

# Tisbury Parish Council

Minutes of Parish Council Meeting Tuesday 3<sup>rd</sup> March 2020

7pm in The Reading Room, High Street, Tisbury

The Chairman will confirm if any part of the meeting **may not** be filmed, photographed, or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting. **No objections raised from those present – no part of this meeting was filmed, photographed or audio recorded.**

## Questions or Statements including Public Participation and Presentations:

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

The chairman gave a warm welcome to all members of the public present and expressed how good it would be to see this number of people every month at parish council meetings. The chairman invited each representative to speak in turn.

1. Neighbourhood Plan Action Points - Ione Lacey explained that volunteers are required to assist with completing monthly report forms and actions points to enable regular updating of this document. **Action:** Cllr. S Davison volunteered to attend the first meeting on behalf of Tisbury Parish Council.
2. Tisbury Electric Car Club – Alan Maryon Davis, chair of the Nadder Community Energy Society explained in detail how this club would work and the launch date in April 2020. Having secured funds from a Big Lottery Grant along with an exclusive parking and recharging bay at the Nadder Centre; they are looking for a second location within Tisbury. Following various questions asked and a number of suggestions put forward the parish council will discuss this as an agenda item. Please see minutes ref. 20.03.15
3. Graffiti – A resident reported graffiti at the former Parameter’s site opposite the Railway Station. **Action:** Parish Council to write to the land owner – **Clerk.**
4. Food Waste Compost Bins – A resident asked why Wiltshire Council do not supply these bins yet? **Answer:** WC Tony Deane reported there will be change in Government Legislation very soon to enforce councils to supply compost bins.
5. Traffic Speed – Elizabeth Forbes reported on behalf of a number of residents concerns at traffic speeding through the village of Tisbury and request the parish council to consider extending the 20mph limited throughout the village, especially Court Street and the complete length of Vicarage Road. The chairman invited other members of the public present to express their concerns and views. Two letters of concern received from residents unable to attend this meeting. Residents present felt they had enough evidence for the parish council to proceed with 20mph speed limit application. The parish council felt the whole village should be consulted on the various options and cost implications, much discussion took place on how best to produce a survey, what information to include that would gain best response/views from the whole community. The advice given by SWW CATG for a successful 20mph speed limited should be self-enforcing i.e. drivers should comply without the need for extensive Police enforcement. Cllr. P Duffy explained that other traffic calming measures should be considered with or instead of 20mph limits along with the cost implications. Cllrs noted comments raised for further discussion on this agenda. Please see minutes reference 20.03.05 c.
6. Cove Cottage – Residents explained the work carried out to change the camber of the road has solved one problem but has created a new issue. Please could the parish council proceed with Width Restriction signs. Please refer to minutes ref. 20.03.14 (item b/f on agenda)

7. Potential adult outdoor gym in the Recreation Ground – Resident not present to give presentation.  
**Action:** Cllrs request item to be removed from agenda.

**Report from Wiltshire Councillor** – Tony Deane  
 Coronavirus – Councillors have met with the director of public health. Government guide lines to be issued at the end of the week. At present please carryout sensible measures as stated by Public Health England and look out for the vulnerable within the community.  
 Following a lengthy debate on how to proceed if/when the situation becomes worse, councillors agreed to speak to other groups within the community and call an emergency meeting if necessary.

