

## Tisbury Parish Council - Full Meeting

Tuesday 3<sup>rd</sup> March 2015 in the Elizabeth Hall, Tisbury at 7pm

15.03.01	<p><b>Present:</b> P.Cnllrs P. Duffy (Chairman), D. Carroll (Vice-Chairman), Mrs J. Amos, J. Berkley-Matthews, Mrs P. Chave, S. Davison, Miss F. Corp, Ms J. Ings, D. Wood, R. Wright- 10.</p> <p>Also in attendance: WCnllr T. Deane; 15/01354/VAR - Cleeve Hill applicants (up to 2) and up to 1 resident; Mrs S. Harry (RFO/Clerk).</p> <p><b>Apologies received and accepted:</b> P.Cnllr S. Moran; NPT- G. Fergusson [with Chairman not voting unless a casting vote required]</p>	
15.03.02	<p><b>Dispensations:</b></p> <p>a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests: Mrs J. Amos &amp; Ms J. Ings with respect to 15.01354 - Cleeve Hill; S. Davison with respect to FP 83 passing The Priory in Wardour.</p> <p>b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests</p>	
15.03.03	<p><b>Public Participation and Presentations (Questions and/or statements)</b></p> <p>a. A resident spoke concerning the difficulties being experienced by users of bridleway 27 running through Withyslade Farm. There had been a history of waterlogged ground in the past and P.Cnllrs noted that the path had been diverted in 1995 around the farm. A change of ownership had exacerbated problems for horse riders due to the fencing in of a section that was particularly waterlogged and also the presence of a stallion immediately adjacent to the bridleway. The path had also been diverted informally through a section of woodland that was a little drier, but still close to the stallion. The resident requested that the stallion be removed from the area and that the path be re-instated to the properly diverted route.</p> <p>b. The applicants for Cleeve Hill spoke in support of the minor amendment to the plans that had been inadvertently omitted from the revised application,</p>	
15.03.04	<p><b>Approval of minutes:</b></p> <p>Full meeting - 3<sup>rd</sup> February 2015 - P.Cnllrs resolved to approve these minutes without amendment; <b>proposed DC / seconded JBM / unanimous of those present (8)</b></p> <p>Interim meeting - 17<sup>th</sup> February 2015 - P.Cnllrs resolved to approve these minutes without amendment; <b>proposed DC / seconded SD / unanimous of those present (6)</b></p>	
<p><b>PLANNING MATTERS - resolutions may be required</b></p>		
15.03.05	<p><b>Consideration of Pre-Application Planning Proposals:</b></p> <p>None.</p>	
15.03.06	<p><b>Consideration of Planning Applications:</b></p> <p><b>15/01429/FUL</b> - Coombes Shoe Shop, High Street, Tisbury, SP3 6LD - cou from retail to A2 Estate Agency P.Cnllrs resolved to offer no objection to this application. <b>proposed DC / seconded JBM / 8 in favour with 1 abstention</b></p> <p><b>15/01354/VAR</b> - Cleeve Hill, Vicarage Road, Tisbury, SP3 6HZ - Vary condition 8 of 14/10669/FUL to amend the design of the dwelling P.Cnllrs resolved to support this application. <b>proposed DC / seconded Mrs PamC. / 6 in favour with 1 abstention (2 DoIs)</b></p>	<p style="text-align: right;"><b>Clerk</b></p> <p style="text-align: right;"><b>Clerk</b></p>

