

# Tisbury Parish Council - Minutes of Full Meeting

Tuesday 1<sup>st</sup> May 2012 in the Elizabeth Hall, Tisbury at 7pm

DRAFT

12.05.01	<p><b>Present:</b> P.Cnllrs P. Duffy (Chairman), D. Carroll (Vice-Chairman), J. Berkley-Matthews (RFO), Mrs J. Amos, Mrs Pam Chave, P. Coopman, Miss F. Corp, A. Griffin, M. McGrath - 9. Also in attendance: WCnllr TD (8:30pm to 8:50pm); Mrs S. Harry (Clerk).</p> <p><u>Apologies received and accepted</u> P.Cnllr. D. Boxall.</p>	
12.05.02	<p><u>Declarations of Interest:</u> None.</p>	
12.05.03	<p><u>Public Participation and Presentations:</u> Mr P. Lacey, a member of the SK8 working party. Spoke on the advantages of having both a street scene and bowl areas within the new design.</p>	
12.05.04	<p><u>Approval of minutes:</u> 03.04.2012 - full meeting - Cnllrs resolved to accept the minutes <b>proposed DC / seconded Mrs PamC / unanimous of those present (8)</b> 17.04.2012 - interim meeting - Cnllrs resolved to accept the minutes, following a detailed discussion on several points that resulted in the following amendments: 9iii - remove specific examples; in particular, mention of the Parmiter site may be taken as PC approval for a supermarket on the site. Although this would be popular with many residents, such a move would be the death of the High Street. j. add 'excluding retail' at the end of the sentence to protect the High Street businesses. <b>proposed Mrs JA / seconded MissFC/ unanimous of those present (9)</b> The following were noted: QDJ minutes of 18<sup>th</sup> April 2012.</p>	Clerk  Clerk
<b>PLANNING MATTERS</b>		
12.05.05	<p><b>S/2012/559/TCA</b> - Cleveland House, High Street, Tisbury - 1x holly reduce by 50%, 1x holly reduce by 30%, 2x apple reduce by 30%, 1x bay reduce to a height of 2m and 2x bay coppice to height of 0.7m.</p> <p>P.Cnllrs noted that Tree Warden had no objections to the proposal, before resolving to support the application. <b>proposed MMcG / seconded PeterC/ unanimous</b></p>	Clerk
12.05.06	<p><b>Applications Determined</b> - noted.</p>	
12.05.07	<p><b>Hindon Lane TRO</b></p> <p>a. P.Cnllrs noted that the current TRO consultation was for double yellow lines on both sides of Hindon Lane.</p> <p>There was extensive discussion on the whole issue of the practicalities of residents' parking and alternative potential sites. It was eventually decided to support the TRO conditionally; the contents of the letter from the Service Director for Highways and Transport to Dr Murrison, MP being cited for not painting the yellow lines until alternative parking arrangements had been made. A copy letter is attached at Appendix 1. The necessity for traffic calming was also emphasized.</p> <p><b>proposed AG / seconded DC/ 6 in favour; 2 against; 1 abstention</b></p> <p>b. Road closure - Wednesday 6<sup>th</sup> June to Saturday 9<sup>th</sup> June 2012 for developer to carry out essential highway works, speed table, gateway construction and drainage connection as a part of the planning agreement.</p> <p>P.Cnllrs noted the road closure notice and also the comment of the WCnllr that the road closure would be unnecessary if the 30mph speed signs were installed on a</p>	Clerk