## MEETING MINUTES

20.03.01	<p><b>Present:</b>          Parish Councillors: S. Davison (Chairman), Ms E. Coyle-Camp (until 8.30pm), Ms J. Ings, G. Murray, R. Beattie, P Duffy and Miss F Corp.</p> <p><b>In attendance:</b>          20+ members of the public. Mrs B. Ford (Acting Clerk) and Wiltshire Councillor Tony Deane.</p> <p><b>Apologies received and accepted:</b> Cllr: J. Amos.</p>
20.03.02	<p><b>A. Declarations of Interest</b> - P.Cnllrs wishing to declare interests should do so at this point:</p> <ul style="list-style-type: none"> <li>a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests. <span style="color: blue;">None received.</span></li> <li>b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests. <span style="color: blue;">Cllr. S Davison reference item 20.03.07</span></li> </ul> <p><b>B. Dispensations:</b> if required. <span style="color: blue;">None required</span></p>
20.03.03	<p><b>Resolution of minutes:</b></p> <ul style="list-style-type: none"> <li>a. Full meeting – 4<sup>th</sup> February 2020 - Wording under Wiltshire Councillor’s report point e. amended: delete wording “<i>a planning application</i>” insert wording “<i>an application for pre-planning advice</i>”. Following the amended wording the minutes were adopted and sign as a true record, proposed by Cllr. R Beatie and seconded by Cllr. L Coyle-Camp (unanimous).</li> <li>b. Interim meeting – 18<sup>th</sup> February 2020 - The minutes were adopted and signed as a true record, proposed by Cllr. G Murray and seconded by Cllr. J Ings (unanimous).</li> </ul>
20.03.04	<p><b>**Co-option of P.Cnllr if any candidates present**</b> No candidates to date.</p>
20.03.05	<p><b>20mph Speed Limit in Tisbury:</b></p> <ul style="list-style-type: none"> <li>a. <b>Speed Indicator Device</b> – the device has been replaced in Hindon Lane for another 6-week period but facing in the opposite direction.            Street Light Column inspections have been done in Church Street and The Avenue (13<sup>th</sup> February) and once approval is given by Wiltshire Council, the SID will be deployed in a further 3 locations. The Clerk is also exploring another private location with residents on Cuffs Lane.</li> <li>b. <b>Community Speed Watch (CSW)</b> – no monitoring is taking place at the moment as ID cards are still not available for all trained volunteers.</li> <li>c. <b>20mph speed limits in Tisbury</b> – both Clerks met with the CATG Engineer on February 12<sup>th</sup> to explore an effective way to move forward on extending the 20mph speed limit across Tisbury. At the present time, West Tisbury PC will act independently as the traffic counts will not take place until the works at Pythouse Farm Shop/Restaurant are complete.</li> </ul>

P.Cnllrs should read the notes of the Clerks/CATG meeting circulated with the agenda before considering the following proposals presented for approval:

- 1) Request a traffic count in the length of Vicarage Road that currently has a 60mph limit – actioned.
- 2) Conduct an on-line survey to assess residents' views on extending the existing 20mph limits on Vicarage Road, Cuffs Lane, Park Road, Court Street and the Avenue.
- 3) Assess public opinion by way of a public meeting (Annual Parish Meeting) on residents' views on extending the existing 20mph limits on Vicarage Road, Cuffs Lane, Park Road, Court Street and the Avenue.

Assuming residents' views are supportive:

- 4) Use the recent traffic counts data to put forward a case to CATG for the extensions of the current 20mph limits (pending traffic count in Vicarage Road).

*Note: the assessment may indicate that the case be better served by physical measures that prohibit (or make very difficult) speeding, e.g. rumble strips or a gateway buildout and P.Cnllrs should be aware that this .*

- 5) Use the recent traffic counts data to put forward a case to the Police to allow CSW sites on Court Street, The Avenue, Park Road, Cuffs Lane and Church Street

*Note: The Police do not have the resources to support unlimited numbers of CSW sites and therefore they target the sites where traffic count data indicates a speeding problem, but the PC can make a request to the Police if the current figures are close to the criteria for 20mph , i.e. as with the traffic counts in November, for further CSW sites to be used on a rota system rather than 1 site for all sessions – so no overall increase in the use of Police resources.*

Indicative costs assuming the CATG assessment is successful:

- 6) The CATG has previously expected a PC to contribute £1000 towards the cost of a 20mph speed limit assessment.
- 7) If the assessment recommends proceeding with a 20mph speed restriction extension then any legal costs associated with future 20mph schemes have *in the past* been funded by CATG, but all costs for signage, road markings, rumble strips etc., have been funded by the Parish Councils. The costs of signage for the current 20mph limits in Tisbury were £7k.

Following a lengthy debate that took place mainly under public open session and taking into consideration all the points raised by residents' present. It was felt due to the large sum of money involved for potential 20mph traffic calming measures, a paper survey should be produced and circulated to every household for a transparent response. The survey should include other options of traffic calming measures, not just 20mph limit along with estimated costs and enforcement issues.

