

# Tisbury Parish Council - Minutes of the Full Meeting

Tuesday 2<sup>nd</sup> September 2014 in the Elizabeth Hall, Tisbury at 7pm

Draft  
until  
signed

14.09.01	<p><b>Present:</b> P.Cnllrs P. Duffy (Chairman), D. Carroll (Vice-Chairman), J. Berkley-Matthews, Mrs J. Amos, Mrs PamC, Miss F. Corp, A. Griffin, Ms J. Ings (absent from 7:52pm to 7:53pm), Mrs A. West - 9.</p> <p>Also in attendance: WCnllr T. Deane; 2 applicants - Home Glen pre-application; 1 applicant - 14/08241/ful; 1 applicant - 14/07290/ful; up to 2 residents; Mrs S. Harry (RFO/Clerk).</p> <p><b>Apologies received and accepted:</b> P.Cnllr D. Wood; NPT Officers.</p>
14.09.02	<p><b><u>Dispensations:</u></b></p> <p>a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests:  <b>14/07447/ful</b> - Cleeve Hill - P. Duffy, A. Griffin, Mrs J. Amos, Ms J. Ings - declared at the August interim 2 meeting.</p> <p>b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests:  <b>14/07290/ful</b> - North Street House - Mrs J. Amos - personal friend of applicant  <b>14/07693/ful &amp; 14/07742/lbc</b> - Round Windows - Mrs J. Amos - personal friend of applicant</p>
14.09.03	<p><b><u>Public Participation and Presentations</u></b> (Questions and/or statements)</p> <p>a. The owner of Cross House spoke in support of application 14/08241 likely to be discussed at the September interim meeting and answered questions concerning the roof and visibility from the highway.</p> <p>On a separate matter, the necessity for an emergency repair of a collapsed gully adjacent to Cross House was detailed, but as yet, 3 months later, was still awaited.</p> <p>b. The owner of North Street House spoke in support of application 14/07290 that was being submitted for increased privacy and aesthetic reasons. The potential impact on light was briefly discussed.</p> <p>On a separate matter, the necessity for gully jetting along Hindon Lane was also discussed, with one gully in particular, adjacent to North Street House requiring urgent attention.</p>
14.09.04	<p><b><u>Approval of minutes:</u></b></p> <p>Full meeting - 1<sup>st</sup> July 2014 - <b>proposed DC / seconded JBM / unanimous of those present (8)</b> subject to an amendment to include mention of weed clearing on a future Community Day.</p> <p>Interim meeting - 5<sup>th</sup> August 2014 - <b>proposed DC / seconded JBM / unanimous of those present (9)</b></p> <p>Interim meeting - 19<sup>th</sup> August 2014 - <b>proposed DC / seconded JBM / unanimous of those present (9)</b> subject to an amendment to 14.08.18a reference a link road from the A303 and also an amendment to 14.08.17i change 'could' to 'may'.</p> <p>NHP - 26<sup>th</sup> August 2014; noted - see 14.09.08</p>
PLANNING MATTERS - resolutions required	
14.09.05	<p><b>Consideration of Pre-Application Planning Proposals:</b></p> <p>Plans for Home Glen, Hindon Lane, Tisbury, SP3 6PU - the applicant described the</p>