15.03.07	<b>SK8 Park Location</b> - P.Cnllrs noted that the report on potential locations was being prepared, with sites to be listed of: current location, rear of Campus, corner of KGV close to campus.	<b>Clerk</b>
<b>PLANNING MATTERS - for information or guidance only</b>		
15.03.08	<b>Neighbourhood Planning</b> - progress report by P.Cnllrs Mrs J. Amos a. the consolidation of information from 2014 focus events into a questionnaire was now delayed, but expected to be drafted by July 2015 and issued in September 2015. b. The implications for neighbourhood planning from the publication of the Core Strategy in January 2015 was briefly discussed, with the expectation of infill development being the key factor for new homes in Tisbury being highlighted. P.Cnllrs were however reminded that SHLAA sites would still play a key role in keeping Tisbury a thriving community; the need and suitability needing to be examined in the NHP.	<b>NHP group</b>
15.03.09	Applications Determined - see attached listing	
<b>FINANCE - resolutions required:</b>		
15.03.10	<b>Financial Report</b> - P.Cnllrs resolved to approve monthly payments of £2042.21 & SOs of £1350 in March 2015, together with retrospective approval of payments of £74.76 in February 2015; detail being available on the sheets circulated as agenda papers. <b>Proposed JBM / seconded DC / unanimous (9)</b>	<b>Clerk</b>
15.03.11	<b>PC funding of Brocante Festival</b> - P.Cnllr Mrs J. Amos informed the meeting of the successful grant application from the Area Board - an amount of £1900 being conditionally awarded. The event had been scaled back to 1 day (4 <sup>th</sup> May 2015) since the AB decision and so it was expected that an element of the funding may be withdrawn; Mrs JA would liaise with the SWW CAM on this aspect. A marquee had been ordered for the LRG and would accommodate refreshments for example; a travelling market would be present on the High St - the road would be closed to traffic for the afternoon; TISBUS would be providing a shuttle service between the Tithe Barn (parking area) and the High Street and it was hoped that Leisure Credits would be earned by young people for volunteering on the day to help.  P.Cnllrs resolved to continue supporting the Brocante Festival on this basis. <b>Proposed Mrs JA / seconded SD / 8 in favour with 1 against (DC)</b>	<b>Mrs JA</b>
15.03.12	<b>Core Skills Course for Councillors</b> - Tuesday 21 <sup>st</sup> April has been confirmed as the group training session - 7pm to 9pm. P.Cnllrs resolved to invite WTP.Cnllrs to the training event on a shared cost basis. <b>Proposed DC / seconded Mrs JA / unanimous</b>	<b>Clerk</b>
15.03.13	<b>Pensions Auto- Enrolment</b> - P.Cnllrs noted that March 2016 was the TPC date and a contact person was required to be nominated by 1 <sup>st</sup> April 2015. Records will be need to be available and a Declaration of Compliance made by July 2016. The PC, as the Employer, would be legally responsible for complying with these Employer duties. P.Cnllrs resolved that the point of contact be confirmed as the RFO/Clerk. <b>Proposed JBM / seconded DC / unanimous</b>	<b>Clerk</b>
15.03.14	<b>WC Budget Consultation</b> - P.Cnllr Mrs JA talked through the budget presentation That had been previously circulated as an agenda paper, explaining the rationale of WC decisions and the priorities identified.	
<b>MATTERS TO BE CONSIDERED and/or RESOLVED</b>		
15.03.15	<b>Declarations of interest</b> - P.Cnllrs considered the correspondence with a resident concerning declarations of interests (see attached correspondence) and the Chairman highlighted the importance that residents place on the declaration of interests made by	

	P.Cnllrs and also noted that the Clerk and Chairman had already agreed to amend the way that voting and interests were recorded in the minutes to make the process more transparent.	All Clerk
15.03.16	<p><b>Community Governance Boundary Review</b> - Following the preference of WTP.Cnllrs for the whole review by the PCs to be dealt with under the NHP process, Tisbury P.Cnllrs resolved to re-state the rationale/basis for the suggested changes as formulated by the Clerks to WTPC and also make an informal approach via the Chairmen.</p> <p style="text-align: center;"><b>Proposed DC / seconded DW / 8 in favour with 1 against (MissFC)</b></p>	Clerk PD
15.03.17	<p><b>Youth Activity Provision in Tisbury</b> - P.Cnllrs were referred to the Youth Activity Provision report circulated prior to the meeting and following a brief discussion resolved to appoint Zita Hooper as the Tisbury Youth Worker on an initial temporary contract, subject to uptake and funding in particular.</p> <p style="text-align: center;"><b>Proposed DC / seconded JBM / unanimous</b></p> <p>P.Cnllrs also noted the information provided by MissJF (for S4S) in response to a letter sent to the Area Board Councillors and agreed to invite MissJF to attend the June interim meeting.</p> <p>Verbal updates were also provided by P.Cnllr SD and WCnllr TD concerning the potential use of the former 'motorcycle' building as a dedicated space for Youth activities as a whole. This proposal was being pursued by SD at COB meetings and by the Youth at ChatLYN meetings.</p> <p>P.Cnllrs resolved that WCnllr TD should also pursue a dedicated space on behalf of the PC.</p> <p style="text-align: center;"><b>Proposed DC / seconded Miss FC / unanimous</b></p>	Clerk  Clerk  TD
15.03.18	<p><b>20mph Speed Restriction Assessment</b> - P.Cnllrs considered the report circulated as an agenda item before resolving to make the following response to the CATG Hway Officer:</p> <ol style="list-style-type: none"> <li>a. Tisbury P.Cnllrs welcome and fully support the outcome of the report with respect to the High Street and key side roads to the west of the High Street.</li> <li>b. There was some surprise about the statement with respect to there being good visibility on The Avenue, as from the junction with the High Street to the junction with Queens Road the visibility is particularly bad; with many complaints from residents and a current area board issue ongoing (3788).</li> <li>c. If it were possible to re-survey The Avenue and include Cuffs Lane at some future date, P.Cnllrs felt that this would be advantageous, but do not wish to compromise any progress with the High Street and roads west at this time.</li> <li>d. In the meantime, the parish council would be happy to contribute to the cost of the works involved - estimated at 10% of £3-4,000.</li> </ol> <p style="text-align: center;"><b>Proposed DC / seconded Miss FC / unanimous</b></p>	Clerk
15.03.19	<p><b>Footpaths:</b></p> <ol style="list-style-type: none"> <li>a. The Priory, Wardour - P.Cnllrs noted the photographs previously circulated with the agenda of the footpath at the Priory and also that the Footpath Officer was currently looking at the width of the footpath and would respond to the Clerk in due course. Wardour residents had also commented on the planting of trees on agricultural land to the front of the house; these were noted as fruit trees and previous discussions with an Enforcement Officer had indicated that this is not an enforcement issue.</li> <li>b. Withyslade Farm Bridleway - the request for support to re-instate the route of the properly diverted bridleway was noted, but would wait for the comments of the Footpath Officer; P.Cnllrs recognised that the placing of the stallion in an adjacent field could only be dealt with by request on a personal basis.</li> </ol>	