**Proposed by** Cllr. G Murray and seconded by Cllr. P Duffy (unanimous) for the PC Transport Committee to compile a survey to be circulated to the whole village to help support the PC in decision making.

20.03.14 Item b/f by Chairman	<p><b>Cove Cottage</b> – please see attached report.</p> <p>The Clerk suggests an approach in the first instance to David Button – the works originally undertaken to the camber may have ‘failed’. To run in tandem with a CATG issue being made – for the 2 highlighted options? Following a short discussion:</p> <p><b>Proposed by</b> Cllr L Coyle-Camp and seconded by Cllr. P Duffy to proceed with some blue and white advisory signs “No Access to Churchill Estate &amp; No Turning Space”.</p> <p>The second suggested option to introduce Width Restriction signs would involve a minimum of 25% contribution toward costs from the Parish Council.</p> <p><b>Proposed by</b> Cllr. G Murray and seconded by Cllr. S Davidson (unanimous) to ask CATG to re-visit original issue and investigate this option further.</p>
20.03.15 Item b/f by Chairman	<p><b>Nadder Community Energy</b> – Request for active support, see below:</p> <ol style="list-style-type: none"> <li>The Tisbury Electric Car Club – following a short discussion all Councillors agree in principle to an exclusive charging point bay near the public toilets at the Nadder Close Car park subject to landowner’s permission (as this land is currently leased from WC). <b>Proposed by</b> Cllr. G Murray and seconded by Cllr. P Duffey (unanimous). The costs (£2.5/3k) to install new electrical point will be funded by NCE.</li> <li>Support in clearer designation of the existing public charging points at the Nadder Centre. To raise through Nadder Centre Board. <b>Action:</b> Clerk to contact Craig.</li> <li>Support in ensuring that all new builds in Tisbury are built to zero-carbon-in-operation standards. <b>Action:</b> Refer to the Neighbourhood Plan, action point no.6 under Housing.</li> </ol>
<b>PLANNING MATTERS</b>	
20.03.06	<b>Planning Application Updates</b> – None.
20.03.07	<p><b>Other Planning Matters</b> – for information only.</p> <ol style="list-style-type: none"> <li>Applications Determined – no new determinations.</li> <li>Spatial Planning – Green Infrastructure and Open Space. This survey is done periodically by Wiltshire Council and the guidance note is attached for information. All Councillors agreed to invite Cllr. J Amos to complete this survey form. <b>Action Point:</b> <u>AFTERNOTE:</u> Clerk to complete form.</li> </ol> <p>In addition, the PC has been asked to publicise a Household Survey – actioned.</p>
<b>FINANCE</b>	
20.03.08	<p><b>Cheque payments for approval</b> – as per attached list. <b>Proposed by</b> Cllr. G Murray and seconded by Cllr. P Duffy (unanimous).</p>
20.03.09	<p><b>Current Financial Position</b> – assessment of reserves</p> <p>Deposit Account - £0; in preparation for receipt of £50k R4 monies for Football Club. Current Account - £94,578.67 (@24/02/2020) Earmarked Reserves - £41,626 General Reserves - £52953 ... ..55% of total reserves. All agreed Investment strategy to be considered in next financial year. <b>Action:</b> Cllr G Murray</p>
20.03.10	<p><b>Payment Schedule for SK8 Park</b> – the payment schedule previously circulated to P.Cnllrs was agreed unanimously <b>(s106 monies)</b></p> <p><b>Action:</b> Wiltshire Cllr. Tony Deane to be copied into correspondence with Wiltshire Council with respect to reclaiming the payments from s106 monies due.</p>