	iterative process undergone with the Planning and Conservation Officers and discussed issues with P.Cnllrs relating to the visibility splay, sustainability wooden cladding and the flat roof.	
14.09.06	<p><b>Consideration of Planning Applications:</b></p> <p><b>14/07290/FUL</b> - North Street House, Hindon Lane, Tisbury, SP3 6PU - Render exterior of house. Replace existing gates P.Cnllrs resolved to support the application. <b>proposed DC / seconded AG / 8 in favour with 1 abstention (Mrs JA)</b></p> <p><b>14/07785/FUL</b> - Gilkin, Cuffs Lane, Tisbury, SP3 6LG - demolish existing 2 bedroom bungalow and replace with 2 bed chalet bungalow with integral garage P.Cnllrs resolved to support the application subject to a condition relating to potential overlooking of a neighbouring property. <b>proposed DC / seconded AG / unanimous</b></p> <p><b>14/07447/FUL</b> - Cleeve Hill, Vicarage Road, Tisbury, SP3 6HZ - proposed new dwelling Whilst not objecting to the scheme in principle, P.Cnllrs discussed options for relocating the proposed house within the site to minimise potential privacy issues for a neighbouring property and also took advice from WCnllr Deane concerning the potential for the application to be approved with conditions, i.e. whether to support subject to conditions or object due to specific concerns, with P.Cnllrs eventually resolving to object to the application on loss of privacy grounds that could potentially be resolved by relocating the build on the site as a whole. <b>proposed JBM / seconded MrsPamC / 5 in favour with 4 abstentions (Mrs JA, Ms JI, AG, PD)</b></p> <p>Note: P.Cnllrs asked WCnllr Tony Deane to call in the application if Officers were minded to approve the proposal.</p> <p><b>14/07693/FUL</b> - Round Windows, Cuffs Lane, Tisbury, SP3 6LG - install 2 semi-circular dormers in roof on front elevation, re-thatch roof with wheatstraw, rebuild retaining wall to rear of ground floor bathroom P.Cnllrs resolved to support the application. <b>proposed DC / seconded AG / 7 in favour with 1 abstention (Mrs JA)</b></p> <p><b>14/07742/LBC</b> - Round Windows, Cuffs Lane, Tisbury, SP3 6LG - install 2 semi-circular dormers in roof on front elevation, re-thatch roof with wheatstraw, rebuild retaining wall to rear of ground floor bathroom <b>proposed DC / seconded AG / 7 in favour with 1 abstention (Mrs JA)</b></p> <p>Note: P.Cnllrs agreed that the EH guidance on re-thatching and HIA be referred to in the response to Planning Officers.</p>	
7:52pm   MsJI absent         7:53pm		
14.09.07	<p><b>Wiltshire Housing Site Allocations Development Plan Document consultation</b> - P.Cnllrs referred to the comments in the August interim 2 meeting minutes and re-inforced the preference to retain currently designated employment sites where feasible; also to highlight the inconsistencies in the application of the criteria used to amend the settlement boundaries. <b>Proposed MrsJA / seconded DC / unanimous</b></p>	
<b>PLANNING MATTERS - for information or guidance only</b>		
14.09.08	<b>Neighbourhood Planning</b> - progress report by P.Cnllrs Mrs J. Amos and Ms J. Ings - P.Cnllrs noted that the July 5 <sup>th</sup> NHP event had been dominated by respondents over 50 years old. Supplementary responses from families and teenagers would be sought on Carnival Day; any help with this task would be gratefully received.	
14.09.09	Applications Determined - noted.	
<b>Reports from FOCUS GROUPS:</b>		
14.09.10	Transport and Car Parking - no report made.	
<b>FINANCE - resolutions required:</b>		

14.09.11	<b>Financial Report</b> - P.Cnllrs resolved to approve monthly payments of £100 & SOs of £1350 in September 2014, together with retrospective approval of payments for £2827.22 in July 2014 and £4202.52 in August 2014. <b>Proposed JBM / seconded DC / unanimous</b>	
14.09.12	<b>2013/14 Annual Return</b> - P.Cnllrs noted the completed section 3; external auditor's opinion, i.e. no matters requiring attention before resolving to accept the Grant Thornton report. <b>Proposed DC / seconded MrsPamC / unanimous</b>	
14.09.13	<b>Youth Services Funding for 2014/15</b> - following a brief discussion P.Cnllrs resolved to confirm the total funding in the 2014/15 budget of £2300 providing that the monies would benefit Tisbury youth. <b>Proposed DC / seconded JBM / unanimous</b>	
14.09.14	<b>Concerns with R2 funding conditions</b> - P.Cnllrs noted the previously circulated information and the concerns raised by parishes in the SWWAB area with respect to conditions in funding non-parish projects and would be re-visited with a view to amendment as required.	
14.09.15	<b>Funding request for Carnival</b> - the Carnival Committee had been informed that the PC does not have a power to make a contribution to the Carnival event and noted that the Clerk had suggested applying for a small grant in the next round of allocations.	
<b>MATTERS TO BE CONSIDERED and/or RESOLVED</b>		
14.09.16	<b>Allotment Security</b> - P.Cnllrs noted the information previously circulated with respect to vandalism at the allotments site before resolving to approve stopping-up the gap in the boundary hedge with additional hedgerow. <b>Proposed DC / seconded MrsPamC / unanimous</b>	
14.09.17	<b>Future use of current Library building once the Campus becomes operational</b> - P.Cnllrs discussed the potential for a parish office, TIC or even a museum and would make further representations to the Reading Room Trust.	
14.09.18	<b>6 month review of Village Warden employment</b> - P.Cnllrs Dc and Mrs JA would join the Clerk in reviewing the first 6 months employment of the new Village Warden. All P.Cnllrs to contribute comments or ideas as appropriate.	<b>ALL</b>
14.09.19	<b>Bus Pass consultation</b> - runs until 26 <sup>th</sup> September 2014 - P.Cnllrs agreed to make individual responses, but a PC response re-iterating the Bus/train pass swap would be made.	<b>Clerk</b>
Issues raised by P.Cnllrs:		
14.09.20	<b>Park Road Hedging</b> - letters would be circulated in the area reminding residents to keep hedges trimmed well back; Cuffs Lane and the High Street to be included as required.	
14.09.21	<b>Conditions on Bridleway through Withyslade Farm</b> - P.Cnllrs were informed of the difficult conditions on this bridleway, especially the presence of a stallion; an update would be requested from the County Footpath Officer.	
14.09.22	<b>Composting site clearance</b> - P.Cnllrs resolved that the remaining work to clear the site could not successfully be completed by the CPS and that a local farmer would be approached to clear the remaining vegetation and debris whilst levelling the site. The Clerk to use delegated powers on a maximum amount of payment. <b>Proposed AG / seconded MW / unanimous</b>	
<b>MATTERS FOR NOTING</b>		
14.09.23	Report from Wiltshire Councillor	
14.09.24	Report from Community Beat Officers - there had been 4 incidents in the past 31 days: 3 reports of anti-social behaviour	

