

TISBURY PARISH COUNCIL

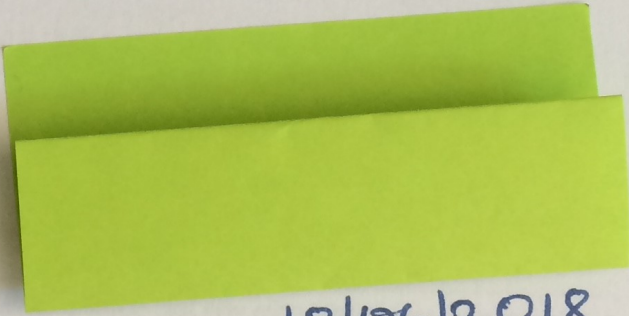
Section 1 - Annual Governance Statement 2017/18

Explanation of Negative response to question 3:

Parish Councillors recognise that there was an error of judgement in not advertising the Reading Room Refurbishment project on the Government's Contract Finder Website.

In order to prevent this happening in the future:

- a. the Clerk/RFO has taken advice on the proper procedure to be used and will document the necessary steps and timescale in a separate section of the ongoing Financial Procedures manual.
- b. when budgets and grant funding for projects is discussed, the power to spend and procedure to be followed (as laid out in Standing Orders/Financial Regulations) will be minuted in greater detail and referred to as necessary in future decisions.
- c. professional advice from WALC and the Internal Auditor will be sought for any project where there is an element of any doubt.
- d. procurement training will be explored for the Clerk/RFO, Parish Councillors and other staff as appropriate.



18/06/2018