

TISBURY PARISH COUNCIL
 Minutes of Annual General Meeting held on Tuesday 5th May 2015
 at 7:00 pm in the Elizabeth Hall, Tisbury

DRAFT

- AGM.01 **Election of Chairman:** Patrick Duffy was elected unopposed.
proposed DC/seconded JBM/unanimous
- AGM.02 **Present:** P.Cnllrs P. Duffy (Chairman), Mrs J. Amos, J. Berkley-Matthews, D. Carroll, Mrs P. Chave, Miss F. Corp, S. Davison, Ms J. Ings, S. Moran, D. Wood, R. Wright - 11. Also in attendance: WCnllr T. Deane; P.C. Fergusson (for report), up to 3 members of the public; Mrs S. Harry (Clerk).
 Note: Chairman only voting where a casting vote required.
Apologies received and accepted: none.
- AGM.03 **Declarations of Acceptance of Office and Register of Interests:**
 P. Duffy signed the Declaration of Office that was witnessed by the Clerk; P.Cnllr Mrs J. Amos asked that membership of the Institute of Personnel and Management be added to the Register of Interest. Clerk
- AGM.04 **Election of Vice-Chairman:** Sean Moran was elected unopposed.
proposed Mrs PamC. /seconded Miss FC/unanimous
 The Chairman asked that P.Cnllr DC be recognised for his contribution to the council as Vice-Chairman over many years and thanks were given.
- AGM.05 **Minutes of the last meeting held on 6th May 2014** - these were accepted as correct and signed by the Chairman.
Proposed DC / Seconded DW / unanimous of those present (7) Clerk
- AGM.06 **Appointments of Councillors with Special responsibilities and Membership of Committees:**
 P.Cnllrs resolved the appointments as detailed in the attached table. Clerk
proposed JBM / Seconded SM / unanimous
- AGM.07 **Appointment of Representatives to Non-Parish council Committees:**
 P.Cnllrs resolved the appointments as detailed in the attached table. Clerk
proposed JBM / Seconded SM / unanimous
- AGM.08 **Review of Standing Orders:**
 Parish Councillors agreed unanimously that the review be deferred to the June meeting as WALC had suggested minor amendments. Clerk
- AGM.09 **Review of Financial Regulations:**
 P.Cnllrs agreed unanimously to consider new financial regulations circulated in November by NALC (as a model) at the June meeting. Clerk
- AGM.10 **Review of Asset Register:**
 Parish Councillors resolved to approve the revised draft previously circulated with the agenda papers. Clerk
proposed DC / Seconded MrsPamC./ unanimous
- AGM.11 **Review of Risk Register:**
 P.Cnllrs resolved to re-approve the risk register that was extensively amended in January. Clerk
proposed DC / Seconded MrsPamC./ unanimous
- AGM.12 **Child Protection Policy:**
 P.Cnllrs resolved to nominate P.Cnllr Mrs JA as the Safeguarding Lead linked to the Child Protection Policy approved in February.
proposed DC / Seconded MrsPamC./ unanimous Clerk
- AGM.extra **CBO Report**
 PC Fergusson reported on 3 recent burglaries in the local area and an ASB issue involving a resident on the Wyndham Estate that was being dealt with in liaison with the Guinness Trust.
 There being no further business the meeting closed at 7.37pm.

Parish Councillor responsibilities May 2015	Minimum number of Councillors with responsibility	Janet Amos	John Berkley-Matthews	David Carroll	Pamela Chave	Felicity Corp	Simon Davison	Patrick Duffy	Jo Ings	Sean Moran	David Wood	Russell Wright
Finance	1		X									
Joint Burial (JBC)	3		X	X				X				
Planning	all	X	X	X	X	X	X	X	X	X	X	X
Allotments					X							
Amenity Maintenance	2		X	X								
Play area inspections	1			X								
Footpaths & By-ways	1				X							
Risk analysis co-ordinator	1	X										
Youth & Community	2					X	X					
Youth Safeguarding Lead	1	X										
Transport & Car parking issues	1									X		
Neighbourhood Planning	2	X							X			
Contract Waste / recycling	1											X
Trees Warden	Mrs Debbie. Carter (volunteer)											
Community Emergency Volunteer	James Scott-Clarke (volunteer)											

Parish Council Representatives in other organisations:												
Alice Combes Trust	1		X									
Lord Arundell of Wardour Trust	1											X
Sports Centre Committee	1					X						
Tisbury Community Safety Partnership	1		X									
TISBUS	1			X								
Victoria Hall Committee	1					X						
Tisbury Link Scheme	1			X								
Tisbury Business Association	1									X		
Community Campus	1										X	
Tisbury Memory Group	1								X			