	<p>1 report of a theft Local people were asked to report any suspicious vehicles/persons in the area via the 101 non-emergency number.</p>	
14.09.25	<p>Future agenda items: The need for a replacement trustee (a P.Cnllr) on the Lord Arundell of Wardour Charity Policy for use of emails for circulating agendas etc Policy for dealing with the press Football Club / Bowls Club lease agreements. Child Protection policy queries</p>	
14.09.26	<p>Chairman's report: a. The Chairman reported the resignation of P.Cnllr Adrian Griffin from 3<sup>rd</sup> September 2014 and thanked Adrian for the tremendous contribution to the work of the PC since being co-opted. b. Reference was also made to the lack of retained Firemen in Tisbury at the present time. c. P.Cnllrs noted the newly organised TBA market operating from the Dentist and FAB car parks that would complement the existing country market.</p>	
14.09.27	<p>Clerk's report - P.Cnllrs noted that: a. The Lower Recreation Ground wall had been repaired by Ian Burfitt. Mr Burfitt would be thanked. b. The dedication of the footpath around the campus/ St John's Primary School boundary was nearly complete. c. Community First AGM - 24<sup>th</sup> September 2014 - a was available for a P.Cnllr to attend if available. d. PSMA regional workshop - 25<sup>th</sup> September - this is a free seminar for PSMA members; the Clerk would be attending.</p>	
14.09.28	<p><u>Other reports:</u> a. Clarence/Highway/CATG issues - no further issues. b. Tisbury Campus - no further report. c. KGVth Playground inspection/update - ongoing; Wicksteed inspection expected in September. d. Lower Recreation Ground inspection /update - ongoing. e. Footpaths - P.Cnllrs were referred to the previously circulated updates on FP83 and the audits done by RW's team; all those involved to be thanked. f. Allotments - no report g. Jubilee Meadow area - maintenance required but already ordered. h. Area Board - no report i. JBC - no current issues j. TCSP - meeting on 16<sup>th</sup> September in Elizabeth Hall at 4pm noted.</p>	
14.09.29	<p><b>Correspondence received</b> - noted</p>	
14.09.30	<p><b>Date of next meetings</b> Interim meeting (if required) - Tuesday 16<sup>th</sup> September 2014 Full meeting - Tuesday 7<sup>th</sup> October 2014; plus further meetings as advised.</p>	
14.09.31	<p>Exclusion of the Public and Press (if necessary) - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972</p>	
	<p>There being no other business, the meeting finished at 9:30pm.</p>	

**Notes:**

Planning applications are routinely available for public inspection on-line at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk), at the Elizabeth Hall 30 minutes immediately prior to a meeting or at other times by contacting the clerk