15.03.20	<p><b>Issue 3788 - parking in The Avenue</b> - the Clerk had responded to a query from the SWW CAM indicating that parking on The Avenue was not a straightforward matter and would ideally need a review of the whole length for a co-ordinated approach.</p> <p>In the meantime, a further parking issue has been raised relating to residents from Church St complaining that rail commuters are now parking in the spaces by the church - sometimes for the week and causing difficulties for Church Street residents. A residents' permit system was suggested by those affected, but this was not current PC policy and would need financing. In the first instance Network Rail would be asked to deter commuters from inconsiderate parking with appropriate signage.</p> <p>P.Cnllrs agreed that again, a co-ordinated approach was required and would form a part of the review by the T&amp;CP Focus group headed by P.Cnllr Sean Moran that would include potential future provision of car parks.</p>	<p>Clerk</p> <p>SM</p>
15.03.21	<p><b>Tisbury and West Tisbury Housing Needs Survey</b> - P.Cnllrs noted the attached document that was for information at this stage only.</p>	
15.03.22	<p><b>Football Club - widening of foot access to accommodate vehicles</b> - there is a request from the football club to widen the access to prevent vehicle damage to the playing field.</p> <p>P.Cnllrs questioned the need for a widening in the first instance but were informed that a newspaper delivery was now operating from the club house. A discussion as a part of the licence renewal was anticipated and recommendations brought back to the PC at the April meeting.</p>	<p>SM</p> <p>Clerk</p>
15.03.23	<p><b>Annual Parish Meeting arrangements</b> - SWAST have agreed to attend our APM to provide information on the benefits of a publicly availability of a defibrillator on the High Street. As the representative was travelling from some distance, the item would be taken at the start of the meeting.</p>	<p>Clerk</p>
<b>MATTERS FOR NOTING</b>		
15.03.24	<p>Report from Wiltshire Councillor - WCnllr TD spoke briefly about the county element of the council tax remaining the same for another year.</p>	
15.03.25	<p>Report from Community Beat Officer</p>	
15.03.26	<p>Future agenda items:</p> <p>Policy for use of emails for circulating agendas etc</p> <p>Policy for dealing with the press</p> <p>Complaints Policy</p> <p>Tree Inspections</p>	
15.03.27	<p>Chairman's report - no report.</p>	
15.03.28	<p>Clerk's report - no report</p>	
15.03.29	<p><u>Other reports:</u></p> <ol style="list-style-type: none"> <li>a. Clarence/Highway/CATG issues -the Clerk reported that at the recent OFWG meeting a number of PCs had complained about the lack of gully clearance and jetting and had added that Tisbury was similarly affected. A number of streetlights required timers re-setting; Weaveland Road being one in particular.</li> <li>b. Tisbury Campus - ongoing meetings were being held with Rydon and a recent problem with respect to a driver had been resolved. Smaller lorries were now being used in light of the poor access and more attention was being paid to road cleanliness. The problem with asbestos had been more extensive than originally thought and had led to a small delay.</li> <li>c. KGVth Playground inspection/update - P.Cnllrs agreed that no replacement for</li> </ol>	<p>Clerk</p>

	<p>the recently vandalised litter bin would be made.</p> <p>d. Lower Recreation Ground inspection /update - no problems</p> <p>e. Footpaths - P.Cnlr Mrs Chave noted that a tenant farmer at Vicarage Farm had diverted a footpath without any discussion or permission being sought and this was being dealt with on behalf of the PC by the Footpath Club.</p> <p>f. Allotments - no report.</p> <p>g. Jubilee Meadow area - no report.</p> <p>h. Area Board - next meeting at East Knoyle.</p> <p>i. JBC - noted that the hedge laying was very well done.</p> <p>j. TCSP - no report.</p>	
15.03.30	<b>Correspondence received</b> - no comments.	
15.03.31	<b>Date of next meetings</b> Full meeting - Tuesday 7 <sup>th</sup> April 2015 plus further meetings as advised.	
15.03.32	Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972 - no items.	
	There being no other business, the meeting closed at 9:26pm.	

**Notes:**

Planning applications are routinely available for public inspection on-line at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk), at the Elizabeth Hall 30 minutes immediately prior to a meeting or at other times by contacting the clerk