8:50pm	<p>wider stretch of Hindon Lane, closer to the Beckford Arms and also providing a greater length of speed restriction.</p> <p>c. A letter would be sent to the Service Director for Highways and Transport, Parvis Khansari, expressing the PC's shock and surprise about the way the TRO/road closure had been dealt with by WC Officers and especially his (PK) action in not copying his letter to the PC, in which he confirms to Dr Murrison that the yellow lining would not be implemented until parking provision was in place.</p>	Clerk
<b>FINANCE</b>		
12.05.08	<p><b>Financial Report</b> - P.Cnllrs resolved to approve monthly payments of £528.68 &amp; SOs of £1250 in May and retrospective payments in April of £154.39 as detailed in the attached sheets.</p> <p style="text-align: right;"><b>proposed DC / seconded JBM / unanimous</b></p>	Clerk
12.05.09	<p><b>Skate Park funding</b> - Having listened to the reasoning behind the request for additional funding for the skate park, P.Cnllrs further discussed the main issues highlighted in the report circulated previously, e.g. reduction in anti-social behaviour, before deciding that the project should include the enhancement of the existing Astroturf area in the total budget sum. The budget would be made up as follows:</p> <p>£45,500 - existing ring-fenced R2 monies  £50,000 - additional R2 allocation from HL development (with £10k for artificial cricket wicket already allocated and £10,000 in reserve)  <u>£1,000</u> - Area Board funding  £ 96,000, plus  <u>£ 10,000</u> - to be raised by the Youth Group  <u>£106,000</u> - for skate park and Astroturf</p> <p>P.Cnllrs resolved to support the combined project of replacing the skate park and Astroturf areas at a total cost not exceeding £106,000, with £10,000 of this sum being funded by the Youth Group.</p> <p style="text-align: right;"><b>proposed DC / seconded AG / unanimous</b></p>	
12.05.10	<p><b>P.Cnllr references for insurance cover from Came &amp; Company</b> - the Parish Council has been asked to provide references (email/verbal) references for signatories to PC cheques.</p>	Clerk
<b>MATTERS TO BE CONSIDERED and/or RESOLVED</b>		
12.05.11	<p><b>Approval of Car Park and Public Toilets leases</b> - P.Cnllrs noted that the lease documents for the car park and public toilets were expected within the next few days. It was now known that the garage on the car park could be rented by the PC at a rent of £7.23+vat plus business rates of £157.50 (tbc). P.Cnllrs resolved that this arrangement was acceptable and resolved to instruct the Clerk to proceed.</p> <p style="text-align: right;"><b>proposed DC / seconded Mrs PamC / unanimous</b></p>	Clerk
12.05.12	<p><b>Revision of Financial Policy</b> - P.Cnllrs resolved to amend the final paragraph (7) to:  <i>'Parish Council funds are held for the benefit of all the residents. In deciding whether to make a grant to an individual or organization, it will consider the number of residents that would benefit.'</i></p> <p>See Appendix 2 for the full final version.</p> <p style="text-align: right;"><b>proposed PeterC. / seconded AG / unanimous</b></p>	Clerk
12.05.13	<p><u>Report from Wiltshire County Councillor</u> - not present.</p>	
12.05.14	<p><u>Report from Community Beat Officers</u> - not present.</p>	

<b>Reports from Chairman, Clerk and Parish Councillors:</b>		
12.05.15	Chairman's report: no further issues to comment upon.	
12.05.16	<p>Clerk's report:</p> <ul style="list-style-type: none"> <li>i. Clerk to be on leave at the beginning of June 2012.</li> <li>ii. Tisbury PC was now employing a 17 year old resident from Tisbury, on a casual basis, to help with letter drops, Village Warden cover etc.</li> <li>iii. Ash collection on Churchill Estate to be raised as an issue.</li> <li>iv. P.Cnllrs were asked to consider making a gap in the fence between the KGVth play area and playing field to allow easier access for the grass cutter. <b>MMcG/Mrs PamC./ unanimous</b></li> <li>v. No funding would be available from the PIGS for the JBC kissing gates.</li> </ul>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
12.05.17	<p>Other reports:</p> <ul style="list-style-type: none"> <li>a. Clarence/Highway issues: P.Cnllrs were encouraged to make reports directly to Clarence and encourage residents to do the same.</li> <li>b. KGV<sup>th</sup> playground inspections - no issues.</li> <li>c. LRG playground inspections - no issues.</li> <li>f. Footpaths - next walk scheduled for 14<sup>th</sup> May 2012 in The Square.</li> <li>g. Community Composting - no report</li> <li>h. Allotments - no report.</li> <li>i. Tisbury Celebrates - Cnllrs were reminded of the Ecumenical Service to be held on the LRG at 4pm.</li> <li>j. Community Orchard and Garden - on-going.</li> <li>k. CAB reports - Grant to WTPC for QDJ event to be held at £400.</li> <li>l. JBC - meeting held prior to the full meeting; minutes awaited.</li> <li>m. TCSP - meeting on 12<sup>th</sup> June.</li> <li>n. CAPYG - no report.</li> </ul>	
12.05.18	<b>Correspondence received:</b> Noted.	
12.05.19	<p><b>Date and time of next meetings</b></p> <p>APM - Tuesday 15<sup>th</sup> May 2012 at 7pm in the Victoria Hall</p> <p>Full meeting - Tuesday 12<sup>th</sup> June 2012</p> <p>Plus planning/consultation meetings as advised</p>	
12.05.20	<p><b><u>Exempt business</u></b></p> <ul style="list-style-type: none"> <li>a. P.Cnllrs resolved that: under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item: <ul style="list-style-type: none"> <li>i. Payment to clerk to cover the additional hours worked in 2011/12, and</li> <li>ii. Consideration of salary grading.</li> </ul> <p style="text-align: right;"><b>Proposed DC / seconded MrsPamC / unanimous</b></p> </li> </ul> <p>P.Cnllrs then resolved to:</p> <ul style="list-style-type: none"> <li>b. pay the Clerk for 119 additional hours worked in 2011/12; funding to be allocated from the Wiltshire Council initiatives funding (in reserves). <b>Proposed DC / seconded Mrs PamC./ unanimous</b></li> <li>c. Increase the number of hours worked each week from 18 hours to 20 hours at LC2 SP 30 with effect from 1<sup>st</sup> April 2012; to be financed from general reserves.</li> </ul>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>

	<b>Proposed MMcG / seconded DC / unanimous</b>	
	In addition, P.Cnllrs also discussed the need to monitor hours worked by the Clerk on a monthly basis and recognised that the increased workload should be mitigated where possible by P.Cnllrs taking a more direct role when appropriate.	
	There being no other business, the meeting closed at 9:47pm.	

