes a change of use for the second area of employment to four further residential units; a set of paper plans are available from Beaton's Tea Shop, but the application has yet to be notified to the PC by the Planning Office for discussion.</p>	

13.12.08	<u>The Crown Inn, Church Street, Tisbury</u> - P.Cnllrs noted the correspondence between the PC and Planning Manager (previously circulated information in the meeting agenda/papers pack) and were particularly pleased that a condition had been added to the approval (not yet officially made) securing the car parking spaces for use by the Crown Inn.	
13.12.09	Applications Determined - P.Cnllrs noted the previously circulated information in the meeting agenda/papers pack.	
FINANCE		
13.12.10	Financial Report - P.Cnllrs resolved to approve monthly payments £1044.91 & SOs of £1600 in December 2013, together with retrospective approval of payments for £740 in November - as detailed in the previously circulated information in the meeting agenda/papers pack. proposed JBM/ seconded DC / unanimous	
13.12.11	Joint Burial Committee request for payment to cover 2013/14 costs - P.Cnllrs noted that a revised sum of £670 had been requested to cover the remaining costs in the current financial year (against the £241 in the revised budget); P.Cnllrs resolved to make this payment. proposed DC/ seconded MMcG / unanimous A sum of £1000 was agreed as an initial figure for 2014/15, with any additional funds required being met from reserves.	Clerk
13.12.12	Draft budget for 2014/15 - P.Cnllr considered the impact of the revised Council Tax Base figure before agreeing to include £2000 as a contribution to reserves. proposed DC/ seconded JBM / unanimous The draft budget for 2014/15 with the resolutions detailed in 13.12.11 & 13.12.12 is appended.	
MATTERS TO BE CONSIDERED and/or RESOLVED		
13.12.13	<u>Co-option of Parish Councillor</u> - P.Cnllrs voted on the 3 candidates that presented themselves at 13.12.03, with Adrian Griffin being an outright winner following the first round of voting.	
13.12.14	<u>Community Garden</u> - P.Cnllrs discussed the draft management agreement that had suggested amendments from the Community Garden Group - now to be called Sustainable Tisbury. The discussion and agreement is summarised as: i. Change of name to Sustainable Tisbury - no objections, ii. P.Cnllrs agreed the following rewording of point 9, to correspond with the Allotments management: from - 'No dogs shall be allowed into the Community Garden area.' to - 'No dogs are allowed off the lead in the Community Garden area and Sustainable Tisbury are responsible for ensuring the Community Garden is clear of all fouling.' iii. P.Cnllrs agreed the following rewording of point 10 to ensure effective and economic use of the contractor: from - 'The Council will organise and meet any expenses concerned with mowing and disposal of the arisings; to be undertaken at least once a year.' to - 'The Council will organise and meet any expenses concerning the mowing and disposal of any uncultivated area; to be undertaken at least once a year in tandem with the Community Meadow. iv. Provision of direction signs by the PC - this would be chased with the Youth Group - already requested, v. Request for help in meeting costs for rainwater harvesting - this was agreed on a case by case basis.	

13.12.15	<u>Skate Park equipment</u> - P.Cnllrs considered the response from Environmental Health to the amended application; an objection. P.Cnllrs agreed that the EH Officer would be approached for a discussion. In the meantime, the Blacksmith will be removing the Quarter Pipe at no cost to the PC.	Clerk AG
13.12.16	<u>Future of Composting Group</u> - P.Cnllrs noted the information from Bob Kellock, previously circulated in the meeting agenda/papers pack, before resolving to close the composting site; Bob Kellock undertook to de-commission the site on behalf of the PC. The PC wished to thank all composting group members for the enthusiasm and dedication in keeping the site operational since 2005.	Clerk
13.12.17	<u>Snow and Ice planning</u> - P.Cnllrs noted the previously circulated information in the meeting agenda/papers pack before agreeing to advertise for volunteers to help keep walking surfaces safe in Tisbury during the winter months. The Clerk confirmed that 40 25kg bags of salt had been ordered and that salt shakers would be available through the PC where necessary. Additional equipment for 'dosing' larger areas would hopefully be available through the Area Board; the placement of a 1 tonne bag of grit/salt was still under discussion.	Clerk Clerk
13.12.18 (8:35pm)	<u>Additional parking space on High Street adjacent to the Dental Surgery</u> - P.Cnllrs agreed that a submission for this site would not be progressed until further thought had been given to this site and also other sites around the village; areas adjacent to the bend in Weaveland Road and 3 Arch Bridge as examples.	ALL
13.12.19	<u>Cardboard recycling bins in the Nadder Close Car Park</u> - P.Cnllrs were made aware of several reports that the cardboard recycling bins in the car park appeared to be being used by traders. This issue would be taken up through the TBA.	Clerk AG
MATTERS FOR NOTING		
13.12.20	Report from Wiltshire Councillor - WCnllr TD spoke on 6 issues: <ul style="list-style-type: none"> a. The Area Board would be considering making additional funding available for salting equipment to safeguard public health in the parishes. b. Funding would be available through the Area Board to help local businesses during the Cecil Beaton Exhibitions at Wilton House and Salisbury Museum; Tisbury Business Association would be involved. c. Campus plans would be available in the spring when extensive consultation would take place. d. David Button would be fielding calls to H'ways until Rebecca Mzadeh was replaced. e. P.Cnllrs were asked to note that the decision not to object to the 'Wardour Gate' planning application was not a true reflection of Wardour residents' views. f. P.Cnllrs were asked to identify potential areas for OAP social housing. 	
13.12.21	Report from Community Beat Officers - see 13.12.03.	
13.12.22	Future agenda items: Emergency Plan update - draft now available at Beatons Traffic Management on the High Street and Car Park - awaiting WC response Snow and Ice policy - now combined with the Emergency Plan Football Club Licence - slight modifications suggested; to be re-sent to the Football Club. Bowls Club lease - January 2014 subject to Clerk's availability Replacement Village Warden information - January 2014 subject to Clerk's availability.	

