

Tisbury Parish Council

Minutes of Full Meeting - Tuesday 4th July 2017

The Reading Room, High Street, Tisbury at 7pm

17.07.01	<p>Present: P.Cnllrs P. Duffy (Chairman), S. Davison (Vice-Chairman), Mrs J. Amos, Miss F. Corp, Ms J. Ings, G. Murray, S Pociecha, R. Wright -8. Also in attendance: WCnllr T. Deane, Mrs S. Harry (Clerk) and Mrs J. Garner Rudman (Admin. Assistant).</p> <p>Public Attendance-4 Apologies received and accepted: S. McGrath</p> <p>Note: Chairman only voting where a casting vote required.</p>	
17.07.02	<p>Dispensations:</p> <ul style="list-style-type: none"> a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests-none b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - Mrs J. Amos to abstain on voting for co-opted councillor as a personal friend 	
17.07.03	<p>Public Participation and Presentations (Questions and/or statements)</p> <p>This is an opportunity for residents of Tisbury Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.</p> <ul style="list-style-type: none"> a. A local resident expressed concerns regarding the speed of tractors through the village. It was decided that local farmers should be contacted to raise awareness of local concerns. b. There was an issue raised regarding the anti-social timings of bonfires in the area. Environmental Health has stated that the best time for bonfires is at mid-day but it was felt that it would be more sociable if they were after 6pm. A reminder would be placed in Focus and on Facebook. c. A concerned resident highlighted the need for overgrown grass and foliage to be cut back by the station/stubbles crossing; South West Trains to be contacted. d. A potential co-option candidate for the position of councillor spoke of her concerns of losing the integrity of villages such as Tisbury, due to the lack of affordable housing and key workers. The candidate, a well known business woman in the village and already involved with the Nadder Campus, confirmed that she would like to be considered for the position. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
17.07.04	<p>Resolution of minutes: PCnllrs resolved the following minutes once agreed amendments had been made:</p> <p>Full meeting - 6th June 2017 - Proposed JI/Seconded SD/Unanimous (7) Interim meeting - 20th June 2017 - Proposed SP/Seconded FC/Unanimous (4)</p>	Clerk
17.07.05	<p>Co-option of Parish Councillor</p> <p>Parish Councillors resolved to co-opt Ms Coyle-Camp as a P.Cnllr.</p> <p style="text-align: center;">Proposed SP/Seconded FC/ 6 in favour with 1 abstention</p>	Clerk

PLANNING MATTERS - resolutions required		
17.07.06	<p>Planning Applications: None.</p> <p>At this point P.Cnllrs noted that planning applications would no longer be sent out as hard copies from 31st July; also that the trees in the grounds of the Police Station, Magistrates Court and Fire Station were now under a provisional TPO pending confirmation and that the Clerk had asked that the crowns be lifted on those trees overhanging the pavement.</p>	
17.07.07	<p>Neighbourhood Planning</p> <p>i. SHLAA sites - after a short discussion, Parish Councillors agreed that on reflection, the suggestion in 2007 to support land south of The Avenue as a SHLAA would be at odds with the wishes of the majority of the community. It was therefore resolved that, going forward, they would be most unlikely to support an application for development on that site.</p> <p style="text-align: center;">Proposed JA/Seconded JI/5 in favour with 1 against and 1abstention.</p> <p>ii. P.Cnllrs Mrs J.Amos informed the Parish Council that the pre-submission draft was being sent to AECOM for its sustainability assessment. It is hoped that it will be published by the end of the week on the TisPlan website. Copies will be available in the Reading Room, Library, downloadable PDFs from the website and at a cost of £10 printed versions will be made available for those wanting a paper copy.</p> <p>An open morning would be held on 22nd July and flyer would be delivered to all residents in the NHP area; feedback forms will be widely available for the consultation period ending 8th September 2017.</p> <p>The Chairman thanked P.Cnllr Janet Amos and the NHP Team for the considerable amount of work and commitment to the task of producing this plan.</p>	Clerk
17.07.08	Applications Determined - noted.	
17.07.09	Planning Training events - It was noted that a new date has been released: 12 th September 2017 at the Nadder Centre; one place was available for either the new P.Cnllr LCC or the Clerk.	Clerk
FINANCE - resolutions required		
17.07.10	<p>Financial Report - Parish Councilors resolved to approve payments in June : cheques of £2991.00; Direct Debits of £124.84 & Debit Card payments of £34.09. Also the following retrospective payments in July: cheques of £923.73; Direct Debits of £142.57.</p> <p style="text-align: right;">Proposed SD / seconded GM / unanimous</p>	Clerk
17.07.11	<p>S.106 monies update - P.Cnllrs noted that 3 local firms had been approached regarding works on the Reading Room; quotes for the works detailed below will be forwarded as soon as they are available if the companies are available to start the work within the timescale.</p> <p>Requested as a necessity:</p> <ul style="list-style-type: none"> Treatment of dry rot Overhaul of electric wiring and positions of sockets Review of heating system to allow more flexible 'on demand' heating Replacement roof to north aspect Replacement or refurbished windows Revamped kitchen and cloakroom facilities - to comply with working place regulations. <p><u>Other development possibilities</u></p> <p>The installation of mezzanine floor via staircase along mid-length of main 'meeting'</p>	

