

Tisbury Parish Council

The Reading Room, High Street, TISBURY, SP3 6LD

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Minutes of Full Meeting

14th January 2020 at 7pm

Questions or Statements – 3 residents were present with 2 issues being raised:

- a. The spate of burglaries in the village and potential for using CCTV – this could be raised at the Community Safety Partnership meeting on 15th January.
- b. The SK8 Park did not seem to be progressing – a start date had been requested, with no response at present.

Report from Wiltshire Councillor – no report; apologies given.

Report from Residents' Representative re 20mph speed limit extension

The following points were made:

- a. The task of organizing CSW volunteers was proving onerous to manage when changes were required and apart from the initial drawing up of availability/allocation to time slots, future rosters would need to be changed on a 'swap basis'.
- b. There were now 16 trained volunteers, but 9 were yet to be issued with identification cards – so were unable to lead a monitoring session. This was restricting the number of CSW sessions that could be held.
- c. From the recent Traffic Count in Court Street, it was evident that there was a 10% increase in traffic since the last count in 2016.
- d. The results of the 5 Traffic Counts in November were now available and the raw data was being analyzed.

Potential adult outdoor gym in the Recreation Ground – the resident sent apologies and would present this idea at the February full meeting.

MEETING MINUTES

20.01.01	<p>Those present: P.Cnllrs S. Davison (Chairman), Mrs J. Amos, R. Beattie, Miss F. Corp, Ms E. Coyle-Camp, P. Duffy, G. Murray - 6. Also in attendance: up to 3 members of the public; Mrs S. Harry (Clerk).</p> <p>Resolution to accept apologies and reasons received for absence: WCnllr T. Deane – other Council business P.Cnllr J. Ings – ill health</p> <p style="text-align: right;">Proposed SD & agreed unanimously</p>	
20.01.02	<p>A. Declarations of Interest - any P.Cnllr wishing to declare interests should do so at this point:</p> <ol style="list-style-type: none">a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests – none.b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - none. <p>B. <u>Dispensations</u>: none requested.</p>	
20.01.03	<p><u>Resolution of minutes:</u> Full meeting – 3rd December 2019 – not available. Traffic meeting – 17th December 2019 – deferred, as a request was made to include the discussion on the method of canvassing residents' opinions to demonstrate public opinion as this was one of the deciding factors for introducing 20mph limits or zones.</p>	

	Interim meeting – 17 th December 2019 – proposed GM / seconded FC / unanimous	
20.01.04	Co-option of P.Cnllr if any candidates present – none present.	
20.01.05	<p>20mph Speed Limit in Tisbury: P.Cnllrs noted that:</p> <ol style="list-style-type: none"> Speed Indicator Device – this was installed on Hindon Lane before Christmas. Additional batteries would be required to ensure that the unit is fully operational during times when solar charging is limited; also that additional sites were being considered, e.g. Weaveland Road, Court Street, Church Street, Cuffs Lane, High Street. Community Speed Watch – current roster operating now (2nd week of 2 in January); currently have 16 trained volunteers. A request has been made to another Hindon Lane resident for use of their entrance drive that would be more suitable in terms of visibility lines and be very useful when the SID was in use at other locations. Traffic Counts Data – data from the 5 suggested sites is currently being analyzed; the results do not provide for additional CSW sites at this time. Liaison with West Tisbury PC – a joint meeting has been arranged for the 2 Parish Clerks to meet with the CATG Engineer to find an effective way to move forward on extending the 20mph speed limit across Tisbury. Financial aspects – Tisbury PC would need to make a very strong case to get a 2nd tranche of CATG funding for 20mph limits until all outstanding requests were satisfied and this assumed future CATG funding in 2020/21. It would be sensible to include funding in the precept, say £2000, should a joint initiative with West Tisbury go forward. 	
PLANNING MATTERS - resolutions required.		
20.01.06	<p><u>Planning Applications</u></p> <p>19/11282/ful – Cleveland House - Carry out alterations to existing access, erect single storey dwelling and provision of parking to serve new and existing properties.</p> <p>P.Cnllrs discussed this application for some time before resolving to object to the proposal as:</p> <ul style="list-style-type: none"> the plans failed to represent the impact on local amenity value, and would be overdevelopment for the area of land allocated for the dwelling being constructed <p style="text-align: right;">objection: proposed GM / seconded FC /unanimous</p> <p>19/11164/ful – The Nadder Centre - Use of part of the Nadder Community Campus for offices (Use Class B1(a)) and an element of clinical care provision (Use Class D1).</p> <p>These ancillary uses to be allowed throughout the whole building to enable accommodation to be used flexibly on a part time / temporary basis.</p> <p>The main use remains as a Community Campus with no changes to internal / external layout, car parking or opening hours.</p> <p>Following a short discussion, P.Cnllrs resolved to object to the proposal as: the change of use for office accommodation (Class B1(a)) throughout the building is without any restrictions on specific purpose and especially as not for community benefit.</p> <p>However, Parish Councillors have no issue with the use of the Nadder Centre as a genuine Health Hub – this was indeed one of the purposes initially envisaged – together with the flexibility for clinical space (Class D1) throughout the building.</p> <p style="text-align: right;">objection: proposed GM / seconded FC /unanimous</p> <p>Noted: 19/11872/tca – The Elms - Beech tree – fell; Ash tree - reduce limbs (delegated decision)</p>	