13.12.23	<p><u>Chairman's report:</u></p> <ul style="list-style-type: none"> a. AG has replaced PD as Chairman of Tisbury Business Association. b. Tis' the Season event to be held on Saturday 14th December 2013. c. PD had been interviewed for the Valley News; Clerk made aware of information discussed. d. MP Andrew Murrison would be in Tisbury (and available) on 20th December 2013 between 10am and 1pm. 	
13.12.24	<p><u>Clerk's report:</u></p> <ul style="list-style-type: none"> a. Clerk worked 70 hours in November, i.e. 6 hours under the contracted hours, but was still 26 hours over contracted hours for the 8 months to date. 	
13.12.25	<p><u>Other reports:</u></p> <ul style="list-style-type: none"> a. Clarence/Highway issues: <ul style="list-style-type: none"> i. No further issues highlighted. b. Tisbury Campus - WCnllr TD informed those present that plans were close to being finalised for submission to Planning Officers. c. KGVth Playground inspection/update - work on the Astroturf replacement, goal nets and replacement roundabout due to be finished before Christmas. d. Lower Recreation Ground inspection /update - inspection report completed; discussion required at January meeting for budget implications. e. Footpaths -FP12; rock falls in at least 2 locations. Footpath Officer to be notified; FP32 partly cleared through the copse area; permissive path around Chicksgrove Quarry now marked. f. Community composting - see 13.12.16 g. Allotments - no report. h. Community Orchard and Garden - P.Cnllrs noted that Ken Ayles had agreed to trim the Community Garden and Copse area. Note: training for fruit tree pruning would take place in February for anyone interested - provided free by WWT. i. Area Board - note the meeting on 11th December at Bishopstone Village Hall. j. JBC - no further report. k. TCSP - note 10th December meeting with speaker Katy Salter. l. CAPYG/youth issues. 	Clerk
13.12.26	<p>Correspondence received: not circulated.</p>	
13.12.27	<p>Date of next meetings December interim meeting - Tuesday 17th December at 6:30pm; January full meeting - Tuesday 14th January at 7pm. plus further meetings as advised.</p>	
	<p>There being no other business, the meeting finished at 9:10pm.</p>	

				2014/15
<i>2014-2015 draft budget v. 3 for 3rd December 2013 meeting</i>				draft 3-03.12.2013
EXPENDITURE				
<i>Public Toilets - includes salaries, business rates, cleaning materials, maintenance</i>				4900
<i>Car Park - includes salaries & reserve monies for potholes/resurfacing & garage</i>				2950
<i>Section 137 payments</i>				200
<i>Accommodation - use of Elizabeth Hall for storage & meetings + 2 extra</i>				650
<i>Office expenses - paper+ printer ink+ stamps+travel+'phone+software+cloud etc</i>				1000
<i>Salaries</i>				22150
<i>Subscriptions eg WALC, SLCC, Community First</i>				800
<i>Insurance - includes reserves build-up</i>				2200
<i>Audit - internal and external</i>				650
<i>Professional Fees - payroll</i>				325
<i>Grants paid out</i>				
<i>Tisbury Youth Development Centre</i>				300
<i>Joint Burial Grounds</i>				1000
<i>Swimming pool</i>				515
<i>Extra night for Youth Club</i>				2000
<i>Amenity maintenance, equipment & repairs</i>				4000
<i>Courses</i>				200
<i>Chairman's Fund</i>				100
<i>Website development / maintenance</i>				0
<i>Newsletters</i>				100
<i>Village Design Statement</i>				0
<i>Visit Wiltshire</i>				400
Extras:				
<i>Small grants</i>				1000
<i>contribution to reserves</i>				2000
				47440