	<p>space; the incremental cost of a whole mezzanine floor rather than just, say, 50% of the length is relatively small and would provide the possibility of 2 private rooms which could be used by other local groups.</p> <p>Asbestos unlikely to be a problem looking at current asbestos management plan.</p> <p>After discussions on costings, justification for money allocation to the project, the necessity of a surveyor, it was proposed that a committee be formed to support the Clerk on the overseeing of works and development of the project. It was proposed that P.Cnllrs G.Murray, R.Wright, S. Pociеча and L. Coyle-Camp form that committee</p> <p style="text-align: center;">Proposed SD/Seconded JI/Unanimous</p>	Clerk
17.07.12	<p>Annual Return information - The Clerk gave an explanation on the attached financial information used for the Annual Return so that all P.Cnllrs were aware of the data on which it was based. It was noted that all Clerks are asked to ensure that P.Cnllrs know that they have a corporate responsibility for this information - where it comes from and how it is used; the Clerk apologized for the Bank Reconciliation previously circulated that contained the wrong information.</p> <p>It was agreed that the Clerk and P.Cnllr GM meet to discuss the more detailed comments of the internal auditor and confirm the arrangements for the Petty Cash system.</p>	Clerk
17.07.13	<p>Potential CATG Schemes:</p> <p>a. A pedestrian crossing on Weaveland Road - The scheme originating from a resident's request earlier in the year was discussed and the financial contributions from the Parish Council / Wiltshire Council was noted. Wiltshire Councillor T Deane said that he would investigate further whether the original road markings at this site had been covered over by re-surfacing the road. Following a lengthy discussion P.Cnllrs opted to have an assessment for a possible zebra crossing at a cost of £600.</p> <p style="text-align: center;">Proposed GM/Seconded JI/Unanimous</p> <p>b. Revamping of the village 'entrance' sign by the Tithe Barn - this scheme was introduced at the June full meeting by WCnllr T Deane and a design is being discussed. A speed sign requires CATG funding and the Fonthill Estate has indicated that it will pay for the revenue costs, ie, maintenance of the verge etc but has asked for some Parish Council funding. P.Cnllrs would in principle support this but would like confirmation of proposed costs first.</p> <p style="text-align: center;">Proposed SP/Seconded SD/6 in favour/1 against</p> <p>Note: cost now known to be c. £2500</p>	Clerk Clerk
MATTERS TO BE CONSIDERED and/or RESOLVED		
17.07.14	<p>Report from Nadder Centre Committee - none; but a report of the last Nadder Centre Operating Board was given by P.Cnllr S. Pociеча.</p> <p>Carlton Brand (CB -invited to attend by WCnllr TD) listened to the points made and proposed appointing a Centre Manager, representing local community views in order to stop the micro-managing by Wiltshire Council. CB plans to return in 2 months with a proposal for a way forward and appreciated the involvement of those present.</p>	
17.07.15	Report from Parking Committee - no meeting held.	
17.07.16	Brocante 2018 - P.Cnllr Mrs J.Amos informed the PC that unless possible temporary parking areas were allocated to ease traffic management she could not see a way forward for another Brocante. Various options need to be considered and further discussion is required.	Clerk