20.03.11	<b>Financial Contribution for Notice Board at the Railway Station</b> – approved in principle at the 18 <sup>th</sup> February 2020 meeting – small grant monies ( <b>LGA 1972 s142</b> ). Awaiting quotations.
20.03.12	<b>Water tap in Paved Area between Public Toilets &amp; Car Park</b> When the work to the paved area is carried out (to level and tidy up the area where the tree was removed in particular) it would be an opportunity to install an outside water tap (isolated, not for public use) on the wall that could be used to water plants that would enhance the area, with maybe even a bench. The bicycle stands will be installed there soon; a drinking fountain would also be possible in the future - a topic discussed last year. The area could be much more attractive overall and be a part of a future 'Best Kept Village'. If P. Cnllrs are generally in favour, a quote would be obtained and reported to Cnllrs before progressing. P.Councillors agreed that estimates be obtained and meet with NCE to agree position of electric car charging point. <b>Action:</b> Clerk
<b>MATTERS TO BE CONSIDERED and/or RESOLVED</b>	
20.03.13	<b>Community Development Order (CDO) /Community Right to Build (CRTB)</b> It was agreed that Cllr. G Murray would advise on what is required from the Parish Council if Nadder Community Land Trust favoured the CDO/CRTB approach once a response was received; not expected until after 16 <sup>th</sup> March.
20.03.14 Item b/f	<b>Cove Cottage</b> – see above, item b/f on agenda at Chairman's discretion.
20.03.15 Item b/f	<b>Nadder Community Energy</b> – see above, item b/f on agenda at Chairman's discretion.
At 8.33pm Cllr. L Coyle-Camp departed from meeting.	
20.03.16	<b>Keep Britain Tidy</b> – guidance notes circulated, if anyone is interested in organizing an event or to pass on to other residents or groups. The Clerk (Sandra) could be contacted to arrange disposal of collected rubbish. All Councillors agreed to put article in Focus and on social media, volunteers to take initiative. <b>Action:</b> Clerk
<b>REPORTS</b> – no resolutions required	
20.03.17	<b>Chairman's Report</b> – Nothing further to report.
20.03.18	<b>Clerk's Report</b> – advert for Youth Support Worker issued following a resignation; Carnival Committee will use the Reading Room on March 18 <sup>th</sup> in the evening; Emergency Plan – Clerk (Sandra) needs to work on this; accessible website – one-off work to be done (Sandra); Music Licence for Youth Hub – will be on March interim agenda; Vagrants camping on the 'Willow Tree field – reported by a resident, but responsibility lies with landowner;
20.03.19	Other reports – for information only: a. My Wiltshire reports/Highway issues – please use the link below to make reports <a href="http://www.wiltshire.gov.uk/mywiltshire-online-reporting">http://www.wiltshire.gov.uk/mywiltshire-online-reporting</a> b. Joint Burial Committee – Meeting next week. c. SK8 Park – Progressing well. d. KGVth Playground inspection/update – to follow. e. Lower Recreation Ground inspection/update – to follow. f. Jubilee Meadow area – nothing to report. g. Rights of Way – no report, apologies from Cllr. L Coyle-Camp departing meeting early. h. Allotments – nothing to report.

	<ul style="list-style-type: none"> <li>i. Area Board – AB to fully fund 20 places (to be means tested) for the Real Madrid activity</li> <li>j. Nadder Community Land Trust – nothing further to report.</li> <li>k. Nadder Community Energy – nothing further to report.</li> </ul>
20.03.20	<b>Correspondence received</b> – to follow at month end.
20.03.21	<b>Items for Next Agenda:</b> 17 <sup>th</sup> March - 19/11164/Ful The Nadder Centre including WC representatives
20.03.22	<b>Exclusion of the Public and Press</b> - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972 <a href="#">No items</a>
20.03.23	<b>Date of next meetings:</b> all at 7pm in the Reading Room unless otherwise stated: <ul style="list-style-type: none"> <li>a. Interim Meeting –17<sup>th</sup> March 2020.</li> <li>b. Full Meeting – 7<sup>th</sup> April 2020.</li> </ul> Note: the Reading Room is open for 30 minutes prior to the start of any public meeting for questions from any resident.

With no further business the Chairman closed the meeting at 9.20pm



Date: 03/03/2020

Tisbury Parish Council  
Current  
Bank A/c

Appendix 1

List of Payments made  
between 01/03/2020 and  
03/03/2020

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
03/03/2020	Employee 07	301345	34.16	Salary reconciliation
03/03/2020	Employee 09	301346	85.00	Salary
03/03/2020	Employee 11	301347	85.00	salary
03/03/2020	Shaftesbury & District Carers	301348	40.00	Amenity maintenance Air Heater
03/03/2020	Wallgate	301349	92.34	Unit
03/03/2003	E. Closier		90.00	Playground signs/ Youth Club repairs
		Total Payments	426.50	