## Appendix 1

TISBURY PARISH COUNCIL  
 THE CASTLE, BROOKWATER,  
 DONHEAD ST ANDREW  
 SHAFTESBURY, SP7 9LG  
 telephone: 01747 828699; email [tisburyipc@googlemail.com](mailto:tisburyipc@googlemail.com)

4<sup>th</sup> May 2012

Wiltshire Council  
 County Hall  
 Bythesea Road  
 TROWBRIDGE  
 BA14 8JN

Fao Sustainable Transport Group - reference LJB/TRO/TISB

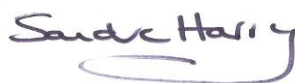
Tisbury PC would like the following comments to be registered with respect to the Hindon Lane TRO currently being advertised for consultation.

- a. There is no objection to the **Traffic Table** feature.
- b. There is no objection to the **30mph speed limit**, although any extension possible towards the Beckford Arms would be welcomed.
- c. With respect to the **double yellow lines**, Tisbury PC will only support this feature if the undertaking in the letter from Parvis Khansari, the Service Director for Highways and Transport, to Dr Murrison, MP [dated 15<sup>th</sup> February 2012] are adhered to, i.e.

*'I am also able to confirm that the intention to place a no waiting at any time parking restriction along Hindon Lane outside no's 1 to 8 Hindon Lane will not be proceeded with if it finally arises that there is no further opportunity to provide rear parking for these properties. The order can and will be made but not implemented.'*

- d. In addition, Tisbury PC would like to remind Wiltshire Council Officers of their commitment to implement traffic calming measures, painted pavements etc. that Parish Councillors understand do not require a TRO.

Yours sincerely,



Mrs Sandra Harry - Clerk to Tisbury Parish Council

## TISBURY PARISH COUNCIL

### POLICY FOR ALLOCATION OF FINANCIAL SUPPORT from GRANTS, DONATIONS and R2/R4 MONIES

1. Tisbury Parish Council ('the/this Council') recognises that charities, clubs, societies etc. will look to the Council for financial support when looking to improve facilities or purchase equipment for which no other funding is available. In some circumstances a contribution from the Council will enable further monies to be secured on a match funding basis.
2. Monies available from the Council arise from 2 sources:
  - a. Funds raised annually by precept and held by Tisbury PC, and
  - b. Funds arising from developments within the village (R2 and R4 monies) and held by the Planning Authority for a time limited period of 5 years.
3. For monies raised annually by precept, there is a general presumption that no grants or donations will be made by the Council unless:
  - a. There is a direct and lasting benefit to village facilities, or
  - b. Residents, companies or groups associated with the village undergo training, leading to a qualification that is of benefit to the village.
4. For monies available through R2/R4 funding, the Council regularly reviews monies available and makes allocations to bids submitted by groups, clubs etc on the following basis:
  - a. Priority will be given to Tisbury based schemes.
  - b. Applications from adjoining parishes will be considered as and when received and should be supported by a letter from the appropriate Parish Council having knowledge of the facility for which the funds are required.

Note: Planning Officers occasionally suggest that funds are allocated for use in adjacent parishes when monies are likely to expire and would be required to be refunded to the developers.

  - c. Where equipment is purchased with the funding, evidence must be produced that insurance is in place to cover the replacement cost.
  - d. Where facilities are upgraded with the funding, evidence must be produced that the landowner or leaseholder is aware of the proposals and has given written permission for the proposals under consideration.
  - e. Recipients of funding must undertake for a period of 10 years, in writing, to return any equipment purchased and not subsequently in use on a regular basis.
  - f. Should the monies available not be sufficient to meet the demands of all requests made, then Parish Councillors will make such decisions necessary at a full Council meeting.
  - g. All schemes supported by the Parish Council have to be approved by the Planning Authority under their relevant policy for dealing with developer contributions.
5. From April 2012, all decisions on bids for R2/R4 funding in excess of £10,000 will only be made following consultation with residents. Although the views of residents will be

taken into account, Parish Councillors will make the final decision on the awarding and amount of any grant made.

6. In addition, specifically for the R4 monies resulting from the Hindon Lane Development, grants will be made in line with the s106 agreement that states that contributions will be applied *'solely towards indoor community or leisure facilities or an outdoor swimming pool in the Parishes of Tisbury, West Tisbury or Fonthill Gifford'*.
7. Parish Council funds are held for the benefit of all the residents. In deciding whether to make a grant to an individual or organization, it will consider the number of residents that would benefit.