17.07.17	Freedom of Information Request reference litter/waste disposal: Wiltshire Council to provide figures for the cost of free household collections and running the local mini recycling centres vis-a-vis the cost of collecting rubbish from the countryside as a result of fly-tipping, plus the costs of researching 'who dunnits' and issuing fixed penalty notices, collecting fines and bringing people to court; a time period(s) will need to be specified. P.Cnllrs proposed that an information request be made to enable future informed decisions. Proposed JA/Seconded JI/Unanimous	JA
17.07.18	'TCSP' representative - It was noted that a local resident has offered to represent this parish council at these meetings as he would attend in any event; Mike Neal who circulates the Community Police bulletins has volunteered to do this. The Parish Council agreed that Mike Neal should be thanked officially for his help.	Clerk
17.07.19	Flood Warden training - a Flood Warden training session is being held on Wednesday 12 th July - in the absence of a designated Flood Warden, someone else would need to go and it was proposed that the Parish Council should offer to pay expenses. Proposed JA/Seconded SD/Unanimous	Clerk
17.07.20	Fire Brigade recruitment banner - P.Cnllrs noted that the banner had now been removed from the Lower Recreation Ground fence, along with the SKY banner. The Clerk suggested that the Fire Brigade banner could in future go on the Reading Room wall that faces the High Street for 2 week periods at a time. This site would also be useful for other Parish Council events - Brocante, Neighbourhood Planning events, meetings (especially the Annual Parish Meeting for example) with the understanding that no banner can stay longer than 2 weeks at a time. The P.Cnllrs supported this suggestion.	Clerk
MATTERS FOR NOTING		
17.07.21	Report from Wiltshire Councillor- WCnllr TD spoke on one issue, highlighting that the St John's School Governing Body had received an email indicating that the Fire Brigade would be using the former Sports Centre as a Training Centre. However WC was now aware that the site may have an educational covenant and could not be used for houses and that the school had ambitions for the site.	
17.07.22	Report from Chairman - nothing to report	
17.07.23	Report from Clerk - Webinar training on Data Protection Regulation was being undertaken; Nadder Close refurbishment - Thursday 13 th July at 11am (tbc) - P.Cnllrs JI and FC had volunteered to attend; Footpath 83 would go to Southern Area Planning Committee due to the level of objections; Hill Street Cottage had suffered tractor damage and also overflow flooding (raw sewage) from the new estate; 2 no. Footpath letters were available from WC (attached); replacement Churchill Estate signs were a very low priority.	
17.07.24	Other reports: a. Clarence/Highway/CATG issues - nothing to report. b. KGVth Playground inspection/update - ongoing. c. Lower Recreation Ground inspection /update - nothing to report. d. Footpaths - a strimming list, including footpaths 13 and 13A had been given to the Seeds4Success Youth Strimming Team. e. Allotments - the lower gate is now fixed. f. Jubilee Meadow area -The Clerk is making a site visit tomorrow with the Tree Warden.	

	<p>g. Tithe Barn- It was suggested that talks with a PC representative would help discussions regarding new signage.</p> <p>h. Area Board- nothing to report</p> <p>i. JBC - An agenda item for the next meeting was raised; using the Link Scheme to transport mourners to the cemetery if required. To be discussed at a future meeting.</p> <p>j. Nadder Community Energy- Green Fair this Saturday.</p>	Clerk
17.07.25	Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972; none at present.	
17.07.26	Correspondence received - noted	
17.07.27	Date of next meetings: all at 7pm in The Reading Room Interim meetings (if necessary) - 18th July, 1 st August and 15 th August 2017	
	There being no other business, the meeting closed at 9.10pm	