20.01.07	<p>TisPlan:</p> <p>a. forward planning and checklist for future planning applications</p> <p>P.Cnllrs were delighted that no legal challenges had been lodged and that TisPlan was now a statutory reference. The immediate financial advantage was the increase in future CIL payments from 15% to 25% on new schemes. There would though be additional work involved for the 2 PCs in monitoring planning applications to ensure compliance, but also in dealing with the action points contained within TisPlan.</p> <p>b. impact of 'Future Homes Standard' to be introduced by 2025 - The Ministry of Housing, Communities and Local Government are currently conducting stage 1 of a consultation to develop a Future Homes Standard to be introduced by 2025 with the aim of achieving a zero carbon emissions level for New Homes by 2050. The consultation also covers a 2020 "stepping stone" working in that direction.</p> <p>P.Cnllrs discussed this topic and the Clerk would submit answers based on Local Authorities being able to implement higher standards to meet their own objectives.</p>	
20.01.08	<p><u>Other Planning Matters</u></p> <p>a. Applications Determined – noted.</p> <p>b. A query was raised with respect to the development of a house on Cuffs Lane; the Clerk would action as this had previously been agreed.</p>	
FINANCE – resolutions required		
20.01.09	<p>Financial Reports</p> <p>9a. Current account bank reconciliation – proposed GM/ seconded RAB/ unanimous</p> <p>9b. Deposit account bank reconciliation – proposed GM/ seconded RAB/ unanimous</p> <p>9c. December retrospective payments – proposed GM/ seconded RAB/ unanimous</p> <p>9d. Cheque payments for approval at the meeting – proposed GM/ seconded RAB/ unanimous</p>	
20.01.10	<p>Current Financial Position – see attached reports:</p> <p>10a. Current account spends against budget and EOY estimates of spend at 31/03/2020</p> <p>P.Cnllrs referred to the data in the previously circulated document (attached as Appendix A) and considered each cost centre elements along with options for reducing budgets in 2020/21 to compensate for any increases in budgets considered necessary. After careful deliberation, a sum of £6,000 was added to the salary budget and £6,000 was allocated to work associated with the Village Design Statement (a TisPlan recommendation by the Inspector), but the additional £5,000 to increase reserves was not accepted.</p> <p>P.Cnllrs therefore resolved to increase the current year budget figure by £12,000 for 2020/21 before considering additional items in item 20.01.11.</p> <p style="text-align: right;">proposed PD/ seconded GM/ unanimous</p> <p>10b. Current reserves – noted.</p>	
20.01.11	<p>2020/2021 Precept – consideration was given to:</p> <p>a. TisPlan requirements – there are 2 elements:</p> <ul style="list-style-type: none"> • Proper evaluation of planning applications prior to the meeting – additional staff cost of £750pa (1972 LGA) or volunteer / P.Cnllrs. P.Cnllrs agreed to do this. <p>Appointment of a consultant – estimate of £6k for 1 year (Localism Act 2011) to produce Design Statement – agreed in 20.01.10 plus additional hours to progress action points in TisPlan – P.Cnllrs agreed to do this.</p>	

