


# Agenda

# Tisbury Parish Council Full Meeting

Tuesday 5<sup>th</sup> June 2018 in The Reading Room, High Street, Tisbury

	<p><b>Councillors are summoned to a meeting called by:</b> Mrs Sandra Harry The Reading Room, High Street, TISBURY, SP3 6LD 01747 260088 / 07388 376240 www.tisbury-wiltshire-pc.gov.uk; tisburyipc@gmail.com</p>	 30 <sup>th</sup> May 2018
*	<p>The Chairman will confirm if any part of the meeting <u>may not</u> be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed, photographed or audio recorded, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.</p>	*
18.06.01	Apologies received and those present	
18.06.02	<p><b><u>Dispensations:</u></b></p> <ul style="list-style-type: none"><li>a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests</li><li>b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests</li></ul>	
18.06.03	<p><b><u>Public Participation and Presentations</u></b> (Questions and/or statements) This is an opportunity for residents of Tisbury Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest. This section of the meeting will include statements from any potential co-option candidates.</p>	
18.06.04	<p><b><u>Resolution of minutes:</u></b> AGM - 1<sup>st</sup> May 2018 Full meeting - 1<sup>st</sup> May 2018 Annual Parish Meeting - 15<sup>th</sup> May 2015</p>	
18.06.05	*****Co-option of P.Cnlr if any candidates present*****	
PLANNING MATTERS - resolutions required		
18.06.06	<p><b><u>Pre - Applications - none.</u></b></p>	
18.06.07	<p><b><u>Planning Applications:</u></b> <b>18/04193/TCA</b> The Rectory Park Road SP3 6LF - Fell 1 Portuguese Laurel - delegated decision of no objection (providing no birds nesting)</p>	

	<p><b>18/04282/TCA</b> The Old House High Street SP3 6PS - Copper Beech - Reduce canopy by up to 4 metres. Thin canopy out 10% - delegated decision to refer back to WC Tree Officer for decision.</p> <p><b>18/04214/FUL</b> Avebury Vicarage Road Tisbury SP3 6HZ- Convert existing garage to form new kitchen, new single storey attached extension to the side of the dwelling to form single storey garage. Carry out internal alterations. (14.06.18)</p>	
18.06.08	<b>Neighbourhood Planning</b> - update from P.Cnllr J. Amos	
18.06.09	Applications Determined - no further determinations issued.	
<b>FINANCE</b> - resolutions required		
18.06.10	<p><b>Annual Governance and Accountability Return (AGAR):</b> PCnllrs are required to resolve the following documents (see attachments circulated with the agenda).</p> <ul style="list-style-type: none"> <li>a. Internal Auditor - report, action plan and statement.</li> <li>b. Section 1 - Annual Governance Statement</li> <li>c. Section 2 - Accounting Statements</li> </ul>	
18.06.11	<p><b>Financial Report</b> Latest receipts and expenditure figures for 2018.19</p>	
18.06.12	<p><b>Insurance quotations</b> - 4 quotes were obtained in total and a comparison made between the 2 cheapest: for information, the 2017/18 premium was £989.29p.a. for the third year of a long term agreement finishing on 31.05.2018.</p> <p>INSPIRE/AXA - £1028.86 or £977.42 for a 3 year agreement (£10m public liability) ZURICH (direct) - £1288.52 or £1172.26 for a 3 year agreement (£12m public liability)</p> <p>The Inspire notes indicate that £12m Public Liability not considered necessary at present and not relevant to recent claims; otherwise the same or higher for other sums of cover.</p> <p>Inspire also have key worker cover payable to the council (in addition to employee) that would cover both the Village Warden and the Clerk/RFO.</p>	
18.06.13	<b>Small Grants allocations</b> - see attached listing for summary of applications, eligibility and sums requested.	
18.06.14	<b>R4 Monies allocations</b> - see attached listing for summary of applications, eligibility and sums requested.	
18.06.15	<p><b>Revision of Financial Regulations; Petty Cash, quotes/tender sums</b> P.Cnllrs may consider the suggestions in the responses to the Internal Audit report adequate to avoid future confusion, but may like a more thorough review from the Finance Cnllr (GM) and Clerk.</p>	
18.06.16	<p><b>Current Direct Debit Permissions</b> - the Financial Regulations call for reviews of Direct Debits every 3 years and the current instructions are listed below for reconsideration and approval; this is in addition to the monthly approval of any transactions:</p> <p>Water 2 Business - Allotments / Public Toilets / Reading Room West Mercia Energy - Public Toilets / Reading room Information Commissioner's Office - Data Registration Smart Numbers - VOIP telephony Hewlett Packard - printer lease BIFFA - Waste Collection</p>	
18.06.17	<b>Signatories for On-line Banking</b>	

18.06.18	Quote for Playground works	
<b>MATTERS TO BE CONSIDERED and/or RESOLVED</b>		
18.06.19	Report from TPC Nadder Centre Committee	
18.06.20	Report from TPC Transport Committee	
18.06.21	GDPR - Data Audit and Privacy Policies - the Data Audit is still in template form and is more for information on what is required.	
18.06.22	Renewal of Wiltshire Council Devolved Service leases for 7 years less 5 days - the leases are required in the first instance as Asset Transfers are not progressing quickly at present.	
<b>MATTERS FOR NOTING</b>		
18.06.23	Report from Wiltshire Councillor	
18.06.24	Report from Chairman	
18.06.25	Report from Clerk - VHMC representative; CIL Monies; Caravan on Allotments Car Park; Waste Contract.	
18.06.26	Other reports: <ul style="list-style-type: none"> <li>a. My Wiltshire reports/Highway issues/CATG - 20mph roundels on Hindon Lane and the Weaveland Road zebra crossing will be progressed once prioritised by CATG.</li> <li>b. KGVth Playground inspection/update - repair to the Pillars of Hercules ongoing.</li> <li>c. Lower Recreation Ground inspection /update</li> <li>d. Footpaths</li> <li>e. Allotments - GDPR needs to come under TPC; Clerk to liaise with WRAS</li> <li>f. Jubilee Meadow area</li> <li>g. Area Board</li> <li>h. JBC</li> <li>i. Nadder Community Energy</li> </ul>	
18.06.27	Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.	
18.06.28	Correspondence received	
18.06.29	Date of next meetings: all at 7pm in the Reading Room unless otherwise stated: Interim meeting - 19 <sup>th</sup> June 2018 Full Meeting - 3 <sup>rd</sup> July 2018	