	<p>b. Survey Monkey views on leaf litter collections – the majority of respondents did not want additional expenditure on this activity; problems in future years need to be logged via the WC reporting system pro-actively to try to get Sparkle Team visits – currently available to towns but not villages – no further action.</p> <p>Future structure of Nadder Close Car Park – P.Cnllrs considered the short report from WCnllr Deane proposing a second storey, but decided not to pursue this proposal - no further action.</p> <p>c. Expenditure for additional members of staff /contractor on self-employed basis for additional amenity maintenance works - agreed as a part of 20.01.10. (LGA 1972).</p> <p>Replacement printer – P.Cnllrs noted the advantages of changing the printer that would be cheaper overall as all printer ink cartridges would be provided at no cost, with equal or above quality and functionality. (LGA 1972) - P.Cnllrs agreed to do this.</p> <p>d. Other items notified/ circulated in advance for increasing existing budgets, including Oddford Brook area – note that this work would be in the region of £3.5k on land owned by Wiltshire Council (Housing) – 2 further quotes being requested; potential contribution from WC and grant from AB - P.Cnllrs did not agree to do this.</p> <p>e. Any other items notified by P.Cnllrs – none.</p> <p>Following the above agreements, P.Cnllrs resolved to set the 2020/2021 precept at £106,938 with a consequent Band D rate of £111.07.</p> <p style="text-align: right;">proposed GM/ seconded FC/ unanimous</p> <p>Note: see Appendices 1 to 4 for all financial information</p>	
MATTERS TO BE CONSIDERED and/or RESOLVED		
20.01.12	No items raised for discussion or resolution at February meeting.	
REPORTS – no resolutions required		
20.01.13	Chairman’s Report – no report.	
20.01.14	<p>Clerk’s Report: P.Cnllrs noted the points below.</p> <ul style="list-style-type: none"> a. drop in service levels re litter collection and public toilet cleaning over Christmas / New Year due to sickness of both Village Warden and Clerk; b. Clerk will not be available between 17th – 21st January inclusive. 	
20.01.15	<p>Other reports – for information only:</p> <ul style="list-style-type: none"> a. My Wiltshire reports/Highway issues b. Joint Burial Committee – another P.Cnllr required to replace FC. c. SK8 Park – contact details for C&K to be given to GM. d. KGVth Playground inspection/update – ‘Respect this Place’ notice requested for new hexagonal shelter. . e. Lower Recreation Ground inspection /update - no issues f. Jubilee Meadow area - no report. g. Rights of Way – wooden stile near railway station in need of repair. h. Allotments – 4 small oak trees planted in allotment area by unknown person. i. Area Board – next meeting on 29th January with main topic being Mental Health in Young People. j. Nadder Community Land Trust – currently talking to WC re former Sports centre about affordable housing now that this is a part of TisPlan. This would probably be a joint venture with WC. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	k. Nadder Community Energy	
20.01.16	Correspondence received - see listing attached as an agenda paper. Further items requiring consideration at the meeting will be highlighted on receipt if required, but listed below are the most notable items: a. Comments on Weaveland Road traffic speeding – see 20.01.05a. b. Comments re Sensory Garden	
20.01.17	Items for Next Agenda – to pick up action required from public representations etc.	
20.01.18	Exclusion of the Public and Press - that under the Public Bodies (Admission to meetings) Act 1960 (as extended by s.100 of the LGA 1972), the public and accredited representatives of newspapers be excluded from the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the LGA 1972.	
20.01.19	Date of next meetings: all at 7pm in the Reading Room unless otherwise stated: a. Full Meeting – 4 th February 2020 b. Interim Meeting – 18 th February 2020 (if required). c. Full Meeting – 3 rd March 2020 Note: the Reading Room is open for 30 minutes prior to the start of any public meeting for questions or inspection of planning applications.	
	There being no other business the meeting concluded at 9:23pm.	

**Bank Reconciliation Statement as at 31/12/2019
for Cashbook 1 - Current Bank A/c**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account	31/12/2019	169	103,370.93
			<u>103,370.93</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
03/12/2019 301326 Fields in Trust		180.00	
17/12/2019 301327 E. Closier		35.00	
17/12/2019 301328 Employee 07		3.68	
17/12/2019 301330 Employee 11		106.25	
17/12/2019 301331 Shaftesbury & District Carers		40.00	
17/12/2019 301332 Carole Buksh		108.00	
			<u>472.93</u>
			102,898.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			102,898.00
		Balance per Cash Book is :-	102,898.00
		Difference is :-	0.00

Bank Reconciliation Statement as at 31/12/2019
for Cashbook 3 - Deposit Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Deposit Account	31/12/2019	999	0.00
			<hr/> 0.00
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			0.00
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

List of Payments made between 01/01/2020 and 14/01/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/01/2020	Microshade Business Consultant	301333	157.50		Cloud Hosting fee
14/01/2020	RIALTAS	301334	145.20		Annual software support
14/01/2020	St John's Primary School	301335	300.00		Small grant towards pantomime
14/01/2020	Parents and Friends of St John	301336	300.00		Seed funding for Circus
14/01/2020	Burfitt & Garret Ltd	301337	372.00		Painting of railings
14/01/2020	AndyVan	301338	53.82		PT supplies
14/01/2020	Shaftesbury & District Carers	301339	40.00		Amenity maintenance
14/01/2020	Fonthill Settled Estate	301340	100.00		Lease for Jubilee Meadow
Total Payments			<u>1,468.52</u>		

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR - Amenities Maintenance	316.00		316.00
321 EMR - Office Setup	0.00		0.00
322 EMR - Public Toilets	15,327.00		15,327.00
323 EMR - Car Park	10,490.00		10,490.00
324 EMR - Insurance	3,021.00		3,021.00
325 EMR - Small Grants	2,690.00		2,690.00
326 EMR - Tisbury youth	6,941.00		6,941.00
327 EMR - Joint Burial Committee	850.00		850.00
328 EMR - CATG	1,700.00		1,700.00
329 EMR - Printer	1,595.00		1,595.00
330 EMR - Election	1,000.00		1,000.00
	<u>43,930.00</u>	<u>0.00</u>	<u>43,930.00</u>